

Arlington Pedestrian Advisory Committee (PAC)
Wednesday, April 13, 2016
Courthouse Plaza, Dogwood & Cherry
2100 Clarendon Boulevard

Minutes (Approved June 8 with edits)

Present: Dennis Jaffe, Chair; Pamela Van Hine, Vice Chair; Ellen Armbruster; John Armstrong; Dan Foster; Eric Goldstein; Eric Goodman; Christine Ng; David Patton; Collin Weber

Guests: Luis Araya; Chief, Development Services Bureau, DES, and Carol Ann Perovshek, Permit Administration Manager, Development Services Bureau, DES

After introductions and during the meeting, PAC members shared the following **items of interest**:

C. Ng has been actively attending the public facilities review committee meetings for the [Stratford School](#) off Vacation Lane in north Arlington. When this school becomes a neighborhood middle school, the number of students will go from 700 to about 1000 and more students may get dropped off by their parents. She briefly described the competing access designs – an access road between Vacation Lane and Old Dominion Drive vs. a drop-off loop within a parking lot off of Vacation Lane. The School Board will act in approximately a month, and the County Board after that. No action is requested by the PAC at this time.

Flyers for the upcoming revised [Walkabout for Shirlington](#) were distributed at the meeting.

E. Goldstein mentioned that the County Auditor is requesting [suggestions topics](#) for audit priorities for the next year. <http://countyboard.arlingtonva.us/suggest-an-audit/>. [Minutes](#) from the March 29 Audit Committee note suggestions from several Arlington commissions.

The Vice Chair noted that the Rosslyn BID sponsored [sample streetscape elements](#) are now on display at Oak and Wilson Blvd for 6 months. The [Rosslyn Streetscape Booklet](#) contains illustrations and descriptions of the various elements. Please visit the site, evaluate the elements, and submit your opinions online through the form at [this link](#).

Public Speakers: None

Invited Speakers: Arlington DES Inspection Services: Luis Araya, Chief, Development Services Bureau, DES, and Carol Ann Perovshek, Permit Administration Manager, Development Services Bureau, DES: Right of Way Permits and Signage

C.A. Perovshek presented an overview of the process for obtaining Right of Way (ROW) Permits in Arlington. She differentiated between [Public ROW](#) and [Transportation ROW](#), which are more often of concern to pedestrians. She described the review and approval process and

numbers issued in the past 3 years. Transportation ROWs are more than twice as common as Public ROWs (3826 to 1361 in 2015). Finally, she talked about special exception TROW permits, commonly needed for major commercial building projects, and by right projects. L. Araya followed her presentation with a brief talk supporting the PAC recommendation for a telephone contact for construction transportation issues and he indicated that the staff would work on a draft proposal that would be presented to the PAC and other relevant bodies.

Approval of minutes from March 9 PAC meeting: E. Goldstein moved to approve, C. Ng seconded the motion, and the minutes were approved unanimously by voice vote.

FY17 Budget Support for Neighborhood Complete Streets Staff:

The Vice Chair reviewed the recent activities of the PAC and other groups advocating for budgetary support for staff for the Neighborhood Complete Streets Project. E. Goldstein drafted a letter, which was edited by the Vice Chair, and further edited by the Chair before submitting on March 16. Various combinations of PAC members then met with or talked to several Board members, the County Manager and staff, and the County ombudsman. The Chair also testified during the second public budget session on March 31. Additional support for NCS staffing was provided by two FAAC budget reports (see [DES](#) and [wrap up](#) FAAC reports) and the [testimony and letter](#) from the NCS. We are hopeful that at least one Program Planner will be included in the FY17 budget for the NCS program.

Sidewalk Widths:

At the March PAC meeting, members voted to write a second letter in response to the February 22 memo from the County Manager about minimum sidewalk widths on low-density residential streets. E. Goldstein drafted the letter, which was then edited by the Vice Chair and posted to the PAC Google Group for comments and edits. PAC members further discussed the letter after a brief overview of the County memos by the Vice Chair. The Chair will revise the PAC response, including several comments from the PAC and some of his own points, such as that the implementation of this new policy needs to be stopped immediately until meaningful and public input can be provided from the appropriate groups, including the PAC.

The meeting was adjourned at 9:02 P.M. The next PAC meeting will be held Wednesday, May 11, at 7 P.M. in the Dogwood & Cherry Conference Rooms.