

Arlington County Community Services Board
Executive Committee Meeting
Sequoia Plaza 3
2120 Washington Blvd.
Room 424

June 13, 2016

Present: James Mack, Carol Skelly, Judy Deane, Barbara Jones, Anne Hermann, Wayne Bert, Asha Patton-Smith, Joanne Del Torro, Shauna Alonge

Absent: Anne Hermann

Staff: Beth Tschopp, Kelly Mauller, Anita Friedman

The June 13, 2016 Arlington County Community Services Board (ACCSB) Executive Committee meeting was convened by the ACCSB Executive Committee Chair James Mack at 6:00 p.m. The meeting was held at the Sequoia III Building, 2120 Washington Boulevard, Room 424, Arlington, Virginia 22204.

Approval of the DRAFT May 9, 2016 Executive Committee Minutes

Chair Mack called for a motion to approve the May 9, 2016 ACCSB Executive Committee meeting minutes. Ms. Deane motioned to approve the minutes, Ms. Jones seconded the motion, and the minutes were approved with one correction.

Discussion: Blue Ribbon Panel

Chair Mack reported that appointments to the Blue Ribbon Panel have been delayed. He noted that there are concerns surrounding the role of the panel and possible lack of diversity of the members appointed. The original purpose of the panel was to make recommendations on how the County Board develops strategic priorities. Mr. Mack contacted the County Board Office to request that someone familiar with CSB issues be appointed to the panel, but not necessarily a member of the CSB. The County Board originally approved the panel with no public notice. The members discussed the panel and agreed not to pursue being involved in the panel beyond notifying the County Board.

Discussion: CSB Administrative Committee

Chair Mack announced that the CSB Administrative Committee will soon be reinstated. He noted that BHD Administrative Officer, Rudbel Alfaro, will be the staff liaison. Ms. Kelleher volunteered to be a member on the committee. Ms. Mauller distributed a document of preliminary suggestions for the structure of the committee. The members discussed the suggestions.

Medication Errors Report-Mary Marshall Assisted Living Residence (MMALR)

Ms. Tschopp reported that Glenda Blake, Aging and Disability Services Division Chief, will present about medication errors that have occurred at MMALR at the June 22nd CSB full board meeting.

Brief Updates/Information

- ✓ Ms. Mauller, on Ms. Hermann's behalf, announced that a representative from Virginia Hospital Center (VHC) will present an update about VHC expansion plan at either the July or September CSB full board meeting.

- ✓ Ms. Deane announced that the PACT Advisory Council is holding its Annual PACT Luncheon Picnic on Wednesday, June 22nd from 11:30 a.m. to 1:00 p.m. at Barcroft Park, 4200 S. Four Mile Fork Run Drive. The picnic is being held in honor of the PACT Team, PACT clients, members of Clarendon House and Group Home members. She noted that United Social Sports will provide games.
- ✓ Ms. Deane reported that the Mental Health Group Home Committee meeting discussed the number of individuals that are on the mental health group home waiting list. She stated that the longest waiting lists are for the least intensive treatment group homes. She noted that the committee will meet again in September.
- ✓ Ms. Deane reported that the Mental Health Committee will begin holding new member orientations in early September.
- ✓ Ms. Friedman stated that she is working with Rudbel Alfaro, BHD Administrative Officer, to create a structured form or check list with consistent questions about items to advocate for in each of the programs. The form/check list is projected to be completed in September.

Upcoming Items for CSB Full Board Meeting on June 22, 2016

- ✓ The CSB Annual Awards Ceremony will be held from 6:00 p.m. to 7:00 p.m. in the Sequoia I, lower level auditorium.
- ✓ Glenda Blake, Aging and Disability Services Division Chief will present about medication errors at Mary Marshall Assisted Living Residence (MMALR).
- ✓ Ms. Tschopp will provide a monthly financial report, if needed.
- ✓ Ms. Tschopp will provide a group home report, if needed.
- ✓ Wayne Bert, CSB member, will report out about the Friends of Job Avenue Committee.
- ✓ Wayne Bert, CSB member, will report out about the Mental Health Criminal Justice Review Committee (MHCJRC).
- ✓ Chair Mack will ask if there are any updates from CSB Ad Hoc Initiative Committees.

The Arlington County Community Services Board Executive Committee meeting was adjourned by Chair Mack at 7:25 p.m.

Respectfully submitted by Kelly Mauller.