

**Arlington County Community Services Board**  
**Executive Committee Meeting**  
**Sequoia Plaza 3**  
**2120 Washington Blvd.**  
**Room 112**

**September 12, 2016**

**Present:** Anne Hermann, Shauna Alonge, Carol Skelly, Wayne Bert

**Absent:** Asha Patton-Smith, Joanne Del Torro, Judy Deane

**Staff:** John Palmieri, Oliver Russell, Anita Friedman, Kelly Mauller

The September 12, 2016 Arlington County Community Services Board (ACCSB) Executive Committee meeting was convened by ACCSB Executive Committee Chair Anne Hermann at 6:00 p.m. The meeting was held at the Sequoia III Building, 2120 Washington Boulevard, Room 112, Arlington, Virginia 22204.

**Approval of the August 15, 2016 Executive Committee Minutes**

Chair Hermann called for a motion to approve the August 15, 2016 ACCSB Executive Committee meeting minutes. Ms. Skelly motioned to approve the minutes, Ms. Alonge seconded the motion, and the minutes were approved as amended.

Ms. Hermann asked about the process for informing absent members of amendments to the minutes. Ms. Mauller responded that the amended minutes are included in the full board member packet and are also made available to the public on the County website.

**Annual Legislative Delegation Forum: Talking Points**

The Legislative Delegation Forum is a meeting to discuss legislative and budget priorities with the Virginia General Assembly members representing Arlington.

Chair Hermann stated that the Legislative Delegation Forum directly conflicts with the Public Senate Finance Committee meeting again this year. The CSB meeting is currently scheduled for November 16, 2016 CSB Full Board meeting from 6:00 p.m. to 7:00 p.m., one hour prior to the CSB full board meeting, at the Sequoia Plaza I Building located at 2100 Washington Boulevard in the lower level auditorium. Ms. Mauller stated that none of the Senators are available to attend a November 16<sup>th</sup> meeting. Chair Hermann asked the members if they would like to consider changing the date of the CSB's November meeting to accommodate the legislator's schedules. The committee agreed to change the date. Ms. Mauller will check the availability of Arlington's legislators for Monday November 14<sup>th</sup>. The meeting will be held at the same time and in the same location.

The members discussed talking points for presentation to the legislators.

The committee agreed to present about the following topics:

- Additional psychiatric hospital beds in the State Hospitals - An urgent and long-standing problem that needs to be addressed by the General Assembly is the shortage of psychiatric hospital beds — both private and public — in Northern Virginia specifically and in the state overall.

- Adequate affordable housing with additional support services - Adequate housing, with supports, remains a pressing issue for many CSB clients, since the overwhelming majority of them live on Social Security and have incomes in the bottom tenth percentile. Arlington County has done more than most jurisdictions to provide affordable housing supports, but the cost of housing in the area is so high that additional support is needed.
- Medicaid Expansion - This would enable the CSB to be reimbursed for more of the services it provides, and would ensure that a larger number of our clients receive the health care they desperately need.
- Ms. Skelly stated that Developmental Disabilities Services may have topics to discuss.

Ms. Friedman stated that the Department of Behavioral Health and Developmental Services (DBHDS) has requested a 5% budget reduction across all jurisdictions.

### **Annual Retreat: Set Agenda**

Chair Hermann announced that the CSB Annual Retreat will be held Saturday October 29, 2016 at the Sequoia I Building in the lower level auditorium. Mr. Russell provided an overview of the 2015 retreat agenda items. The members discussed the Board Self-Assessment portion of last year's retreat. As a follow up to the Board Self-Assessment, CSB members Joanne Del Torro and Jarrod Nagurka presented a powerpoint of the results of the assessment and suggested recommendations for moving forward. There was no further follow up on the topic. Mr. Russell stated that he would follow up with Ms. Del Torro and Mr. Nagurka.

Mr. Bert asked about the status of the CSB board and staff communication meetings that were held several months ago. Ms. Friedman responded that it may be best to continue the meetings after the BHC Division Chief and Deputy Director positions are filled. Mr. Russell stated that he would follow up with the BHC Leadership Team.

The committee discussed the following draft agenda items:

1. CSB Code of Conduct, Values, Memorandum of Understanding and Next Steps
2. Virginia Hospital Center Expansion Briefing
3. Services Priorities: Developmental Disabilities, Child and Family, Mental Health and Substance Abuse
  - Mental Health Docket
  - Veteran's Docket
  - Zero Suicide
  - Medication Assisted Treatment (MAT)
  - Department of Justice (DOJ)
4. Luncheon Speaker: County Board Member Christian Dorsey
5. Employment Services
6. Community Outreach

Ms. Mauller will contact the County Board Office to inquire about the availability for Mr. Dorsey to attend the retreat during agenda items 2, 3 and 4. The draft agenda will be brought before the CSB full board members at the September 21<sup>st</sup> meeting.

### **Memorandum of Understanding**

Mr. Oliver provided an overview of the draft revisions incorporated into the CSB Memorandum of Agreement with the Arlington County Manager (Refer to Handout). The members discussed the draft revisions. Ms. Friedman will follow up on the committee's questions regarding changes and definition of language. The Committee agreed to spend a brief amount of time at each Executive Committee meeting until the revisions to the MOU have been finalized.

### **FY16 CSB Annual Report**

Ms. Mauller distributed a rough draft of the CSB FY16 annual report for the committee to review.

### **Brief Updates/Information**

- ✓ Chair Hermann provided a brief update about the CSB's presence at the County Fair. Ms. Hermann and Mr. Nagurka distributed CSB program brochures and spoke with members of the community at the Commissions table.
- ✓ Chair Hermann announced that the CSB will soon begin collecting Secret Santa gift cards for the residents of the Mary Marshall Assisted Living Residence (MMALR). She stated that gift cards are preferred in denominations of up to \$25.
- ✓ Ms. Friedman, provided an update about staffing changes in BHD. She announced that Suzanne Somerville, Supervisor Mental Health Jail Services, has been appointed as the Acting Substance Abuse Bureau Chief.
- ✓ Ms. Friedman reported that a flyer highlighting Children's Behavioral Healthcare services, in both English and Spanish, was included in every back pack for every child in Arlington County.
- ✓ Ms. Friedman announced that the recruitment process to fill the vacant BHD Division Chief position has started. She stated that interviews are slated to be scheduled September 26<sup>th</sup> and 28<sup>th</sup>. A member of the Executive Committee will be on the interview panel and Ms. Friedman asked for a volunteer to be a part of the entire interview process or to be a part of the final interviews. Ms. Hermann stated that she would be able to participate on the panel to interview the final candidates.
- ✓ Ms. Friedman asked the committee if they would like to hold a CSB/DHS Public Budget Hearing as in year's past. She noted that the CSB is not required to hold a Public Budget Hearing. The committee agreed to suspend the Public Budget Hearing, noting that CSB budget related items are in the finalized minutes posted on the County website. Members of the community are welcome to attend all CSB full board meetings and speak during the public comment time.
- ✓ Ms. Hermann announced that she has recommended Jenette O'Keefe and Cherie Takemoto to the County Board to become members of the CSB full board. The next County Board meeting date for appointments is September 27<sup>th</sup>. Ms. Mauller will set up an appointment with another potential candidate sometime in the next few weeks.

### **Upcoming Items for CSB Full Board Meeting on September 21, 2016**

- ✓ The Regional Older Adults Facilities Mental Health Support Team (RAFT) Program staff and partnering facility representatives were nominated to receive the September 21, 2016 staff recognition award.
- ✓ Adrian Stanton, VP/CMO, Virginia Hospital Center (VHC) will present about the VHC expansion plan.

- ✓ Anita Friedman will discuss the CSB Executive Director, Deputy Director and BHC Division Chief positions.
- ✓ A Group Home Report will be provided.
- ✓ Chair Hermann will ask if there are any updates from any CSB Ad Hoc Initiative Committees.

The Arlington County Community Services Board Executive Committee meeting was adjourned by Chair Hermann at 8:25 p.m.

Respectfully submitted by Kelly Mauller.