

Arlington County Community Services Board
Executive Committee Meeting
Sequoia Plaza 3
2120 Washington Blvd.
Room 112

June 12, 2017

Present: Anne Hermann, Carol Skelly, Judy Deane, Shauna Alonge, Wayne Bert,

Guest CSB Full Board Members - Cherie Takemoto, Joanne Del Torro

Absent: Asha Patton-Smith, Jenette O'Keefe

Staff: Oliver Russell, Anita Friedman, Kelly Mauller, Deborah Warren

The June 12, 2017 Arlington County Community Services Board (ACCSB) Executive Committee meeting was convened by ACCSB Executive Committee Chair Anne Hermann at 6:00 p.m. The meeting was held at the Sequoia III Building, 2120 Washington Boulevard, Room 112, Arlington, Virginia 22204.

Approval of the May 8, 2017 Executive Committee Minutes

Chair Hermann called for a motion to approve the May 8, 2017 ACCSB Executive Committee meeting minutes. Mr. Bert motioned to approve the minutes, Ms. Alonge seconded the motion, and the minutes were approved as amended.

Introduction: Deborah Warren, CSB Executive Director/DHS Deputy Director

Chair Hermann introduced Deborah Warren. Ms. Warren has accepted the position of CSB Executive Director/DHS Deputy Director. Ms. Warren was previously employed by the Alexandria CSB. Ms. Warren stated that she is happy to be working with the Arlington DHS team and the CSB, in part, because Arlington is a progressive and engaged community. Ms. Warren provided a background of her personal and professional experiences as well as her accomplishments and education.

Ms. Hermann thanked Ms. Mauller for organizing the meet-and-greet held for Ms. Warren prior to the meeting.

Strategic Planning

Mr. Russell, Assistant BHC Division Chief, suggested to the board that, as a part of strategic planning, the CSB hold their annual retreat in the spring rather than in the fall. He stated that holding the retreat in the spring will give the CSB a better opportunity to build goals for the upcoming new fiscal year. The committee discussed the change of schedule and agreed to hold their retreat in the spring beginning in 2018. The CSB will still hold a retreat in October of this year.

Reporting Measures

Mr. Russell provided a summary of group home incidents for the month of May. He stated that there were two sentinel events; 1 incident suicide attempt and 1 death from unknown causes. He added that the death is still under investigation at this time. Mr. Russell reported that there were three medication errors reported for the month of May. He added that, as requested, all group homes have been incorporated into the report. It was noted that the ICRT and Mary Marshall

Assisted Living Residence were not included in this month's report. Mr. Russell will include them on the next report.

Ms. Skelly asked if it was possible for the CSB to receive follow-up information on cause of death after an investigation has been completed. Mr. Russell responded that he would be able to provide an update once an investigation of death is completed.

The members discussed the report and emphasized the importance of receiving timely reporting on incidents involving Arlington CSB clients at the ICRT once it relocates out of Arlington.

Brief Updates/Information

- ✓ Chair Hermann opened a discussion about the CSB FY17 Annual Report. Ms. Mauller, BHC Division Administrative Assistant, distributed annual reports from other jurisdictions for the members to review. She asked the members if they would like to consider formatting the report in a manner that would cover a broader array of topics than in past years.
- ✓ Chair Hermann and Ms. Deane, Chair, CSB Subcommittee on VHC Expansion, provided an updated timeline of recent meetings regarding the VHC expansion. Ms. Deane reported that she, Ms. Hermann and Mr. Russell met with County Board members Christian Dorsey and John Vihstadt. She stated that Mr. Dorsey and Mr. Vihstadt confirmed that the County Board has notified VHC that the four CSB requests on mental health will be discussed as part of the site plan review process, and a binding agreement on improvements in mental health treatment, will be signed by the County Board and VHC as part of the proposed land transfer.

The four CSB requests are as follow:

- Additional adult psychiatric beds – This is the CSB's priority request
- An improved configured psychiatric ward with access to natural light and single occupancy rooms
- Improved emergency services for patients presenting with psychiatric issues
- Inpatient treatment options for children and adolescents

Ms. Deane stated that Dean Montgomery, Executive Director of Health Systems Agency for Northern Virginia (HSANV), has provided support and guidance to the Arlington Mental Health Alliance (AMHA) and the CSB throughout the COPN process and has agreed to provide comments on the additional beds request.

Ms. Deane provided an overview of data that is needed to support the CSB's requests.

- Calendar year statistics of the number of Temporary Detention Order (TDO) and voluntary admissions through the VHC Emergency Department and case workers.
- The number of expected Kaiser admissions in the future for VHC and NOVA in total
- TDO numbers from neighboring CSBs
- Voluntary admissions that do not go through the CSBs

The committee discussed how to obtain additional and accurate statistics on psychiatric bed utilization.

Ms. Deane reported out about upcoming next steps.

- June 13th - Ms. Hermann, Ms. Deane, and Naomi Verdugo, AMHA, are scheduled to meet with Senator Barker to discuss data issues.

- June 14th - Ms. Deane will submit a draft negotiating document to Senator Favola and Adrian Stanton, VHC, with copies to County Board members Mr. Dorsey and Mr. Vihstadt and County Manager Mark Schwartz.
 - Ms. Deane will organize a meeting to discuss the draft and begin negotiations.
- ✓ Mr. Russell asked the committee to review the CSB meeting schedule for the summer months and asked the attending members of the committee which meetings they will and will not be able to attend. He stated that the goal is to ensure a quorum for voting purposes.
 - ✓ Mr. Russell opened a discussion about the proposed Board Committee Members Orientation for new CSB and new committee members. Mr. Russell stated that he spoke with Alan Orenstein, Mental Health Bureau Chief, who coordinated the previous orientation, about holding future orientations. He asked the committee if they would like to replace a committee meeting with an orientation or hold a separate meeting. The committee agreed that the orientation should be held in addition to the committee meetings. The orientation will cross over all CSB committees. The date of the orientation is to be determined.
 - ✓ Chair Hermann directed the committee to a letter (Refer to Handout) from County Board Chair, Jay Fisette. She stated that the County Board is seeking the CSB's perspective and expertise in the development of Arlington's FY18 legislative priorities to the General Assembly. Comments are due to CSB Liaison and County Attorney, Pat Carroll, by July 26th. Chair Hermann noted that, in past years, the CSB has requested an extension in order to have enough time to prepare their State budget priorities. Chair Hermann will send the request for an extension to Ms. Carroll.

Mr. Russell stated that the VACSB will discuss State budget priorities at the VACSB Public Policy Committee meeting on June 22nd. He added that the VACSB will likely propose legislation for Same Day Access and Primary Health Screenings as they are mandated by the State. Mr. Russell added that he will also be attending the July 11th Regional CSB Executive Director's meeting to discuss State budget priorities. He will provide an update about the July 11th meeting at the July 19th CSB full board meeting.

- ✓ Chair Hermann reminded the committee that the County Board did not approve the CSB's request to provide local funding for a study on autism services in the FY18 County Budget. Ms. Deane suggested establishing a small group of interested CSB board members to perform a needs assessment to identify gaps in service and the population to be served. Ms. Deane, Ms. Skelly, Ms. Takemoto, Ms. Del Toro and Mr. Haltiwanger expressed an interest in being a part of the group.
- ✓ Chair Hermann reported that Culpepper Garden held a Springtime Party on June 3rd. Ms. Hermann stated that CSB member Linda Kelleher had asked for representation from the CSB to attend to help honor, former CSB Chair, Judy Connolly. CSB member Ms. Mitchell was able to attend.
- ✓ Chair Hermann reported that she has recommended Laura DeMaria to the County Board for appointment to the CSB full board.
- ✓ Chair Hermann announced that Kay Halverson, Director of the Mary Marshall Assisted Living Residence (MMALR), received an honorary award from Volunteers of America (VOA) at their national conference. She stated that Ms. Halverson was recognized for her service to the elderly.

Ms. Warren suggested that the CSB present local recognition of Ms. Halverson at a future CSB meeting.

Upcoming Items for CSB Full Board Meeting on March 22, 2017

- ✓ Chair Hermann reminded the committee about this year's Annual June Awards Ceremony. The ceremony will be held one hour prior to the June 21st CSB full board meeting, beginning at 6:00 p.m., in the Sequoia I building, lower level auditorium. CSB Annual Awards Ceremony.
- ✓ Rudbel Alfaro, BHD Administrative Officer, will present about the CSB's Performance Contract.
- ✓ Mr. Russell will present CSB reporting statistics to the members.
- ✓ Ms. Hermann will ask for updates from any of the CSB Ad Hoc Initiative Committee.

Adjournment

The Arlington County Community Services Board Executive Committee meeting was adjourned by Chair Hermann at 8:10 p.m.

Respectfully submitted by Kelly Mauller.