



ARLINGTON LOCAL HUMAN RIGHTS COMMITTEE
2120 Washington Boulevard, 4th Floor Arlington, VA 22204
TEL 703.228.4898 FAX 703.228.5073 www.arlingtonva.us

Arlington Local Human Rights Committee Meeting
October 26, 2015
7:00 p.m.

Minutes

LHRC members present: Alicia Guajardo, Michael Mullins, Christine Plummer

LHRC members absent: Sue Lowry

Staff present: Anne Butz, Human Rights Advocate
Tom Wallace, LHRC Coordinator

Staff absent: None

Affiliates present: Arlington CSB, Community Residences, L'Arche, Linden Resources

Affiliates absent: None

Guests: None

Meeting location: 2120 Washington Boulevard, Arlington

Meeting called to order at 7:00 p.m.

Public Comment: None

Introductions

The committee and attendees introduced themselves.

New and Old Business

- Minutes from the July 2015 meeting were reviewed. No changes were made. Christine Plummer moved to accept the minutes; Michael Mullins seconded the motion. The minutes were approved.
- Meeting time: the longstanding Monday meeting time will continue; Anne Butz represented the Office of Human Rights at this meeting, and assured the committee that a staff member will be available to attend the meetings on Mondays.
- The committee discussed moving forward with additional training on the human-rights process. Tom Wallace will talk with Tim Simmons about getting this training set up.

- The LHRC's by-laws are still pending. They remain in draft status and need to get completed. The committee agreed that this is something that should be accomplished by the next meeting.
- The committee discussed the next round of recruitment attempts. The LHRC continues to be in need of new members. Tom Wallace will circulate the recruitment flyer once again to all affiliates and will also circulate it to other vendors and non-affiliates.
- Quarterly reporting form: the committee and affiliates discussed the quarterly reporting form. Two versions are being used by the affiliates; it is not clear which is to be used. One version only collects information regarding abuse and neglect cases, while the other also includes complaint information. Anne Butz will do some research regarding the proper form and share her findings with the committee.

Regional Advocate's Report

Anne Butz provided the following information:

- A new advocate, Artea Ambrose, will be joining the department soon. It is unclear if there will be changes in regional advocate representation.
- Debra Ferguson, the DBHDS commissioner, has moved to a new role in the governor's office, and Jack Barber has taken on the role of interim commissioner.
- As the state continues with redesigning the waiver process, Ms. Butz is available to connect staff with the proper people at the state level.

Executive Session: At 7:40 p.m., Michael Mullins read the committee into executive session with "I move that the Arlington Local Human Rights Committee go into executive session pursuant to Virginia Code, 2.2-3711.A., paragraph 15, for the protection of the privacy of individuals and their records in personal matters not related to Public Business." The motion was seconded and all members certified.

Quarterly Provider Incident Report: The members reviewed the quarterly incident reports.

Quarterly Behavior Plan Reports: The committee reviewed behavioral reports.

Confidentiality Statement: At 8:45 p.m., The Committee came out of Executive Session to vote on the plans. Michael Mullins stated: "Each member shall certify that to the best of their knowledge that only matters for the protection of the privacy of individuals and their records in personal business were heard, discussed, or considered." Each member replied, "I so certify." Christine Plummer moved to approve the behavioral plans; Michael Mullins seconded. Plans were approved.

Adjourn

Michael Mullins made a motion to adjourn, which was seconded by Christine Plummer. Meeting adjourned at 8:50 p.m.

Upcoming meeting: January 25, 2016