



INFORMATION TECHNOLOGY ADVISORY COMMISSION
2100 Clarendon Boulevard, Suite 314, Arlington, VA 22201

7:30 PM, Wednesday, March 23, 2016
1st Floor Conference Room Azalea-Rm 103
Courthouse Plaza, 2100 Clarendon Blvd.
Arlington, VA

MEETING MINUTES

In attendance:

Chair: Frank Jazzo

ITAC Members Present: Mary Crannell, Vice Chair
William Lang
Kevin Robins
Phil Caughran
Robert Schill
Anita Nolen
Martha Moore
Joshua Farrar
Dan Laredo

Members Not Present: Ben Faatz
Kenneth Cohn
David Husband

County/Schools Staff: Rob Billingsley, Cable Administrator
Jack Belcher, CIO

Cable Company Representatives: Louise Anderson, Verizon
Marie Schuler, Comcast

Member of the Public: Jessica Basca

1. **Meeting called to order by Frank Jazzo, ITAC Chair**
7:30 pm; Quorum present; Meeting Agenda approved.
2. **Public Comment:** *None.*
3. **Approval of Minutes of Prior Meeting:** December 2015, January & February 2016 Minutes approved.

4. Administrative and Other Issues:

- ITAC Chair and Vice Chair attended a joint meeting with the Emergency Preparedness Advisory Commission (EPAC) with Police Chief Farr, and Jack Brown, Office of Emergency Management Director, to discuss information technology needs for Public Safety. Many of their needs may be costly, e.g. radio replacement, Public Safety Radio Ring, cameras, FirstNet, etc.
- EPAC attended a Board budget working session on Public Safety needs. Rob will distribute the EPAC presentation on budget priorities.
- ITAC's Vice Chair also made a presentation at a budget working session for IT needs. The Chair said the ITAC statement emphasized the overall need for CIO input to needs across the departments, as well as commitment to the operational side and to development activities, as investments not expenses. In addition, the Chair mentioned the need for County and the Public Schools to communicate fully on technology directions. Rob will distribute the ITAC working session presentation to the ITAC members.
- CIO, Jack Belcher, discussed the challenges of establishing systems created over the last 15 years that are becoming out of date, and the significant costs to do so.
- ITAC Chair and Vice Chair met with their counterparts in all the other Commissions, held March 7, 2016, and with three Board members to discuss what works and what does not for the Advisory Commissions, and try to make them more effective.
- On March 31, 2016, the Chair and Vice Chair will be meeting with DTS lead on strategic direction, Holly Hartell, to become more aware of the kinds of plans that are under consideration for IT. The Chair will report back to the members after that meeting.

5. Grants for Internet of Things (IoT) (Vice Chair Crannell)

Ms. Crannell discussed the availability of grants for the Internet of Things (IoT). She met with someone who is giving out grants to 70 cities, and referred him to the CIO, Jack Belcher. The grantor seemed very interested in the availability of ConnectArlington, and wants to determine if Arlington could become a testbed for IoT. The head of the federal Office of Science and Technology has expressed similar interest. One example project involved placing sensors in Washington State to detect the possibility of flash flooding and transmit the danger to drivers in real time. The CIO has proposed an effort to investigate Arlington's "Digital Destiny" to the County Manager. The purpose of the effort would be to assemble a picture of what the community will look like in the future with enhanced digital capabilities.

6. Report on Webcasting of Board Working Meetings by Arlington TV (Billingsley)

- The ITAC has been webcasting the meetings for over two years. The County established a test project for webcasting Transportation and Planning Commission meetings, as well as the Board working sessions, using the same equipment, software, and staffing in their Board Room meetings. To move the program to the next phase where other Commission locations such as the Courthouse Plaza Lobby Conference Rooms will require more stable, standard and simpler approaches to equipment, software, and staffing, and may not be implemented as easily as the Board Room events. Funding is available for the first phase in terms of additional staffing required beyond the routine County Board meeting support to the commissions meeting in the Board Room. If deemed successful, based on a report from the County Manager to the Board after six months, then additional funding will be used to develop a successful program for commissions meeting outside the Board Room. There is also the potential of using Arlington Independent Media resources to handle some aspects of the second phase type of webcast.
- Member Caughran suggested using Arlington Citizen Newsletter for increasing awareness of the program. Other members suggested using other publications, such as the Gazette, or establishing social media sites for commissions. The CIO mentioned that social media requires frequent attention by participants.

7. Legislative and Regulatory Update: (Mr. Jazzo)

- At its March meeting, the FCC will consider a Notice of Proposed Rulemaking that seeks comment on proposals to expand the amount of and access to video described programming, for the benefit of consumers who are blind or visually impaired.
- At its March meeting, the FCC will consider adopting rules which restructure and modernize the Lifeline program to connect low-income Americans to broadband, and strengthen program oversight and administration.
- At its March meeting, the FCC will consider a Notice of Proposed Rulemaking seeking comment on a proposed framework for ensuring that consumers have the tools they need to make informed choices about how their data is used and when it is shared by their broadband providers.

- The 6th U.S. Circuit Court of Appeals heard oral arguments on North Carolina's and Tennessee's challenges to an FCC Order pre-empting their municipal broadband limits.
- The Virginia Information Technologies Agency (VITA) gave Verizon a \$150 million contract to help with digital government initiatives, throughout state, county and local governments.
- A GAO report criticized emergency communications coordination in the national capital region.

8. Cable Administrator's Report: (Billingsley)

- Verizon FiOS buildout is still around 95% completed, with 5% remaining to be built by June 30, 2016.
- Billingsley also restated the report on Verizon at the Fairlington Community Center where he presented the County's perspective to the Fairlington Civic Association. Verizon also attended and went over the details of next steps and needs for information and Premises Access Licenses agreed upon between the company and the seven homeowner associations. Ms. Louise Anderson, the Government representative for Verizon, reported that she recently met with the leaders of all the Fairlington Condominium Associations, along with the Verizon engineering and construction managers.
- Two of the seven associations have signed Premises Access Licenses (PALs) to initiate the process of buildout.
- Comcast is still negotiating the franchise with the County. The current extension of the expiration date to June 30, 2016 will likely require another extension, but requires a Board Report process that will begin in early April.
- Comcast had a major break in fiber communications in Crystal City as a result of a potential gas leak investigations. Several County sites were affected, but those connected to the new ConnectArlington did not go down.

9. CIO's Report – Current DTS/County Technology (Belcher)

- The CIO will report on pending ConnectArlington economic development fiber licenses at the April ITAC meeting. County completed the pulling of the fiber and changes to hand holes/ manholes for economic development purposes.

10. Adjournment: ITAC adjourned at 8:40 pm.