



ARLINGTON LOCAL HUMAN RIGHTS COMMITTEE

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Arlington Local Human Rights Committee Meeting
April 27, 2015
6:00 p.m.

Minutes

LHRC members present: Alicia Guajardo, Sue Lowry, Christine Plummer

LHRC members absent: None

Staff present: Sarah Burlar, Human Rights Advocate
Anne Butz, DBHDS
Tom Wallace, LHRC Coordinator

Staff absent: None

Affiliates present: Arlington CSB, Community Residences, Fellowship Health Resources, Linden Resources, Total Quality Residential, Women's Home

Affiliates absent: St. Coletta

Guests: Amanda Mehlenbacher, Council Rock Consulting

Meeting location: 1801 N George Mason Drive, Arlington

Meeting called to order at 6:18 p.m.

Public Comment: None

New Business

The committee welcomed representatives of two organizations seeking affiliation with the Arlington LHRC:

- Candy Penn of the Women's Home provided background information on her organization, which had previously been affiliated with the now-disbanded Northern Virginia LHRC. Committee members and attendees asked questions about the program. The Committee is pleased to have the Women's Home as an affiliate.
- Council Rock Consulting is a new organization seeking affiliation with the Arlington LHRC. The firm's executive director, Amanda Mehlenbacher, serves on the Alexandria LHRC and therefore could not affiliate there. She provided an overview of the firm's

services, which focus on managing problem behaviors in young people with autism-spectrum disorders. Copies of the firm's policies and procedures were provided to each member of the committee. A motion was made to accept Council Rock Consulting's affiliation; it was seconded and passed unanimously. The committee will review the policies circulated and will ask for clarification as needed.

Old Business

Minutes from the February 2015 meeting were reviewed. Sue Lowry moved to accept the minutes as written; Christine Plummer seconded the motion. The minutes were approved unanimously.

The LHRC continues to be in need of new members, and discussion about recruitment was conducted. Tom Wallace will circulate the recruitment flyer to the LHRC distribution list. All will be encouraged to spread the word in their communities.

Regional Advocate's Report

Sarah Burlar, Regional Advocate, addressed the following topics:

- Chuck Collins's position has been filled, with the incumbent starting on May 18.
- The Northern Virginia LHRC has been disbanded, largely due to inability to fill vacancies, and current members having reached the end of their terms. As the Arlington LHRC continues recruitment efforts, Ms. Burlar discussed the ideal makeup of an LHRC: seven members, including two consumers, one family member, one health-care provider, and three professionals/others.
- On the DBHDS website, the human rights regulations are present in PDF form. These are the same regulations as before, with some minor typographical edits made. The new regulations will be out in the fall.
- The State Human Rights Committee has been listening to feedback and may be redoing the quarterly report.
- The State Human Rights Committee is in the process of helping providers develop policies by making model policies available to them. This initiative is in review mode at present.

Executive Session: At 7:00, Sue Lowry read the committee into executive session with "I move that the Arlington Local Human Rights Committee go into executive session pursuant to Virginia Code, 2.2-3711.A., paragraph 15, for the protection of the privacy of individuals and their records in personal matters not related to Public Business." The motion was seconded and all members certified.

Quarterly Provider Incident Report: The members reviewed the quarterly incident reports.

Quarterly Behavior Plan Reports: The committee reviewed behavioral reports.

Confidentiality Statement: At 7:50 PM, The Committee came out of Executive Session to vote on the plans. Sue Lowry stated: "Each member shall certify that to the best of their knowledge

that only matters for the protection of the privacy of individuals and their records in personal business were heard, discussed, or considered.” Each member replied, “I so certify.” Each plan was approved.

Cooperative Agreements

Tom Wallace circulated to chair Alicia Guajardo the annual cooperative agreements received by several affiliates for her signature. The signed agreements will be returned to each affiliate, with a copy retained in the LHRC files.

Adjourn

Christine Plummer made a motion to adjourn, which was seconded by Alicia Guajardo. Meeting adjourned at 8:00 p.m.

Upcoming meetings: July 27, October 26.

Arlington CSB is moving from its current location in late May. The next LHRC meeting will be held at the new location, 2120 Washington Boulevard. Details will be circulated in advance of the next meeting.