

**Neighborhood Complete Streets Commission**  
**Meeting Minutes**

**Monday, February 8, 2021 *Online Meeting***

- **Members Present:** Elisa Ortiz, Ed Hiliz, Dwight Hlustick, Francesca Guerrero, Bill Braswell, Margarita Brose, Elizabeth Gallagher, Steve Wardell, Girair Simon, Kevin Sweeney, Mae Hanzlik, Giles Crimi (quorum reached)
- **Members Absent:** Richard Gibson, Walter Zantinge
- **Non-Members Present:** Christian Dorsey, Arlington County Board
- **Staff:** Michelle Stafford
- **Meeting called to order:** 7:33 pm
- **Approval of Minutes:** Minutes from the December 2020 meeting approved unanimously
- **Chair's Report:**  
*Commissioner Terms* – Commissioners with terms expiring in the spring are asked to notify the Chair or staff if they wish to be reappointed.
- **Guest Speaker – Christian Dorsey, Arlington County Board Liaison:**  
Mr. Dorsey introduced himself, offered support for the program, and answered questions related to the Neighborhood Complete Streets program.
- **Discussion RE: Fire Code & Neighborhood Street Design:**  
A follow up discussion occurred on the topic of neighborhood street design and fire code. The Chair and Vice Chair provided an update that DES and ACFD leadership are in ongoing discussions to find a path forward for design of neighborhood street improvement projects when there is a conflict between to the Master Transportation Plan and Fire Code regarding street width.
- **Staff Update:**  
Staff shared a draft version of the updated NCS potential project list, scoring and ranking nearly 200 locations nominated for NCS consideration. Staff rescored the previous list, and included newer submissions, utilizing the revised Project Ranking Criteria. Staff answered questions related to application of the scoring categories. Staff will continue to finalize the list, and post to the NCS webpage, and will also work towards identifying which of the top 10-12 ranked projects will be a good fit for consideration in the spring, given available resources and constraints.
- **Adjourned:** 9:05 pm

Submitted by Michelle Stafford (3/11/2021)