

Arlington County Community Services Board
Executive Committee Meeting
Sequoia Plaza 3
2120 Washington Blvd.
Room 112

March 14, 2016

Present: James Mack, Carol Skelly, Wayne Bert, Judy Deane, Barbara Jones, Joanne Del Toro

Guests: Asha Patton-Smith, Shauna Alonge

Staff: Beth Tschopp, Kelly Mauller, Leslie Weisman

The March 14, 2016 Arlington County Community Services Board (ACCSB) Executive Committee meeting was convened by the ACCSB Executive Committee Chair James Mack at 6:00 p.m. The meeting was held at the Sequoia III Building, 2120 Washington Boulevard, Room 112, Arlington, Virginia 22204.

Leslie Weisman, Client Services Entry Bureau Chief, provided an overview of the recent events that transpired regarding a Sentinel Event that occurred with an adult diagnosed with Autism who was incarcerated. The incident, though not resolved in the most timely manner, resulted in a positive outcome. The committee discussed the incident.

Approval of the DRAFT February 10, 2016 Executive Committee Minutes

Chair Mack called for a motion to approve the February 10, 2016 ACCSB Executive Committee meeting minutes. Ms. Deane motioned to approve the minutes, Ms. Jones seconded the motion, and the minutes were approved with no corrections.

The members discussed the general format and content of the monthly minutes and agreed to include main items of topic, discussion points, conclusions and follow up items.

Finalize CSB FY17 Local Budget Priorities

Chair Mack brought the CSB FY17 draft Local Budget Recommendations to the County Board before the members for finalization (*Refer to Handout*). Chair Mack stated that he sent a letter to County Board Chair, Libby Garvey regarding the CSB's requests. The members discussed the recommendations.

The CSB recommendations, in priority order, for the FY17 Arlington County Budget are as follows:

1. Behavioral Healthcare Services - Human Services Peer Specialists

- 1FTE Human Services Peer Specialist position in Emergency Services
- 1FTE Human Services Peer Specialist position in Clarendon House
- 1FTE Human Services Peer Specialist position in Substance Abuse Services
- 1FTE Human Services Peer Specialist for Young Adults

- 2. Primary/Behavioral Healthcare Initiative with Neighborhood Health:** Arlington CSB support of funding contracted service for both physicians and general nurse practitioners to continue seeing clients in Arlington County facilities.

3. **Developmental Disability Services:** Arlington CSB Support of DBHDS recommendation to the General Assembly:

- DD Waiver restructure per the Department of Justice Settlement Agreement.

Ms. Deane stated that she attended an Affordable Housing Committee meeting and reported that they are drafting a letter of support for the CSB's local budget recommendations to the County Board. She asked the committee if they would like to respond in kind with a letter of support for the Affordable Housing Committee's local recommendations to the County Board. Ms. Deane will make mention of the CSB's support during the March 24th and 25th individual County Board meetings.

March Meetings with County Board Members

Chair Mack opened a discussion about the CSB meetings with the County Board members. The dates of the meetings are as follows:

- Thursday March 24th
 - Libby Garvey and Christian Dorsey from 4:00 p.m. – 5:00 p.m.
 - Jay Fissette and Katie Cristol from 3:00 p.m. – 4:00 p.m.
- Friday March 25th
 - John Vihstadt from 11:00 a.m. – 12:00 p.m.

The members discussed which board members should present the CSB's requests at the County Board meetings. The members agreed to the following speakers:

March 24th

- Ms. Deane
- Ms. Skelly
- Mr. Nagurka
- Mr. Mack
- Ms. Gosling

March 25th

- Ms. Deane
- Ms. Jones
- Mr. Nagurka
- Mr. Mack
- Ms. Gosling

Speakers for Public Budget and Tax Rate Hearings

Chair Mack announced that the Public Budget Hearing will be held on Tuesday, March 29th and the Tax Rate(s) Public Hearing on Thursday, March 31st. Both hearings begin at 7:00 p.m., in County Board Room 307, 2100 Clarendon Boulevard.

An advanced sign-up registration procedure for both hearings, will be used again in 2016. Citizens will be able to sign-up in advance beginning at 8:00 am 5 days before each hearing date. Advanced sign-up will close at 5 pm the day before each hearing.

Mr. Nagurka, and a client from BHD will present at the Public Budget Hearing on March 29th. Ms. Deane will speak to parents to see if they may be interested in presenting at the hearing. The committee decided not to attend the Public Tax Rate(s) Hearing on March 31st.

Brief Updates/Information

- Chair Mack stated that the County Manager announced his proposed budget to the County Board on February 20th. He added that commission leaders have been invited to meet with the County Board on March 17th to discuss the County Manager's proposed budget

recommendations as they pertain to DHS. This is a public meeting and will be held in the County Board Office from 4:00 to 7:00. Mr. Mack will present at the March 17th meeting.

- Mr. Bert brought a proposal before the members for the CSB to establish an Employment Subcommittee (*Refer to Handout*). The proposed name for the committee is Friends of Job Avenue. Mr. Bert stated that the overall objective of the committee is to support Job Avenue's efforts to expand job opportunities for BHD clients in the private sector and in local and federal government jobs.

Mr. Bert provided an overview of the initial goals of the proposed committee:

- More intense involvement with the Chamber of Commerce to work to increase the contacts and cooperation with the Chamber in pursuit of increasing the number and type of jobs available.
- Continued cooperation with the Arlington Employment Center in the pursuit of the common goal of improving job opportunities that could benefit BHD.
- Explore and develop opportunities with the Federal Government.
- Hold an Annual Recognition Breakfast with the objective of recognizing the contribution of employers, the achievement of clients and the facilitation of future cooperative endeavors.
- Identify Job Avenue sponsors to build a resource fund to assist job applicants in procuring resources required to attain and maintain employment.

Ms. Jones asked which client populations the Employment Subcommittee will target. Mr. Bert responded that the Mental Health and Substance Abuse client populations will be targeted.

Mr. Bert asked the committee for approval to establish an Employment Subcommittee. The members approved and the proposal will be brought before the full board for final approval at the March 23rd meeting. Mr. Bert will ask if any of the members would like to volunteer to sit on the subcommittee at that meeting.

- Chair Mack reminded the members that the CSB Annual Awards Ceremony will be held one hour prior to the CSB June 22nd Full Board meeting from 6:00 p.m. to 7:00 p.m. in the Sequoia Plaza, 2100 Washington Boulevard, lower level auditorium. CSB members may nominate community partners or staff by sending Ms. Mauller an email by the due date of April 8, 2016. The committee suggested several potential candidates for the Community Partner Award. The nominations will be reviewed at the April 11th CSB Executive Committee meeting.
- Chair Mack announced that the 3rd Annual Crisis Intervention Team Awards Ceremony will be held on Thursday April 7th from 7:00 p.m. to 8:30 p.m. in the John T. Hazel Auditorium at Virginia Hospital Center (VHC). A meet and greet with elected and appointed officials will take place one hour prior to the ceremony from 6:00 p.m. to 7:00 p.m.
- Chair Mack reported that several full board member terms are set to expire in 2016. He noted that the County Board is working to align appointment dates with the ending of the fiscal year on June 30th. Mr. Mack announced that he will step down as Chair in June.
- Chair Mack announced that the County Board has appointed Frank Haltiwanger as a member to the full board. His term begins in March and Mr. Haltiwanger will attend the March 23rd full board meeting. The members discussed the upcoming vacancies, due to terms ending, and filling vacancies in the subcommittees.

- Ms. Tschopp announced that the upcoming Virginia Association of Community Services Board (VACSB) Development and Training Conference will be held May 4th through May 6th in Portsmouth, Virginia. Ms. Deane expressed interest in attending the conference.
- Ms. Tschopp reminded the Committee about the CSB/Staff Communications meeting scheduled for March 15th. The Executive Committee members will be in attendance.
- Ms. Tschopp announced that Joel Rothenberg, Office of Support Services, Virginia Department of Behavioral Health and Developmental Services (DBHDS), will attend the CSB's May 18th full board meeting to present about the State Performance Contract.
- The committee briefly discussed the next CSB/Staff communications meeting. The purpose of the meeting is to clarify the roles and responsibilities between the CSB full board and staff. The meeting date, location and time have not yet been determined.

Upcoming Items for CSB Full Board Meeting on March 23, 2016

- ✓ Melinda Burgin, Supervisor, Substance Abuse Outpatient Services, was nominated to receive the March 23rd CSB Staff Recognition Award.
- ✓ Ms. Tschopp and Jan Longman, Compliance Bureau Program Manager, will present about the Arlington County Sentinel Event Policy.
- ✓ Ms. Tschopp will provide a Monthly Financial Report, if necessary.
- ✓ Ms. Tschopp will provide a Group Home report, if necessary.
- ✓ Ms. Tschopp will provide an Extraordinary Barriers List (EBL) Report, if necessary.
- ✓ Chair Mack will ask if there are any updates from CSB Ad Hoc Initiative Committees.

The Arlington County Community Services Board Executive Committee meeting was adjourned by Chair Mack at 7:50 p.m.

Respectfully submitted by Kelly Mauller.