

ARLINGTON COUNTY  
COMMISSION ON THE STATUS OF WOMEN  
November 12, 2015 Meeting Minutes

**Meeting date/time:** November 12, 2015 at 7:00 pm  
**Minutes by:** Caroline Romano

**Meeting location:** Azalea Conference Room  
**Minutes approved:** February 27, 2016

<u>Commissioners</u>	<u>Present</u>	<u>Absent</u>
1. Stephanie Dix Clifford		X
2. Courtney Hill	X	
3. Marguerete Luter (Vice Chair)	X	
4. Caroline Romano (Chair)		X
5. Alejandra Santaolalla		X
6. Amanda Herrmann	X	
7. Sasha Alegbeleye	X	
8. Kaitlin Cooke	X	
<b>Total</b>	<b>5</b>	<b>3</b>
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<u>County Liaison/Advisor</u>		
Anna Maynard	X	

**Meeting called to order by/at:** Marguerete Luter at 7:23 pm

**Previous minutes were:** July 9, 2015      Approved       Not Approved (no quorum)   
Approved with Changes       Not Approved

**Guest(s):** None

**Chair/Vice Chair Update and New Business**

- Caroline Romano joined the meeting by phone but was not considered for quorum. Caroline provided the meeting agenda and additional information as attachments prior to the meeting.
- Margurete Luter led the meeting and the commissioners considered and approved by vote the July 9, 2015 Meeting Minutes.
- Caroline shared that Commissioners Laura Maristany and Samantha O'Leary both resigned from the commission. Samantha was newly married and she and her husband purchased a home in Alexandria. Samantha expressed a sincere interest in joining the Alexandria Commission on Women and will be an awesome addition to their group. As a new commissioner, Samantha volunteered to serve as the Chair of the Women of Vision Committee and impressed everyone with a spectacular event.  
Laura's family moved to a new home in Fairfax County, and she no longer qualified to be on the Commission. Although Laura's tenure with the commission was only about one year, she made significant contributions to the commission. Laura (and her daughter) provided great support to the 2015 Women of Vision event. As an advocate for business interests of minority women, Laura offered a unique perspective in the planning for future Women in Business events.
- Courtney Hill shared that the Joint Commission Human Trafficking Event was scheduled for January 31, 2016 from 1-4 pm, and Commissioners would be asked to volunteer at the event.
- Marguerete discussed options for the December meeting, and commissioners agreed to celebrate the holidays with a potluck and a \$20 Secret Santa gift exchange at the next meeting on December 10, 2015. Amanda Herrmann offered to coordinate potluck contributions.
- Caroline agreed to send out a Doodle requesting date/time availability for the February 2016 Planning Retreat.

**Women of Vision Committee Update and New Business**

- With Samantha's departure from the Commission, Kaitlin Cooke volunteered to serve as the Chair of the Women of Vision Committee.

**Research and Investigation Committee Update and New Business**

None

**Public Relations Committee Update and New Business**

1. The commissioners agreed to move forward with production of the information and recruitment brochure. Caroline will complete the brochure.

**Women in Business Update and New Business**

1. At Kaitlin's recommendation, the commissioners agreed to focus on recruitment at the early 2016-networking event. Kaitlin offered other preliminary planning updates, including that the event would be in support of a local nonprofit (ASPAN).

**Meeting Adjourned at:** 8:17 pm