



INFORMATION TECHNOLOGY ADVISORY COMMISSION
2100 Clarendon Boulevard, Suite 314, Arlington, VA 22201

7:30 PM, Wednesday, May 25, 2016
1st Floor Conference Room Azalea-Rm 103
Courthouse Plaza, 2100 Clarendon Blvd.
Arlington, VA

MEETING MINUTES

In attendance:

Chair: Frank Jazzo

ITAC Members Present: Mary Crannell, Vice Chair
William Lang
Kevin Robins
Phil Caughran
David Husband
Martha Moore
Dan Laredo
Kenneth Cohn

Members Not Present: Ben Faatz
Anita Nolen
Robert Schill
Joshua Farrar

County/Schools Staff: Rob Billingsley, Cable Administrator
Jack Belcher, CIO

Cable Company Representatives: Marie Schuler, Comcast
Louise Anderson, Verizon

Members of the Public: Mike Shelburn
Joe Brassie

1. **Meeting called to order by Frank Jazzo, ITAC Chair**
7:30 pm; Quorum present; Meeting Agenda approved.
2. **Public Comment:** *None.*
3. **Approval of Minutes of Prior Meeting:** April 2016 Minutes approved.
4. **Administrative and Other Issues**

- *Review of Annual Schedule of Meetings for 2016* -- There may be a need for an ITAC hearing regarding the possible renewal of the Comcast Franchise Agreement before the franchise expiration date of September 30, 2016. The Cable Administrator will keep the ITAC apprised if the need arises.
- *ITAC Attendance* – The Chair reminded the group that Members are expected to serve as liaison function to interested parties to the County Board and to attend meetings regularly. Otherwise they need to vacate their position so other residents may serve on the Commission effectively.

5. DTS Strategic Directions (Holly Hartell, DTS)

- Ms. Hartell discussed DTS strategy in terms of resources and priorities in short and longer terms. She described the concept of developing projects in a “bi-modal” format, either as Mode 1 or Mode 2. How or when should we move carefully or in a traditional method, called Mode 1, or proceed in Mode 2 using “fast fail” innovative methods to achieve DTS goals. Accordingly, DTS has reorganized into two major groups: Enterprise Technology and Application Services and Digital Innovation with the Office of the CIO overseeing both of those divisions to enable this new bi-modal approach.
- In following the Digital Strategy as mapped out for the ITAC last January, there are four over-arching goals: 1. Healthy, Safe and Secure Community, 2. Economic and Environmental Sustainability, 3. Transparency and Accountability, 4. Privacy, Security and Resiliency. Every project going forward needs to take these goals into consideration when it is developed.
- Ms. Hartell reviewed several recent projects that reflect the goals in an innovative way, as well as the “Key Initiatives” for Fiscal Year 2017 as well as FY 2018 and beyond. She indicated the importance of having a representative on the Open Data Committee to obtain useful input on goals and directions.

6. Regulatory & Legislative update (Frank Jazzo)

- Montgomery and Anne Arundel Counties have appealed 2007 and 2015 FCC orders on video franchising rules. The FCC orders counted noncash franchise requirements toward franchise fee caps. The FCC orders also preclude local franchise authorities from regulating mixed use networks.
- The school district in Coachella Valley, CA, is making school buses into mobile WiFi hotspots in order to provide Internet access to poor areas of the community. The district provides iPads to the students. The hotspots have a range of 100 yards.
- The FCC is seeking comment on a wireless industry proposal to increase resiliency and enhance information sharing during disasters. The proposal has five prongs including reasonable roaming, mutual aid, enhanced municipal preparedness,

increased consumer readiness and improved communications on service and restoration status.

7. Cable Administrator's Report (Billingsley)

- County and Comcast have agreed on having the franchise extended to September 30, 2016.
- Verizon has been on strike resulting in more calls of complaint coming into the Cable Administration Office.

8. CIO's Report – Current DTS / County Technology (Belcher)

- Jack Belcher, CIO for Arlington discussed progress with the economic development portion of ConnectArlington and the recent agreement with the University of Maryland to interconnect with ConnectArlington increasing available bandwidth to multi-gigabit capability.

9. Good of the Order

- Martha Moore shared the materials that Verizon recently gave her for the Platinum Level of service.

10. Adjournment

- Meeting was adjourned at 8:16 pm.