

Arlington County Community Services Board
Executive Committee Meeting
Sequoia Plaza 3
2120 Washington Blvd.
Room 112

January 11, 2016

Present: James Mack, Carol Skelly, Asha Patton-Smith, Wayne Bert, Judy Deane, Shauna Alonge, Barbara Jones

Guests: Jarrod Nagurka, Joanne Del Torro

Staff: Beth Tschopp, Kelly Mauller

The January 11, 2016 Arlington County Community Services Board (ACCSB) Executive Committee meeting was convened by the ACCSB Executive Committee Chair James Mack at 6:00 p.m. The meeting was held at the Sequoia III Building, 2120 Washington Boulevard, Room 112, Arlington, Virginia 22204.

Approval of the DRAFT December 7, 2015 Executive Committee Minutes

Chair Mack called for a motion to approve the December 7, 2015 ACCSB Executive Committee meeting minutes. Ms. Jones motioned to approve the minutes, Ms. Deane seconded the motion, and the minutes were approved with several corrections.

Discussion: Communication Guidelines

Ms. Skelly provided an overview of the brief discussion that took place at the December 16 CSB full board meeting regarding communication between the CSB, staff and family members of consumers.

Discussion was held regarding the roles and responsibilities of both CSB Board Members and staff. As a result of the discussion the following areas of focus were established:

- Develop a staff-friendly and family-friendly process of dealing with complaints and concerns about CSB services
- Determine the appropriate role for board members in this process
- Determine the appropriate role for board members in public meetings
- Determine what information should be made available to board members in carrying out oversight responsibilities

Chair Mack asked the members if they would like to hold a special session of the Executive Committee to further discuss communication protocols. The members agreed to a separate special session of the Executive Committee at a date to be determined. Ms. Skelly will draft a rough outline of the discussion at tonight's meeting.

Initial Draft CSB FY17 Local Budget Priorities

Chair Mack opened a discussion about the Initial CSB FY17 draft Local Budget Recommendations to the County Board. The Initial CSB draft recommendations for the FY17 Arlington County Budget are as follows:

Behavioral Healthcare (BHC)

- Fund contracted service for both physicians and general nurse practitioners to continue seeing clients in Arlington County facilities. Cost - \$200,000
- Fund 2FTE Integrated Dual Disorder Treatment (IDDT) Care Managers to assist in the transition of severely ill citizens into integrated care: primary/behavioral, economic independence and dual diagnosis treatment (serious mental illness and substance abuse). Cost - \$194,480

Mental Health (MH) Services (in order of priority)

- Maintain the Peer Specialist positions in Emergency Services, Clarendon House and Substance Abuse and add 1 Peer Specialist for young adults for the proposed RAISE program. Ms. Tschopp responded that it is likely, but not guaranteed, that the State will continue to fund the Emergency Services Peer Specialist position and that the Clarendon House Peer Specialist position has been receiving State funding for many years. Cost to be determined.
- Fund 1 FTE Young Adults Intensive Case Manager Coordinator in line with the RAISE model. Cost to be determined.
- Fund 1 FTE Mental Health Case Management Therapist. Cost to be determined.
- Fund 1 FTE Senior Adult Mental Health Case Management Therapist. Cost to be determined.

Children and Youth (CY) Services

- No requests at this time

Substance Abuse (SA) Services

- No requests at this time

Development Disability (DD) Services (there are no dollar amounts associated with these items)

- Propose a DD regional group home initiative for severely disabled children, who require 24/7 care and are currently residing in nursing homes, to be placed in a community based group home setting utilizing a model similar to the adult group home model.
- Adequate rent allocation for the relocation of the Ballston Woodmont Weavers. It was previously noted that the County has adequate funding in the budget for the relocation. DHS Director, Anita Friedman, held a meeting exclusively for the family members of the Woodmont Weavers. Committee members were not invited to the meeting.
- Department of Justice Settlement Agreement - the intent at the state level is to bring individuals diagnosed with DD and have been on the DD waiver waiting list under the CSB DD umbrella. There is a possibility that some of these individuals would be eligible for day vocational programs.

The members discussed the priorities. Ms. Tschopp will research the cost of the Mental Health Service requests.

Brief Updates/Information

- ✓ Chair Mack reported out about the Regional and Local Public Budget Hearings that were held January 7, 2016.
 - The purpose of the Regional Public Budget Hearing is to receive comments on the Governor's proposed amendments to the 2016-2018 biennial state budget. Mr. Mack noted that, this year, the regional hearing was held at University of Mary Washington, University Center, Chandler Ballroom, 1301 College Avenue, Fredericksburg, Virginia. Mr. Mack attended and presented testimony on behalf of the Arlington County CSB (*Refer to Handout*).

- The purpose of the Local Public Budget Hearings is to speak to Arlington County's local Legislators. The Local Public Budget Hearing was held at 2100 Clarendon Boulevard, County Board Room, Arlington, Virginia. Mr. Mack attended and presented testimony on behalf of the Arlington County CSB (*Refer to Handout*).

It was noted that the County Manager's Budget will be announced on February 20, 2016.

- ✓ Chair Mack announced that the Arlington County Public Budget Hearing will be held on March 29, 2016 in County Board Room 307, 2100 Clarendon Boulevard, Arlington, Virginia and the Public Tax Rate Hearing will be held on March 31, 2016 in County Board Room 307, 2100 Clarendon Boulevard (*Refer to Handout*). Both meetings begin at 7:00 p.m.

Citizens will be able to sign-up in advance beginning at 8:00 a.m. 5 days prior to each hearing date. Advanced sign-up will close at 5:00 p.m. the day before each hearing.

- ✓ Ms. Del Torro and Mr. Nagurka presented an update about the CSB Retreat Survey Summary and Recommendations for Board Development (*Refer to Handout*). Ms. Del Torro recommended that the members review the summary to determine which recommendations would be best to pursue. Ms. Del Torro noted that survey responses appeared to be determined by how the person interpreted the question.

Questions that received both the highest and lowest ratings of importance include:

- Board Mission
- Board Composition
- Strategic Planning
- Board Oversight
- Funding/Legislation

The members discussed the summary and recommendations. The presentation will be provided to the full board members at the January 20, 2016 full board meeting. Ms. Del Torro will email tonight's presentation to the full board members for review prior to the meeting.

Upcoming Items for CSB Full Board Meeting on January 20, 2016

- ✓ Hannah Belachew, Nurse Case Manager, Program for Assertive Community Treatment (PACT), was nominated to receive the January 20, 2016 CSB staff recognition award.
- ✓ A Monthly Financial Report will be provided if necessary.
- ✓ A Group Home Report will be provided if necessary.
- ✓ An Extraordinary Barriers List (EBL) Report will be provided if necessary.
- ✓ Chair Mack will ask the members if they would like an update from any of the CSB Ad Hoc Initiative Committees.

The Arlington County Community Services Board Executive Committee meeting was adjourned by Chair Mack at 8:35 p.m.

Respectfully submitted by Kelly Mauller.