

**Arlington County Community Services Board**  
**Executive Committee Meeting**  
**Sequoia Plaza 3**  
**2120 Washington Blvd.**  
**Room 112**

**October 3, 2016**

**Present:** Anne Hermann, Shauna Alonge, Carol Skelly, Wayne Bert, Judy Deane, Jarrod Nagurka

**Absent:** Jenette O'Keefe, Asha Patton-Smith, Joanne Del Toro

**Staff:** John Palmieri, Oliver Russell, Kelly Mauller

The October 3, 2016 Arlington County Community Services Board (ACCSB) Executive Committee meeting was convened by ACCSB Executive Committee Chair Anne Hermann at 6:00 p.m. The meeting was held at the Sequoia III Building, 2120 Washington Boulevard, Room 112, Arlington, Virginia 22204.

**Approval of the September 12, 2016 Executive Committee Minutes**

Chair Hermann called for a motion to approve the September 12, 2016 ACCSB Executive Committee meeting minutes. Mr. Bert motioned to approve the minutes, Ms. Alonge seconded the motion, and the minutes were approved as amended.

**ICRT Update**

Mr. Russell, BHC Assistant Division Chief, reported that the Request for Proposal (RFP) to provide services for the Intensive Community Residential Treatment (ICRT) programs has been made available to the public. He distributed excerpts pertaining to Arlington's ICRTs from the document and provided an overview of the requirements for submitting a proposal. Mr. Russell noted that there are several types of residential contracts, with requirements for each type of contract, included in the RFP. He stated that the contract type for Arlington is the Highly Intensive Residential Services contract.

Ms. Deane asked how the regional ICRT contract, currently managed by Arlington, came to fall under the management by NVRPO. Mr. Russell stated that Wendy Ford and Jean Post from NVRPO are scheduled to present at the November 7<sup>th</sup> CSB Executive Committee and would be able to provide clarification at that time.

Ms. Deane asked if clients will have individual case management as stated in section 5.1. Ms. Alonge responded that Leslie Weisman, Client Services Entry Bureau Chief and Residential Services Manager, Chinomso Ememe were providing case management. Mr. Russell responded that Wendy Ford and Jean Post would be able to provide clarification at the November 7<sup>th</sup> Executive Committee meeting.

The committee discussed the various ICRT RFP requirements and brought up several questions and concerns regarding case management and service provision. Mr. Russell will forward a list of the questions and concerns to Wendy Ford and Jean Post.

### **Virginia Hospital Center (VHC) Forum**

As a result of the VHC presentation about the VHC expansion to the members at the September 21<sup>st</sup> meeting, the members concluded that they would like to hold a separate forum at a date to be determined, to discuss the expansion and the CSBs concerns about expanding current services. Chair Hermann announced that separate meetings with Christian Dorsey and Senator Favola have been scheduled to discuss the County's position and the hospital's position on the possible future expansion of Mental Health and Substance Abuse services.

The committee discussed an agenda, location and date for the forum as well as how to publicize the forum. The committee also discussed having a public comment period, presenters, the possibility of sponsoring the forum with other entities such as NAMI, and allowing the submission of written comments in lieu of being present at the forum.

### **Annual Legislative Delegation Forum**

The Legislative Delegation Forum is a meeting to discuss legislative and budget priorities with the Virginia General Assembly members representing Arlington.

Chair Hermann reminded the committee that the CSBs Annual Legislative Delegation Forum will be held on Monday November 14<sup>th</sup> in order to accommodate Arlington's legislators. The meeting will be held one hour prior to the regularly scheduled full board meeting from 6:00 p.m. to 7:00 p.m. at the Sequoia Plaza I Building located at 2100 Washington Boulevard in the lower level auditorium.

The committee discussed which CSB members will present about the following topics:

- Additional psychiatric hospital beds in the State Hospitals - An urgent and long-standing problem that needs to be addressed by the General Assembly is the shortage of psychiatric hospital beds – both private and public – in Northern Virginia specifically and in the state overall.
  - Judy Deane will present.
- Adequate affordable housing with additional support services - Adequate housing, with supports, remains a pressing issue for many CSB clients, since the overwhelming majority of them live on Social Security and have incomes in the bottom tenth percentile. Arlington County has done more than most jurisdictions to provide affordable housing supports, but the cost of housing in the area is so high that additional support is needed.
  - Linda Kelleher will present.
- Medicaid Expansion - This would enable the CSB to be reimbursed for more of the services it provides, and would ensure that a larger number of our clients receive the health care they desperately need.
  - Jarrod Nagurka will present.
- DD Services - loss of dental services and waiver slots.
  - Carol Skelly will present.

### **Annual Retreat**

Chair Hermann announced that the CSB Annual Retreat will be held Saturday October 29, 2016 from 9:00 a.m. to 2:00 p.m. at the Sequoia I Building in the lower level auditorium.

The agenda items are as follows:

- Team Building; Roles and Responsibilities
- Virginia Hospital Center Expansion Briefing
- Services Priorities: Developmental Disabilities, Child and Family, Mental Health and Substance Abuse
- Luncheon Speaker: County Board Member Christian Dorsey
- Employment Services
- Community Outreach

### **Set CSB Calendar Year Schedule 2017**

Ms. Mauller, BHC Division Administrative Assistant, distribute a draft 2017 calendar year schedule for the CSB Executive Committee and Full Board meetings. The committee reviewed the schedule. The schedule will be brought before the full board for final approval at the October 19<sup>th</sup> meeting.

### **FY16 CSB Annual Report**

Ms. Mauller distributed the draft FY16 CSB annual report. Ms. Mauller asked the committee to send her any changes by October 13<sup>th</sup>. The draft annual report will be brought before the full board for final changes and approval at the October 19<sup>th</sup> meeting.

### **Brief Updates/Information**

- ✓ Mr. Russell, BHD Assistant Division Chief, provided a brief update about the changes to the CSB Memorandum of Understanding (MOU). The committee reviewed the changes. Mr. Russell will incorporate the additional changes. The committee will make a recommendation to the full board for approval of Ms. Hermann to sign the MOU at the October 19<sup>th</sup> full board meeting.
- ✓ Mr. Russell stated that a broader overview of the draft monthly CSB report/dashboard will be provided at the December 14<sup>th</sup> CSB full board meeting. He noted that the reporting will be produced directly from Cerner and include clinical engagement and compliance and performance measures data.
- ✓ Mr. Russell stated that the CSB will soon need to begin discussions about their FY18 local budget recommendations for presentation to the County Board Office.
- ✓ Mr. Russell announced that a presentation will be provided about the contract assessment process at the CSB December 14<sup>th</sup> full board meeting.
- ✓ Ms. Deane referred to the Emergency Services issues that were discussed in June and asked if the issues are still being addressed. She expressed a need for a family advocate position that would meet with families and clients and then report back to the CSB. Mr. Russell responded that there are processes in place for dispute resolution and explained that this is one of the areas being addressed for gaps in service.
- ✓ Mr. Nagurka stated that he attended the Real Estate Tax Work Group meeting earlier in the evening and provided the following update:
  - The group was supportive of hearing the CSB's perspective on eliminating the current real estate tax exemption process and moving to a deferral system
  - Now would be a good time to bring forward suggestions for improvement to the process
  - Not only would the CSB population be affected by the change but also persons not in the purview of the CSB

- A change in the ownership clause definition would allow an adult child living at home to not be forced to sell the home in order to pay the deferred tax bill when a property is passed down to a family member

**Upcoming Items for CSB Full Board Meeting on October 19, 2016**

- ✓ Eileen Keane, Program Manager, Senior Adult Mental Health, Aging and Disability Services was nominated to receive the October 19, 2016 staff recognition award. Ms. Keane is retiring this month.
- ✓ Glenda Blake, Aging and Disability Services Division Chief will present a follow-up presentation about the Mary Marshall Assisted Living Residence.
- ✓ A Group Home Report will be provided if necessary.
- ✓ Chair Hermann will ask if there are any updates from any CSB Ad Hoc Initiative Committee.

**Adjournment**

The Arlington County Community Services Board Executive Committee meeting was adjourned by Chair Hermann at 8:30 p.m.

Respectfully submitted by Kelly Mauller.