

## FILING AN APPLICATION FOR A CERTIFICATE OF APPROPRIATENESS

All CoA applications requiring HALRB review will be referred *first* to the Design Review Committee (DRC). See the 2016 CoA Application Schedule below for important dates. Please call the Historic Preservation staff at (703) 228-3549 if you need any assistance with this application.

- I. Complete Application (see page two), Letter of Transmittal (see page three), and include all necessary attachments (see pages four and five for instructions). Application Packets that are incomplete will NOT be accepted for review.**

\* For a DRC Application submit **10 (TEN) Copies** of your Application Packet\*

\* For an HALRB Application submit **20 (TWENTY) Additional Copies** of your Application Packet\*

**A. Photos:** Submit current color and/or black and white photographs of property and specific area(s) to be affected. Photos should accurately represent existing materials, colors, and textures. **All photos should be labeled and direction of view noted.**

**B. Drawings of Site and/or Construction Plans:** Submit drawing(s) of the area(s) to be affected. These may include elevations, wall sections, floor plans, and site plans (including plat) as indicated on the attached submission chart. Indicate scale on each drawing.

**C. Material Samples:** Include samples of all materials to be used, accurately showing color, textures, and scale. All samples should be identified by listing manufacturer's catalog names and brand names.

**D. Past Photos or Drawings:** If available, please attach older photograph(s) or drawing(s) of the property.

- II. Forward completed application to the Historic Preservation Program by the filing date noted below. Upon receipt of your application, you will be notified as to the date of your meeting with the Design Review Committee.**

### 2016 CoA APPLICATION SCHEDULE

MEETING MONTHS	FILING DATE	DRC MEETING	HALRB HEARING
JANUARY 2016	12/23	1/6	1/20
FEBRUARY	1/20	2/3	2/17
MARCH	2/17	3/2	3/16
APRIL	3/23	4/6	4/20
MAY	4/20	5/4	5/18
JUNE	5/18	6/1	6/15
JULY	6/22	7/6	7/20
AUGUST	7/20	8/3	8/17
SEPTEMBER	8/24	9/7	9/21
OCTOBER	9/21	10/5	10/19
NOVEMBER	10/19	11/2	11/16
DECEMBER	11/23	12/7	12/21
JANUARY 2017	12/21	1/4	1/18

LETTER OF TRANSMITTAL

Historical Affairs & Landmark Review Board
c/o Historic Preservation Program
2100 Clarendon Boulevard, Suite 700
Arlington, VA 22201

Dear Review Board Members:

Enclosed is an application for a Certificate of Appropriateness and the following attachments:

Drawing(s) -- Indicate scale on each drawing.

Site Plan / Plat
Elevation
Floor Plan
Section
Detail

Photograph(s) -- Please indicate number of photographs.

Color 2 Black/White

Material Samples/Manufacturer's Catalog Cuts -- Please describe all material exhibits.

I have the contractor's scope of work and spec/tech sheets from roofing manu...
At the meeting I will provide a board sample of the roof shingle

YOUR SIGNATURE BELOW CONFIRMS YOUR CONSENT TO THE FOLLOWING:

photo & spec sheet included here

- 1. I understand that these materials will be placed in the Historic Preservation Program's building file for information about my property following the public hearing.
2. I understand it is my responsibility to inform my adjacent neighbors of my building and construction plans for this project.
3. I hereby grant permission to the County's Historic Preservation Code Inspector to enter my property during the application and construction phases of my project.
4. I hereby grant permission to the County's Historic Preservation Code Inspector to take photographs of my property, including the existing conditions, during the construction phase, and after the project is completed.

(Signed) Elizabeth W. Ruzale

Date Sept. 21, 2016

**ARLINGTON COUNTY, VIRGINIA  
HISTORICAL AFFAIRS AND LANDMARK REVIEW BOARD  
APPLICATION FOR CERTIFICATE OF APPROPRIATENESS**

DATE Sept. 21, 2016 Z- \_\_\_\_\_ - \_\_\_\_\_ -HD \_\_\_\_\_ RPC# \_\_\_\_\_  
(TO BE COMPLETED BY STAFF)

**DESIGNATED PROPERTY:**

Name of Historic District Maywood  
Address of Building 3500 21st Ave North, Arlington, VA 22207

**OWNER:**

Name Chris & Liz Rugaber  
Address (if different) \_\_\_\_\_  
Phone (Home) 703-528-0865 (Work) 571-384-0869  
EMAIL: cell

**PERSON FILING APPLICATION, IF OTHER THAN OWNER:**

Name \_\_\_\_\_  
Address \_\_\_\_\_  
Phone (Home) \_\_\_\_\_ (Work) \_\_\_\_\_  
Relationship to Applicant \_\_\_\_\_

**PROJECT ARCHITECT/ENGINEERS/CONTRACTORS:**

Augustine Roofing, LLC

**PURPOSE OF APPLICATION:**

Repair (change of materials)    \_\_\_ Alteration    \_\_\_ Addition    \_\_\_ Fence  
\_\_\_ Demolition    \_\_\_ New construction    \_\_\_ Relocation    \_\_\_ Outbuildings  
\_\_\_ Tree Removal    \_\_\_ Grading    \_\_\_ Sign    \_\_\_ Other

Will an application related to this property go before any of the following? \_\_\_ Board of Zoning Appeals  
\_\_\_ Planning Commission \_\_\_ County Board    \_\_\_ Other (please specify) none

Does the proposed work require a building permit? \_\_\_ YES     NO

Is any demolition anticipated?  YES    \_\_\_ NO    If yes, please describe Existing roof will be demolished & replaced.

**OVERVIEW OF PROPOSED WORK (ATTACH ADDITIONAL SHEETS IF NECESSARY):**

Description: Our existing <sup>3-tab shingle</sup> roof - for entire house (incl. the 2009 addition), will be demolished and replaced with Certainteed Landmark Pro architectural shingles. ~~See following for additional details.~~ See following for additional details.

## Application Checklist

In order to facilitate the review by the DRC and the HALRB, use the Application Checklist provided below, and please check all that apply.

<p><b>General</b></p> <p><input checked="" type="checkbox"/> Application Form (see Appendix D) <input checked="" type="checkbox"/> Vicinity / Plat Plan <input checked="" type="checkbox"/> Existing Condition Photographs</p> <p><b>Site Plan</b></p> <p><input type="checkbox"/> Outline of adjacent buildings <input type="checkbox"/> North Arrow / Names of adjacent streets <input type="checkbox"/> Required zoning setbacks <input type="checkbox"/> Location / type of existing trees of 15" caliper or greater <input type="checkbox"/> Location / type of new / replacement trees</p> <p><b>Elevations</b></p> <p><input type="checkbox"/> Elevations Scale (1/8" = 1' min) <input type="checkbox"/> Existing versus new construction <input type="checkbox"/> Dimensions of new work <input type="checkbox"/> Height of floors and roof ridge</p> <p><b>Windows</b></p> <p><input type="checkbox"/> Type (e.g., double hung) <input type="checkbox"/> Size (e.g., 30" wide x 42" high) <input type="checkbox"/> Style (e.g., 6 over 1)</p> <p><b>Exterior Cladding</b></p> <p><input type="checkbox"/> Type (e.g., wood lap siding) <input type="checkbox"/> Size (e.g., 6" weather) <input type="checkbox"/> Trim Dimensions</p>	<p><b>Miscellaneous</b></p> <p><input type="checkbox"/> Historical Photos / Drawings <input type="checkbox"/> County Arborist Report <input type="checkbox"/> Perspective Drawings / Renderings <input type="checkbox"/> Model</p> <p><b>Floor Plans</b></p> <p><input type="checkbox"/> Floor Plan Scale (1/8" = 1' min) <input type="checkbox"/> North Arrow <input type="checkbox"/> Existing versus new construction <input type="checkbox"/> Dimensions of new and existing work <input type="checkbox"/> Area of existing new work <input type="checkbox"/> Section(s)</p> <p><b>Drawing Details</b></p> <p><input type="checkbox"/> Porch rail details (refer to standard) <input type="checkbox"/> Wall Section Detail <input type="checkbox"/> Eave Detail <input type="checkbox"/> Other</p> <p><b>Catalog Information (Samples and Specifications)</b></p> <p><input type="checkbox"/> Doors and Windows <input type="checkbox"/> Cladding / Siding Materials <input checked="" type="checkbox"/> Roofing Materials <input type="checkbox"/> Other</p>
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3500 21<sup>st</sup> Ave N





3500 21<sup>st</sup> Ave N



Office: 703-281-7663 Fax: 571-313-8045  
21635 Cascades Parkway  
Sterling VA 20166

## PROPOSAL

Customer Name: Mr. and Mrs. Rugaber  
Address: 3500 21<sup>st</sup> Ave. N.  
Arlington, VA 22207  
Phone: 571-384-0869  
Email:  
Date of Proposal:

We propose to furnish all material and labor necessary to complete in accordance with the scope of work listed below, for the sum of:



### Scope of Work:

1. Prior to work we will lay tarps around roof perimeters to protect landscape.
2. Demo existing layer of roofing material down to substrate decking. If damaged replace at \$60.00 per a 4'x8' sheet of 1/2" CDX plywood.
3. Install new aluminum drip edge to all existing gutter lines.
4. Install CertainTeed WinterGuard on all gutter lines, in valleys, and on rough openings.
5. Install CertainTeed Roofers Select 44lb underlayment on all plywood decking.
6. Install CertainTeed Swift Start starter shingles on all gutter lines and rakes.
7. Install CertainTeed Landmark Lifetime Warranty Architectural Shingles
8. Remove and replace all pipe vent collars with new painted aluminum pipe flashings.
9. Remove and replace existing step flashings, counter flashings, and apron flashings.
10. Install CertainTeed Filtered Ridge Vent at peak of all roof lines.
11. Install CertainTeed Shadow Ridge cap accessory on top of all CertainTeed Ridge Vent.
12. Clean & haul off any debris generated. Magnet sweep perimeters.







Office: 703-281-7663 Fax: 571-313-8045  
21635 Cascades Parkway  
Sterling VA 20166

## PROPOSAL

Customer Name: **Mr. and Mrs. Rugaber**  
Address: 3500 21<sup>st</sup> Ave. N.  
Arlington, VA 22207  
Phone: 571-384-0869  
Email:  
Date of Proposal:

### Options:

1. Upgrade shingles from Landmark to Landmark PRO due to stronger algae resistance and 15 year No Streak Warranty. Please ADD \$  Please Initial to Accept: \_\_\_\_\_

### Material Delivery:

Material is delivered the day prior to installation unless work is being done on a Monday and then material will be delivered the Friday before by a local distribution company. The material is loaded onto the roof if possible and we ask that the driveway is clear of any vehicles to make this process easier.

### Guarantee:

Upon complete payment Augustine Roofing LLC will keep roof leak free with no material or labor costs for the home owner for **(10) ten years** from completion.

### Payment:

**WE DO NOT NEED ANY DEPOSIT**

Payment is due after work is completed. We accept VISA, MasterCard and checks.

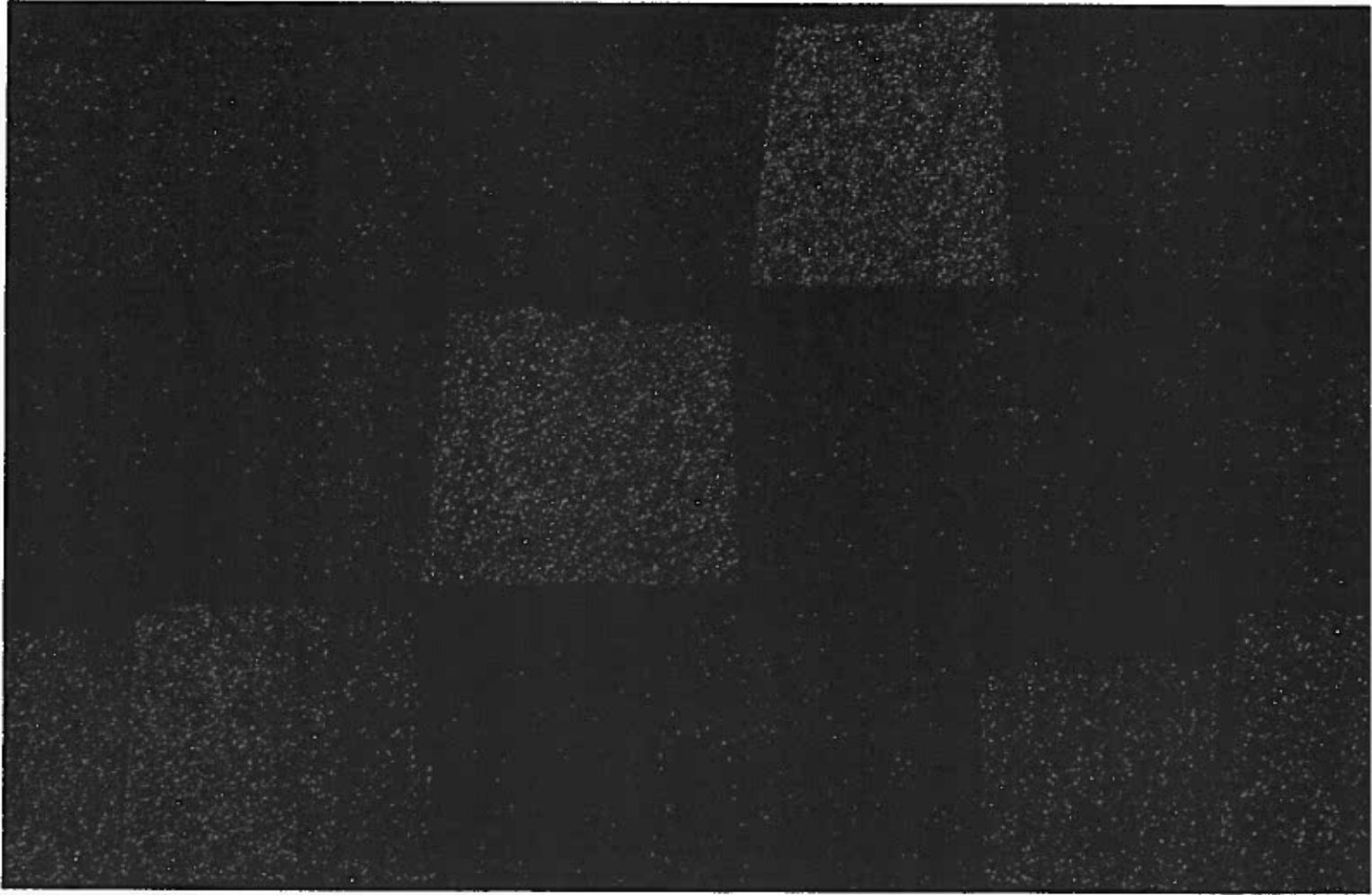
**Acceptance of Proposal –Upon acceptance of prices and scope of work please sign and date below and return to Augustine Roofing LLC by mail, fax or email.**

Proposal Submitted By: **Ben Burnie 571-420-2146** Date: **7/06/16**

Proposal Accepted By: \_\_\_\_\_ Date: \_\_\_\_\_







**LANDMARK® PRO**

*LANDMARK* **PRO**

PRODUCT LITERATURE

- Landmark PRO Brochure -

# Introducing More Value

Landmark Pro is designed specifically for the professional roofing contractor that takes pride in providing **more** to their customer.

Landmark Pro improves upon the CertainTeed Landmark shingle, a leading consumer publication's "Best Buy" for the past five years.

We started by adding **more** weathering asphalt to the industry's toughest fiberglass mat to provide **more** protection. Then we incorporated our Maximum Definition color blend technology to give the product more vibrancy on the roof. Included is the proven performance of our NailTrak feature, enabling faster installation.

Landmark Pro offers the industry's strongest warranty. Protecting your reputation and safeguarding homeowners from manufacturing and aesthetic defects.

## Landmark Pro Standard Warranty

- Lifetime Limited Warranty
- 10-years of SureStart protection
- 15-year 110 MPH wind warranty (Upgrade to 130 MPH available)  
(CertainTeed starter and CertainTeed hip and ridge required)
- 15-year StreakFighter® algae resistance warranty **STREAKFighter**

Add it all up and what you get is the opportunity to offer a lot of additional value for the money... and today that means more than ever...

## LANDMARK PRO



### Landmark Pro specifications:

- 250 lbs/square
- Premium Max Def color palette
- NailTrak™ for faster installation
- Lifetime limited warranty
- 10-year SureStart protection includes:
  - Materials, labor, tear off and disposal cost
- 15-year algae resistance
- 15-year 110 MPH wind warranty with upgrade to 130 MPH available

## LANDMARK



### Landmark specifications:

- 235 lbs/square
- Traditional color palette
- NailTrak™ for faster installation
- Lifetime limited warranty
- 10-year SureStart protection includes:
  - Materials and labor costs
- 10-year algae resistance
- 15-year 110 MPH wind warranty with upgrade to 130 MPH available

## Technical Data Sheet

LANDMARK™ Premium Shingles  
 LANDMARK Pro/Architect™ 80 Shingles (NW Region only)  
 LANDMARK™ Pro Shingles  
 LANDMARK™ Shingles

### PRODUCT INFORMATION

Landmark™ shingles reflect the same high manufacturing standards and superior warranty protection as the rest of CertainTeed's line of roofing products. Landmark Premium (and Algae Resistant-AR), Landmark Pro (and AR) and Landmark (and AR) are built with the industry's toughest fiber glass mat base, and their strict dimensional tolerance assures consistency. Complex granule color blends and subtle shadow lines produce a distinctive color selection. Landmark is produced with the unique NailTrak™ nailing feature. *Please see the Installation Instruction section below for important information regarding NailTrak™.*



In the Northwest (NW) Region Landmark Pro (AR) is double-branded as Landmark Pro/Architect 80 (AR).

Landmark algae-resistant (AR) shingles have the additional attribute of resisting the growth of algae especially in damp regions. AR shingles are not available in all regions

**Colors:** Please refer to the product brochure or CertainTeed website for the colors available in your region.

**Limitations:** Use on roofs with slopes greater than 2" per foot. Low-slope applications (2" to 4" per foot) require additional underlayment. In areas where icing along eaves can cause the back-up of water, apply CertainTeed WinterGuard™ Waterproofing Shingle Underlayment, or its equivalent, according to application instructions provided with the product and on the shingle package.

**Product Composition:** Landmark series shingles are composed of a fiber glass mat base. Ceramic-coated mineral granules are tightly embedded in carefully refined, water-resistant asphalt. Two pieces of the shingle are firmly laminated together in a special, tough asphaltic cement. All Landmark shingles have self-sealing adhesive strips.

### Applicable Standards

ASTM D3018 Type I	ICC Evaluation Report ESR-1389
ASTM D3462	ICC Evaluation Report ESR-3537
ASTM E108 Class A Fire Resistance	CSA Standard A123.5 (Regional)
ASTM D3161 Class F Wind Resistance	Miami-Dade Product Control Approved (Regional)
ASTM D7158 Class H Wind Resistance	Florida Product Approval # FL5444 (Regional)
UL 790 Class A Fire Resistance	TDI Windstorm Resistance (Regional)

### Technical Data:

	Landmark (and AR)	Landmark Pro* (and AR)	Landmark Premium (and AR)
Weight/Square (approx.)	229 / 240 lb**	250 / 270 lb**	300 lb
Dimensions (overall)	13 1/4" x 38 3/4"	13 1/4" x 38 3/4"	13 1/4" x 38 3/4"
Shingles/Square (approx.)	65	66	66
Weather Exposure	5 5/8"	5 5/8"	5 5/8"

\*Includes "Landmark Pro AR/Architect 80"

\*\*Dependent on manufacturing location



## INSTALLATION

The following is a general summary of the installation methods. Detailed installation instructions are supplied on each bundle of Landmark shingles and must be followed. Separate application sheets may also be obtained from CertainTeed.

**Roof Deck Requirements:** Apply shingles to minimum 3/8" thick plywood, minimum 7/16" thick non-veneer (e.g. OSB), or minimum 1" thick (nominal) wood decks. The plywood or non-veneer decks must comply with the specifications of APA-The Engineered Wood Association.

**Ventilation:** Provisions for ventilation should meet or exceed current HUD Standards. To ensure adequate balance ventilation, use a combination of continuous ridge ventilation (using CertainTeed Ridge Vent products, or a comparable product with an external baffle) combined with soffit venting.

**Valleys:** Valley liner must be applied before shingles. The Closed-Cut valley application method is recommended, using CertainTeed WinterGuard Waterproofing Shingle Underlayment or its equivalent to line the valley prior to being fully covered by the shingles.

### Underlayment:

On slopes 4" per foot or greater, CertainTeed recommends one layer of DiamondDeck™ Synthetic Underlayment, or Roofers' Select™ High-Performance shingle underlayment, or shingle underlayment meeting ASTM D226, D4869 or ASTM D6757. Always ensure sufficient deck ventilation, and take particular care when DiamondDeck or other synthetic underlayment is installed. For UL fire rating, underlayment may be required. Corrosion-resistant drip edge is recommended and should be placed over the underlayment at the rake and beneath the underlayment at the eaves. Follow manufacturer's application instructions.

On low slopes (2" up to 4" per foot), one layer of CertainTeed's WinterGuard Waterproofing Shingle Underlayment (or equivalent meeting ASTM D1970) or two layers of 36" wide felt shingle underlayment (Roofers' Select High-Performance Underlayment or product meeting ASTM D226, D4869 or ASTM D6757) lapped 19" must be applied over the entire roof, ensure sufficient deck ventilation. When DiamondDeck or other synthetic underlayment is installed, weather-lap at least 20" and ensure sufficient deck ventilation. When WinterGuard is applied to the rake area, the drip edge may be installed under or over WinterGuard. At the eave, when WinterGuard does not overlap the gutter or fascia, the drip edge should be installed under WinterGuard. When WinterGuard overlaps the fascia or gutter, the drip edge or other metal must be installed over it. Follow manufacturer's application instructions.

### Fastening (NailTrak™):

**Low & Standard Slopes:** On low and standard slopes, four nails are required per shingle. There are three nail lines on NailTrak shingles. Position nails vertically between the upper and lower nailing-guide lines. It is acceptable to nail between either the middle and lower lines, or between the upper and middle lines. Nails must be of sufficient length to penetrate into the deck 3/4" or through the thickness of the decking, whichever is less. They are to be located 1" and 12" in from each side of the shingle (see instructions on product wraps.) Nails are to be 11 or 12 gauge, corrosion-resistant roofing nails with 3/8" heads.

**Steep Slopes:** On slopes greater than 21" per foot, fasten each shingle with six nails and four spots of roofing cement placed under each shingle according to application instructions provided on the shingle package. Fasteners must penetrate the two-layer common bond area that is indicated by the middle and lower NailTrak lines, also illustrated on the shingle package.

**Application:** The recommended application method is the 'Five-Course, Diagonal Method' found on each bundle of shingles. In this method, shingle course offsets are 6" and 11". Instructions also may be obtained from CertainTeed. These shingles may be used for new construction or for reroofing over existing Metric-sized shingles.

**Flashing:** Use corrosion-resistant metal flashing.

**Hips and Ridges:** For capping hip and ridge apply CertainTeed Shadow Ridge™, Cedar Crest™ or Mountain Ridge™ shingles of a like color.

#### **MAINTENANCE**

These shingles do not require maintenance when installed according to manufacturer's application instructions. However, to protect the investment, any roof should be routinely inspected at least once a year. Older roofs should be looked at more frequently.

#### **WARRANTY**

Landmark Premium (and AR), Landmark Pro/Architect 80 AR, Landmark Pro (and AR), and Landmark (and AR) shingles carry a lifetime limited, transferable warranty to the consumer against manufacturing defects. In addition, Landmark Premium (and AR), Landmark Premium/Architect 80, Landmark Pro (and AR), and Landmark (and AR) carry 10-years of SureStart™ Protection. For specific warranty details and limitations, refer to the warranty itself (available from the local supplier, roofing contractor or on-line at [www.certainteed.com](http://www.certainteed.com)).

#### **FOR MORE INFORMATION**

Sales Support Group: 800-233-8990

Web site: [www.certainteed.com](http://www.certainteed.com)

See us at our on-line specification writing tool, CertaSpec, at [www.certainteed.com/certaspec](http://www.certainteed.com/certaspec).

**CertainTeed Roofing**  
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Malvern, PA 19355

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**CertainTeed**  
SAINT-GOBAIN