INFORMATION TECHNOLOGY ADVISORY COMMISSION

7:30 PM, Wednesday, April 22, 2015
Azalea Conference Room (CHP Lobby Level)
Courthouse Plaza (2100 Clarendon Blvd.)

M E E T I N G   M I N U T E S

In attendance:

Vice Chair:	**Mary Crannell (presiding in absence of the Chair)**
ITAC Members Present:	
	Anita Nolen
	Martha Moore
	Kevin Robins
	Kenneth Cohn
	Robert Schill
Members Not Present:	
`	**Phil Caughran**
	Ben Faatz
	Tyler Carlin
	Sal d'Itri
	Frank Jazzo
County/Schools Staff:	**Jack Belcher, CIO (absent)**
	Rob Billingsley, Cable Administrator (on phone)
Cable Company Representatives:	
	Louise Anderson, Verizon
	Marie Schuler, Comcast
Guests:	
	David Husband

1. **Meeting called to order by Mary Crannell, ITAC Vice Chair**

   7:30 pm; Quorum Present; Meeting Agenda adopted, as amended to have the Legislative Report for April and May combined and presented at the next meeting due to the absence of the Chair, Frank Jazzo, and the ConnectArlington Update also delayed to the May 2015 meeting due to the absence of the CIO, Jack Belcher.

2. **Public Comment: None.**

3. **Approval of Minutes from Previous Meeting:** Minutes of the March 2015 meeting were approved.

4. **Administrative and Other Issues:**

- ITAC is currently not up to full membership strength with recent and expected departures of the former Chair and other members, but the current Chair and Jay Fisette are reviewing resumes of interested residents, but the Chair is interested in recommendations. David Husband introduced himself as interested in becoming an ITAC member.

- The ITAC website has been updated to reflect the current membership and their term expiration dates.

- The schedule of ITAC meetings will remain as occurring on the fouth Wednesday of the month, at 7:30 pm except for the months of November and December to avoid the holiday weeks, and will recess for one of the Summer months.

- The ITAC "Charge" has been approved by Jay Fisette and the Board at the March 2015 Board Meeting. Additional changes to the Charge are possible when needed.

5. **Facilitated discussion of potential uses of County Data for collaborative data hacking projects, and possible policy issues relating to releasing data:**

The Cable Administrator, Rob Billingsley, introduced the topic as needing general discussion of several ideas for the County for publishing "Open Data" with public data made available for private citizens to use to develop applications for public use or their own usage. However, Rob emphasized that it would also be good for the group to consider any policy implications for security or privacy before the County proceeds with an expanded program. Rob also presented how he was using open data from County Real Estate records to match with Verizon installations to measure the buildout progress. Martha Moore also discussed some of her experiences in trying to work with Real Estate data. One example discussed was crime report data that could be aligned with Real Estate data. Such visibility could aid in analyzing incidents against Special Exception Use Permit applications to decide on granting permits. Another suggestion was for using open data (if available) from the Arlington Economic Development agency for determining what office space is vacant and available for businesses to decide on renting. The Vice Chair requested that Rob invite Economic Development to discuss their needs and/or capability that could be address economic development for the May or June meetings. There was some interest in finding out if the Office of Emergency Management monitors and gathers Twitter information during emergencies, and Rob will follow up. One of the ideas in a listing of apps that was handed out at the beginning of the meeting was an Adopt a Fire Hydrant where residents could sign up to shovel snow away from their nearby fire hydrants. There was some interest in finding data stores for Parks about Summer Camp and pools or Summer program availability that might be used in the same way as Alexandria's Project Play that

published information about play area locations for children. Rob will follow up by contacting Parks and Recreation. Arlington already has a "Find-a-Park" facility on the County website. The Vice Chair invited the members to begin thinking about other useful applications that might take advantage of an open data format. She indicated that his meeting was just the start of the conversation, and ITAC should continue to revisit the issue about policies or guidelines in data usage to maintain balance between security and privacy.   While the County has a privacy policy, it is a general one. Rob will find out if there is a County Digital Privacy Policy. The Vice Chair mentioned that she is familiar with a Federal Privacy Policy that might help in creating a County Version. Under the County's Website Terms and Conditions/Personal Information there is a statement on Privacy, Legal Access to Personal Information, as well as Security. But this applies to the use of the County's website, and are not general statements applicable to other County activities.

6. **Adjournment:** ITAC adjourned at 8:30 pm.