



7:30 PM, Wednesday, February 24, 2015
3rd Floor Conference Room 311, CHP Lobby
Courthouse Plaza (2100 Clarendon Blvd.)

MEETING MINUTES

In attendance:

Chair: Frank Jazzo

ITAC Members Present: Mary Crannell, Vice Chair
William Lang
Kevin Robins
Phil Caughran
David Husband

Members Not Present: Dan Laredo
Ben Faatz
Anita Nolen
Kenneth Cohn
Joshua Farrar
Martha Moore
Robert Schill

County/Schools Staff: Rob Billingsley, Cable Administrator
Jack Belcher, CIO
Matt Smith, APS

Cable Company Representatives: Louise Anderson, Verizon
Marie Schuler, Comcast

Member of the Public: Patrick South

1. **Meeting called to order by Frank Jazzo, ITAC Chair**
7:30 pm; Quorum Not Present; Meeting Agenda acknowledged, but not approved.
2. **Public Comment:** *Follow Up on Modem Hack concerns from last meeting.* Comcast reviewing recent article concerned about security of home installed modems. Patches are downloaded to customers for protection. Verizon is taking similar actions, checking with original manufacturers/vendors on the issue. Certain wireless mice devices may also be vulnerable.
3. **Approval of Minutes of Prior Meeting:** December 2015 & January 2016 Minutes not approved, but will take up when ITAC has a quorum.

4. Administrative and Other Issues:

- The Chair reviewed the basic meeting schedule as the 4th Wednesday of every month, and the Cable Administrator reviewed the list of dates for 2016 with location to be in the Azalea 1st Floor Conference Room for the remainder of 2016.
- The Cable Administrator reviewed how Board Budget Work Sessions March 3rd, will have a different format where Advisory Commission leadership present concerns to the Board along with the related department presenting their budget proposals.
- March 7 there will be a Board luncheon event with Board Members Vihstadt and Cristol to meet with the Commission leadership. EPAC and ITAC will meet in an informal working session with OEM and DTS leadership to review the overlap in communication functions on March 29, 2016.
- County Board has instituted a new County Board Auditor, and is seeking input from commissions on what needs to be in the Annual Audit plan. Input is needed by March 18, 2016 if anyone in ITAC would like to send along to the ITAC Chair.

5. Open Data Commission: (Jack Belcher)

- County Manager is looking to create a citizen commission to address open data in how it is accessed and used. But it would report to the County Manager, not the Board as other advisory commissions do.
- County collects a large quantity of data, but needs to know more about how such data would be useful in a prioritized fashion. How to identify what the County's needs are for open data? How to maintain continuity of open data structures used?
- Arlington Civic Federation is interested, along with other local entities. Data may include financial information that needs to be protected.
- ITAC sees the need for some participation, but that there should be participation by other stakeholders. There is some concern that ITAC might overlap a data commission.
- Code for American and Virginia Tech have some interest in participating.

6. Webcasting Commission and Working Sessions

- The Board approved in its last session on Tuesday, February 23 the establishment of a pilot program for webcasting, similar to the ITAC meetings, but for Planning and Transportation Commission meetings using current software, and staffing to implement the broadcasts. This pilot is Stage 1 and the County Manager will come back to the Board with a report at the six-month and 12-month milestones on the status of the webcasting.
- If successful, then other commission meetings may be webcast, requiring additional funding.
- What ITAC has been doing with webcasting for the last two years served as a test demonstration that contributed to the acceptance and implementation of the project.

7. Legislative Update: (Mr. Jazzo)

- Google Fiber announced a deal to offer gigabit and TV services on a fiber network that Huntsville Utilities is building in Huntsville, AL.
- FCC Chairman Wheeler recognized the formation of the “NG911 Now Coalition”, an entity focused on implementation of next generation 911 services.
- The FCC announced the release of the consolidated final report of the Task Force on Optimal PSAP Architecture.
- The FCC launched a Notice of Inquiry (NOI) to examine the state of independent and diverse programming. The NOI seeks comment on the availability of PEG programming.
- The FCC issued a Notice of Proposed Rulemaking (NPRM) to pave the way for software, devices, and other innovative solutions to compete with the set-top boxes that a majority of consumers lease from Pay-TV providers today.
- The FCC updated rules to allocate captioning responsibilities and to make resolution of captioning issues more efficient and effective.
- Applications in response to FirstNet’s RFP to construct the network are due April 29, 2016, with the expectation of an award of a contract by the fourth quarter of 2016.

8. Cable Administrator's Report: (Billingsley)

- Rob Billingsley reported that Verizon has completed about 95% of the buildout of fiber to all parts of the County, leaving the company about 1% behind schedule.
- Billingsley also reported that he accompanied Verizon at the Fairlington Community Center to present the County's perspective to the Fairlington Civic Association. Verizon also attended and went over the details of next steps and needs for information and Premises Access Licenses agreed upon between the company and the seven homeowner associations.
- There is a small sliver of buildings that are actually within the City of Alexandria. The City does not have a franchise agreement with Verizon. Thus, part of Fairlington Villages will not get FiOS for that reason. Verizon has been in contact with the HOAs for some time, but will work more closely to initiate later stages of engineering, etc. leading to provision of FiOS.
- CIO Belcher mentioned that the County has a major concern about Verizon taking extreme care in avoiding conflicts among the utilities in Fairlington. There have been a number of cases in the past where one utility damages another because so much of the infrastructure is underground.
- CIO Belcher also requested of Ms. Anderson that Verizon provide a walk-through some of Fairlington with the County to discuss concerns before construction and come to some agreement with the County about how conflicts will be avoided.
- Bill Lang asked Ms. Anderson why Arlington Ridge HOA not heard back from Verizon to begin the process of installing FiOS. Ms. Anderson stated she would look into the situation.

9. Update on ConnectArlington (including dark fiber) (Belcher)

- County completed the pulling of the fiber and changes to hand holes/ manholes for economic development purposes. It will take a few months to complete splicing of the segments together because there is so many fiber strands (864 strands).
- As of Feb 18, 2016 all Public Safety Radio Ring connections to ConnectArlington have been completed.
- The CIO elaborated on business interest in the economic development fiber, and that the County has received its first application for a license.
- When the first license is completed, the County will publicize that event.

10. Adjournment: ITAC adjourned at 8:40 pm.



INFORMATION TECHNOLOGY ADVISORY COMMISSION
2100 Clarendon Boulevard, Suite 314, Arlington, VA 22201