



**The Arlington Community Services Board**  
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**James Mack**  
ACCSB Chair

April 20, 2016  
Sequoia III  
2120 Washington Blvd., Room 112  
Arlington, Virginia  
7:00 pm – Full Board Meeting

**Beth Tschopp**  
Executive Director

**Present:** James Mack, Jarrod Nagurka, Barbara Jones, Leslie Gosling, Asha Patton-Smith, Wayne Bert, Brian Berke, Judy Deane, Frank Haltiwanger, David Gardner, Jay Terner, Carol Skelly, Linda Kelleher, Erica Jackson, Shauna Alonge, Anne Hermann

**Excused:** Atima Omara, Joanne Del Toro

**Staff:** Beth Tschopp, Rudbel Alfaro

**Public Comment(s)**

There were no public comments.

**Staff Recognition**

Chau Nguyen, Mental Health Therapist, Team B, was nominated to receive the March 23, 2016 CSB Staff Recognition Award. Carol Sacks, Supervisor, Mental Health Team B, nominated Ms. Nguyen. Ms. Sacks stated that Ms. Nguyen has been employed with Arlington County for ten years. She added that Ms. Nguyen is very hardworking and provides excellent case management and therapy services among many other services to clients. Ms. Sacks cited an incident where Ms. Nguyen went above and beyond for a client and family members. Ms. Nguyen thanked the CSB members, Ms. Sacks and her team.

Frank Abate and Sam Gaines, Mental Health Jail Services (both recently retired), were also nominated to receive the March 23, 2016 CSB Staff Recognition Award. Suzanne Somerville, Supervisor, Mental Health Jail Services, nominated Mr. Abate and Mr. Gaines. Joe Bullock, Substance Abuse Bureau Chief, spoke about Mr. Abate and Mr. Gaines contributions to Arlington County and the clients they served.

Ms. Somerville spoke very highly about Mr. Abate and Mr. Gaines, noting their contributions to jail mental health services over the years.

**Approval of the March 23, 2016 ACCSB Meeting Minutes**

Chair Mack called for a motion to approve the March 23, 2016 ACCSB Full Board meeting minutes. Ms. Jones motioned to approve the minutes, Ms. Alonge seconded the motion, and the minutes were approved with corrections.

**Debriefing: CSB FY17 Local Budget Priorities, March Meetings with County Board Members, Public Budget and Tax Rate Hearings**

**CSB FY17 Local Budget Priorities**

Chair Mack announced that the County Board has included permanent funding in its budget, beginning July 1<sup>st</sup>, for 3FTE Human Services Peer Specialist positions and beginning January 1<sup>st</sup> 2017 for 1FTE that the CSB members advocated for. Mr. Mack added that one-time funding was approved for the Peer Health Navigator position.

The 4FTE Human Services Peer Specialist positions include:

- 1FTE Human Services Peer Specialist in Emergency Services – July 1, 2016
- 1FTE Human Services Peer Specialist position in Clarendon House– July 1, 2016
- 1FTE Human Services Peer Specialist position in Substance Abuse Services– July 1, 2016
- 1FTE Human Services Peer Specialist for Young Adults – January 1, 2017

Mr. Mack thanked the members for their advocacy.

Ms. Deane stated that it is important that staff collect statistical data and results about the accomplishments of the Peer Specialists when advocating for services for the FY18 local budget.

**CSB Annual Awards Ceremony**

Chair Mack opened a discussion about this year's Annual June Awards Ceremony. The ceremony will be held one hour prior to the June 22<sup>nd</sup> CSB full board meeting, beginning at 6:00 p.m., in the Sequoia I building, lower level auditorium. Mr. Mack referred the members to the draft nominations (*Included in Member Packet*).

Ms. Tschopp provided an overview of the nominations. The members discussed and approved the nominations.

**ACCSB Executive Director's Report**

- Ms. Tschopp asked if any of the members would like to attend the VACSB Training and Development Conference scheduled for May 4<sup>th</sup> through May 6<sup>th</sup> in Portsmouth, Virginia. Ms. Tschopp provided an overview of the schedule of events. Members should contact Ms. Tschopp if they would like to attend.
- Ms. Tschopp opened a discussion about the Intensive Community Residential Treatment (ICRT) Program. She noted that the discussion stems from a question that Ms. Alonge had asked regarding the role of the Northern Virginia Regional Projects Office. The Northern Virginia Regional Projects Office is located in Chantilly, Virginia and is a part of the Fairfax-Falls Church CSB. She noted that this office awarded the ICRT contract and reviews State and Regional Contracts. Ms. Tschopp stated that she and Jan Longman, DHS Compliance Officer, reviewed the contract between Arlington County and the ICRT program and discovered that the contract does not require that Sentinel Events be reported to Arlington DHS. She added that the reason the ICRT is not required to report to DHS is because they are licensed by the State. Ms. Tschopp has had discussions with the Regional Management Group regarding the contracts.

Rudbel Alfaro, BHD Administrative Officer, stated that the region is working to absorb the ICRT contract back into the regional office. He noted that this could allow for changes to the contract to possibly include that Sentinel Events are reported to DHS.

Ms. Skelly asked Mr. Alfaro if he could provide a list of all of the group homes that contract with the County. Mr. Alfaro responded that he would be able to provide an update at the May 18<sup>th</sup> CSB full board meeting.

- Ms. Tschopp announced that the Consumer Advisory Council is being resumed in the Mental Health Bureau. The purpose of the Council is to provide a mechanism for obtaining consumer in-put regarding client services based primarily on client experience.

### **ACCSB Chair's Report**

Chair Mack opened a conversation about the ongoing discussions of staff/CSB communication. He stated that the Executive Committee has held a facilitated meeting with DHS Organizational Specialists, Susan Barrett and Angela Churchill, and then subsequently with DHS senior staff. The purpose of the discussions is to improve communication and interaction between the CSB members and DHS staff.

### **Report Out on ACCSB Retreat Initiatives**

- ✓ Rudbel Alfaro, BHD Administrative Officer, reported out about reestablishing the Administrative Committee. The Administrative Committee had been suspended indefinitely due to lack of staffing. Mr. Alfaro stated that, per the CSB By-Laws, the CSB is required to have an Administrative Committee. He added that this committee sets the budget schedule for state and local budget recommendations, makes recommendations about the fee scale, reviews CSB policies and procedures to ensure they are in compliance with DBHDS and reviews the Performance Contract.

Chair Mack stated that anyone who would like to volunteer to be a member of the committee should contact him, Mr. Alfaro or Ms. Tschopp. Mr. Alfaro will be the staff liaison to the committee.

Ms. Deane asked Mr. Alfaro if he is anticipating that the committee would take more of a lead in determining the CSB's budget priorities than the Executive Committee. Mr. Alfaro responded that he anticipates that the committee would give recommendations on the time schedule for submitting budget recommendations.

The members discussed the role of the Administrative Committee.

- ✓ Mr. Bert reported out about the Mental Health Criminal Justice Review Committee.
  - The committee discussed the Stepping Up initiative which is aimed at reducing mental illness in jails. Capitol Hill recently held a meeting about this nationwide initiative.
  - In 2015 Arlington County entered into a Transfer of Custody Memorandum of Understanding to transfer custody of a client to Virginia Hospital Center. The Airport Police have now entered into this same type of agreement.
  - The committee discussed the retirement of jail staff Frank Abate and Sam Gaines.
  - The committee discussed the Corizon psychiatrist
  - A presentation was provided by the Peer Specialists in Emergency Services about their roles in developing projects and goals for other peers.
- ✓ Ms. Hermann reported out about the Mary Marshall Assisted Living Residence (MMALR).
  - MMALR was at full census at the time of the Advisory Council meeting, including one individual who is currently in a nursing home for rehabilitative services and one individual who is receiving hospice care at MMALR. Hospice care is a new service provided at MMALR.
  - A MMALR Resident's Council meets once a month.
  - A presentation was provided by the Life Enrichment Manager who spoke about the involvement of Job Corp students/trainees at MMALR.

- The residents are working on voter registration with the Board of Elections.
- The Resident Manager developed a summer wish list which includes t-shirts, barrettes, white athletic socks, bottles and cans of coke and diet coke and bars of Dove soap.
- ✓ Ms. Deane reported out about the Young Adult Committee.
  - The Young Adult Committee and the Mental Health Committee will be holding a joint meeting on May 2<sup>nd</sup>.
- ✓ Ms. Deane reported out about the Group Home Committee.
  - The next Group Home Committee meeting is scheduled for May 25<sup>th</sup>.
  - Several new members have joined the committee.
- ✓ Ms. Deane announced that the PACT Advisory Council Committee is preparing for its annual picnic. The picnic will be held on June 22<sup>nd</sup> at Barcroft Park. If anyone would like to volunteer to help with the event they should contact Ms. Deane.

### **Informational Items**

- ✓ Mr. Nagurka opened a discussion about the Blue Ribbon Panel that the County Board approved with no public notice. Each County Board member and the County Manager will be able to appoint one member to the panel creating a six member group. The six member panel shall make recommendations on how the Bounty Board shall develop strategic priorities. The main point of concern in appointing a Blue Ribbon Panel is the possible lack of diversity of the members.

Mr. Nagurka stated that the County Board members and the County Manager have not yet appointed anyone to the panel. The panel members will be appointed in the next several weeks according to the press release from Arlington County.

The members discussed the Blue Ribbon Panel and concluded that they should collaborate with other Arlington County Commissions and community organizations to support a letter from the CSB to the County Board to either request reconsideration of the proposal or that the proposal be reformed to require that the appointed members come from diverse backgrounds.

Mr. Mack asked when the County Board Office will post the minutes from the meeting on its website. Mr. Nagurka responded that the meeting can be viewed on-line.

- ✓ Ms. Gosling announced that she and another individual from Clarendon House will be attending an all peer conference in May.
- ✓ Ms. Gosling reported that an individual from the Clarendon House Program passed away during the recently held DHS fire drills at the Sequoia Plaza Complex. DHS is reviewing its fire drill policy. A Sentinel Event Report was completed.
- ✓ Ms. Tschopp announced that Oliver Russell has accepted the BHD Assistant Division Chief position. Mr. Russell will begin in May.
- ✓ Mr. Gardner asked about the process for appointing a new CSB Chair when Mr. Mack resigns in June. Mr. Mack responded that he has sent a recommendation to the County Board Chair.

### **Adjournment**

The Arlington County Community Services Full Board meeting was adjourned by Chair Mack at 8:40 p.m.

Respectfully submitted by Kelly Mauller