

Arlington  
**Community Facilities Study**

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*A resource and facilities plan for our future*

Joint School Board & County Board Work Session  
September 29, 2015

**Proposed Siting Principles & Process**



# Agenda

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## 1. Opening Remarks

- Mary Hynes, Chair, County Board
- Emma Violand-Sánchez, Chair, School Board

## 2. Community Facilities Study

- Status of Committee's Work, John Milliken, Chair, Committee
- Siting Principles and Process, Ginger Brown, Vice Chair, Committee

## 3. County Board and School Board Discussion

# Study Committee

- Appointed by County Board and School Board
- 23 members
- Supported by Resident Forum with over 250 participants
- 14 meetings through September, plus subcommittee meetings
- Final report due Nov. 10



# Study Committee Charge

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- Review future revenue projections
- Review current and future demographics
- Identify future public facility needs
- **Identify and examine principle strategic challenges**
- **Develop process for selecting locations for new facilities**

# Strategic Planning Committee

## Setting priorities for future facility needs

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- **Two School Board and Two County Board Members –**  
select own Chair each year
- **Interdepartmental staff team (including APS) headed by Deputy County Manager for Strategic Planning –**  
possible new position
- **Citizens Advisory Commission**

# Why?

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- Institutionalize better coordination between Schools and County and among the several County departments including development of criteria for prioritizing facility needs
- Improve the opportunity for public participation and input into the early stages of facility planning
- Bring together the information about ongoing demographic and economic changes in the County and schools with the early planning and thinking about future facilities
- Identify long-range strategic issues and their implications for facility needs and provide a basis for prioritizing candidates for inclusion in a future update of the CIP

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**Siting Principles & Process**



# Community Facilities Study Charge

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- Boards tasked Study Committee with proposing “criteria and a process for siting any new County or School facilities or adding new or expanded uses to existing facilities or sites.”
- Study Committee, with input from Resident Forum, has developed **principles** and a **process** for siting public facilities
  - Siting Subcommittee began work in May
  - 6 Subcommittee meetings, 5 times before the full Study Committee and Resident Forum, Open House feedback



# Siting Principles

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1. Be as transparent as possible: share information broadly and communicate regularly.
2. Time and funding are limited: undertake siting processes in a timely and cost-conscious manner.
3. Use resources efficiently: explore multiple-use facilities and designs that could be adaptable over time.
4. Balance County-wide and local needs.
5. Guide discussions and decisions with established plans, policies and goals.
6. Distribute facilities equitably across the County as much as possible.

# Siting Process

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- Process is intended to be a project management tool to make siting decisions efficiently, effectively, and with ample community input
- Process is designed to be flexible and can be easily adapted to different situations
  - **Finding a site for a known facility need**
  - **Determining the best use(s) for a known site**
- Depending on specific circumstances of a project, steps could be modified or eliminated

# One Process – 2 Purposes

Siting	Use Determination
Demonstrate why facility is needed	Demonstrate why property is available for a new use
Determine best site for a use	Determine best use for a site
Analyze unique requirements of a facility	Analyze unique characteristics of a site
Identify potential sites that could accommodate the use	Identify potential uses that are compatible with the site

# How Does This Process Differ From Past Practices?

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- Common set of principles and a process for both County and Schools
- Strong emphasis on civic engagement and communication, especially in the early stages of process
- Process phases and steps are laid out and communicated upfront
- Consideration of multiple-use facilities and partnerships built into the process

# When Would Siting Process Apply?

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- County Board, School Board, County Manager, and/or Superintendent would initiate a siting process for a project
- Decision to initiate process should take into account:
  - **Nature** of the facility need
  - **Size and scale** of facilities or sites under consideration
  - **Relative impact** of the likely outcomes on the community
- Process would typically apply in the following situations:
  - Constructing a new facility
  - Relocating an existing facility use to a new site
  - Adding new uses to an existing or replacement facility
  - Determining the appropriate uses for County or School land

# Siting Process Phases

Phase 0 Identify and prioritize facility needs

## *“Phase 0”*

- Separate from and prior to siting process
- Determines range of County and School facility needs

## Siting Process

Phase 1 Scope identified use and process

2 Identify potential sites

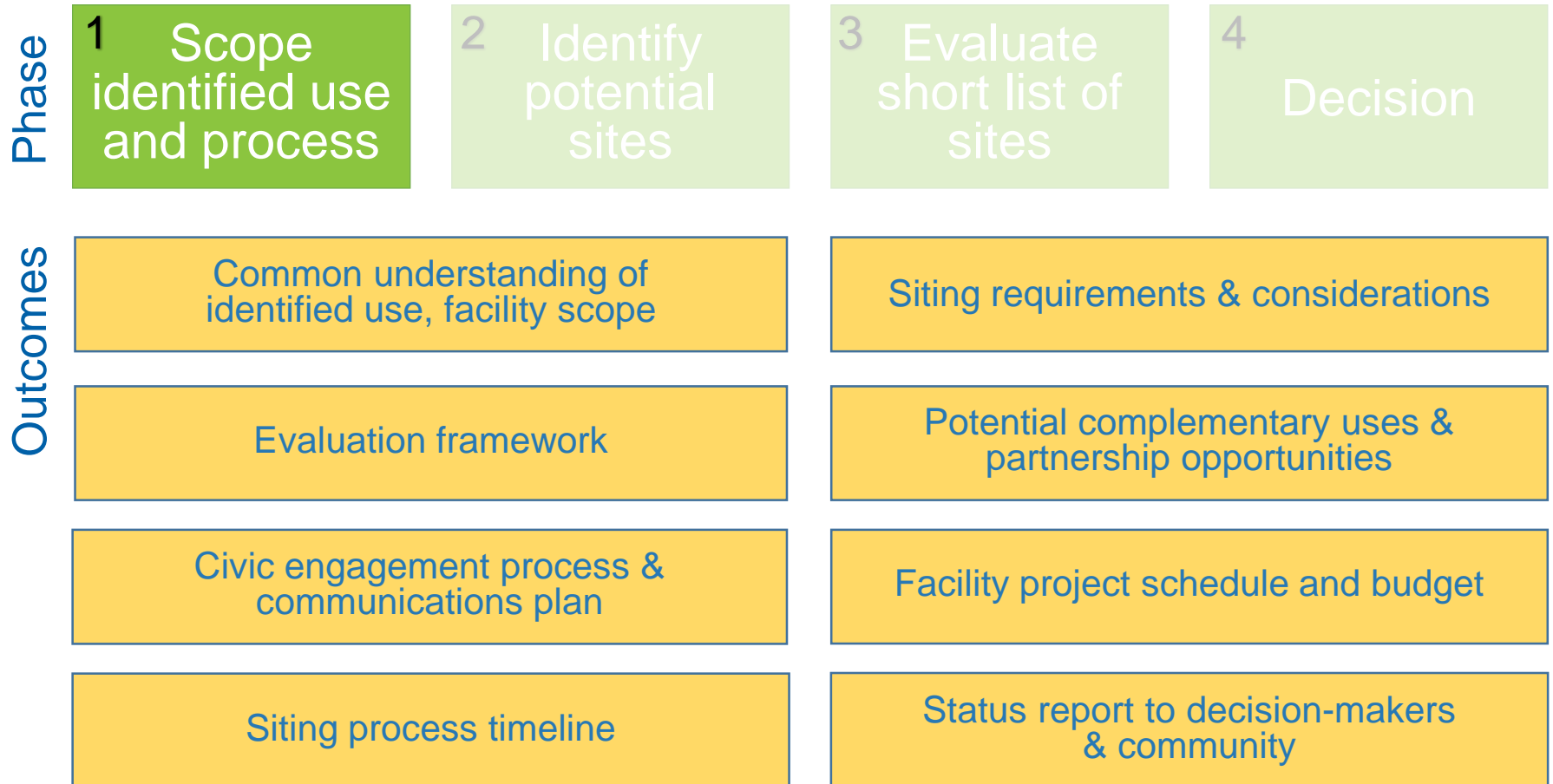
3 Evaluate short list of sites

4 Decision

# Phase 1: Steps

Phase	1 Scope identified use and process	2 Identify potential sites	3 Evaluate short list of sites	4 Decision
Steps	Demonstrate and communicate need for <b>identified use</b>		Identify civic engagement process & communications plan	
	Determine <b>siting requirements</b>		Determine and prioritize <b>siting considerations</b>	
	Develop <b>evaluation framework</b>		Consider potential <b>complementary uses</b> & partnership opportunities	
	Outline project schedule and budget		Develop siting process timeline	

# Phase 1: Outcomes





## Phase 2: Steps

Phase	1 Scope identified use and process	2 Identify potential sites	3 Evaluate short list of sites	4 Decision
Steps	Proceed with civic engagement process & communications plan		List potential sites	
	Use evaluation framework to analyze sites – broad level of detail		Explore feasibility of complementary uses & partnerships	
	Refine list of sites		Confirm and revise siting process timeline	

## Phase 2: Outcomes

Phase	1 Scope identified use and process	2 Identify potential sites	3 Evaluate short list of sites	4 Decision
Outcomes	List of all sites considered, including those eliminated		Analysis report recommending 2-3 sites for further evaluation	
	Analysis report for complementary uses & partnership opportunities		Siting process timeline	
	Status report to decision-makers & community			

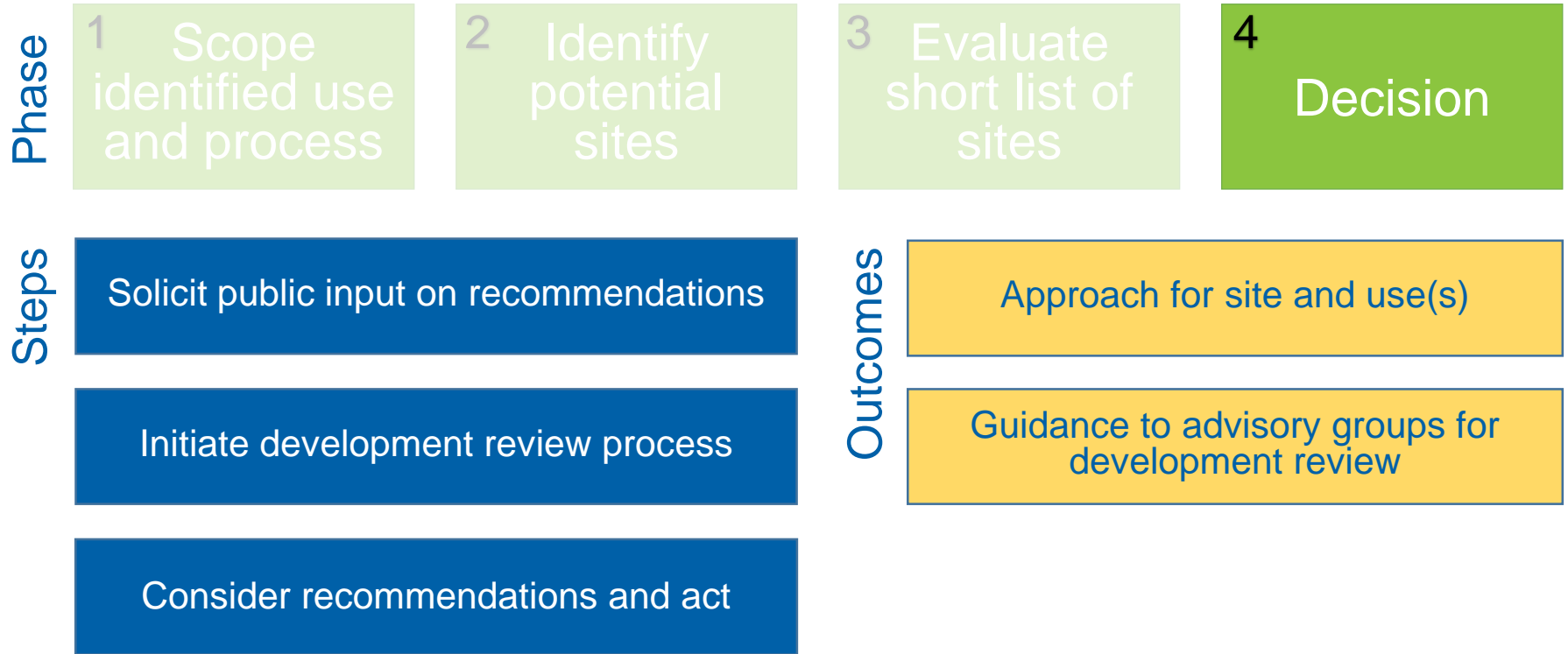
# Phase 3: Steps

Phase	1 Scope identified use and process	2 Identify potential sites	3 Evaluate short list of sites	4 Decision
Steps	Proceed with civic engagement process & communications plan		Develop design studies/ analyses for 2-3 sites	
	Use evaluation framework to analyze sites – finer level of detail		Develop rough cost estimates	
	Refine and analyze potential complementary uses & partnerships		Engage community prior to recommendations	
	Recommend preferred site, uses, and/or partnerships			

# Phase 3: Outcomes



# Phase 4: Steps and Outcomes



# Next Steps

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- Committee will:
  - ✓ Evaluate additional revisions based on County Board & School Board comments provided tonight
  - ✓ Include final proposed process in the Final Report
  - ✓ Review final proposed process with:
    - ✓ Advisory Council on School Facilities and Capital Programs (FAC) (10/19/15)
    - ✓ Long Range Planning Committee (LRPC) (10/29/15)
- What are the next steps envisioned by the County Board and School Board?

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