



INFORMATION TECHNOLOGY ADVISORY COMMISSION
2100 Clarendon Boulevard, Suite 314, Arlington, VA 22201

INFORMATION TECHNOLOGY ADVISORY COMMISSION

7:30 PM, Wednesday, November 19, 2014
3rd Floor Conference Room (CHP 311)
Courthouse Plaza (2100 Clarendon Blvd.)

MEETING MINUTES

In attendance:

Chair: Joseph Pelton, Chair
Vice Chair: Frank Jazzo

ITAC Members Present: Anita Nolen
Phil Caughran
Larry Mayer
Kevin Robins
Martha Moore
Mary Crannell

Members Not Present: Ben Faatz
Kenneth Cohn
Sal d'Itri
Tyler Carlin
Robert Schill

County/Schools Staff: Jack Belcher, CIO
Rob Billingsley, Cable Administrator
Cheryl Johnson, Cable Administration (CTC)

Cable Company Representatives: Louise Anderson, Verizon
Marie Schuler, Comcast

1. **Meeting called to order by Joe Pelton, ITAC Chair**
8:15 pm; Quorum Present. Meeting Agenda adopted.
2. **Public Comment:** None
3. **Approval of Minutes from Previous Meeting:** Minutes of the October 2014 meeting were approved.

4. Administrative and Other Issues:

- ITAC is currently up to full membership strength with 13 members, including Chair and Vice Chair.
- ITAC will meet again on the 3rd Floor of the Courthouse Plaza, Rm. 311 at 7:30 on December 17, 2014.
- There have been relatively few changes to the Cable Administration and ITAC Webpages, except for loading recent and upcoming ITAC agendas and minutes.
- The Chair reviewed the progress of the ITAC Resolution on Verizon FiOS power issues. A filing was drafted and filed by the Vice Chair, Frank Jazzo, with the FCC. A draft resolution has been circulated.
- The Chair, Vice Chair, Jack Belcher, CIO, and Rob Billingsley, Cable Administrator met October 28, 2014 with Board Member Jay Fissette to discuss current and future issues to be addressed by ITAC. The group reviewed issues such as Public Schools participation in ConnectArlington. Superintendent Murphy will advance the budgetary schedule for connecting to the network. There will be a budget briefing on December 18 that the ITAC Chair and Vice-Chair may be attending. Some discussion of regional 911 Center, but Jay Fissette was not aware that the County's emergency management services were participating in its development. If there will be a new regional 911 Center developed, the Chair recommended that it be done before next generation 911, requiring significant capital investment and staffing increases. The third issue discussed was about the "Virtual Education" for cost savings and increased effectiveness, and advocated that it be considered whenever there were joint meetings between ACG and APS. In the discussion, it was determined that Frank Jazzo will be Chair at the end of the current Chair's tenure.
- Jack Belcher, CIO, said that in a meeting with Mark Schwartz, the Deputy County Manager, and the Superintendent of Schools along with his technical staff, the Superintendent agreed with the plan to integrate schools' network with ConnectArlington.
- The Cable Administrator announced that there will be an external portal to the County's Sharepoint system that the ITAC could use to share and edit documents collaboratively. He stated that he would demonstrate that at the December 17 meeting.
- The Chair stated that his contact at FCC for a briefing on changes to e-Rate rules cannot make the December meeting as previously discussed, but will do so as soon as the January meeting.

5. Legislative Updates: Vice Chair, Frank Jazzo, provided the following report:

- At its November Open Meeting, the FCC will consider adoption of a Notice of Proposed Rulemaking (NPRM) to facilitate the transition to next generation networks by promoting and preserving the FCC’s public safety, consumer protection and competition goals (“IP Transition”).
- At its November Open Meeting, the FCC will consider a Policy Statement and Notice of Proposed Rulemaking (NPRM) regarding its approach to 911 governance and proposing mechanisms to ensure continued accountability for reliable 911 services as technologies evolve.
- The FCC has raised enough in its AWS-3 auction to fund the \$7 billion federal contribution for construction of FirstNet, the nationwide wireless public safety broadband network.
- Verizon announced a new offering of 50 mbps broadband service, FiOS local TV package, HBO, Showtime and one year of Netflix for \$60 a month.
- The FCC proposes to increase the E-rate program by 62%, bringing the total USF budget to approximately \$10 billion.
- FCC Commissioner O’Rielly blogged that “Butt-dialing” or pocket dials are a significant number of wireless 911 calls. He invited 911 call centers to share their experiences with pocket dialing.
- The new reliability certification and PSAP notification requirements for 911 service providers have become effective.
- An FCC meeting on Net Neutrality will probably not happen in the next couple of months, if ever. Marie Schuler, representing Comcast, volunteered that Comcast adheres to most of the principles of Net Neutrality except for the moving of Internet Services to Title II of the Communications Act (telephone utilities, etc.).

6. Cable Administrator’s Report

- The Cable Administrator has received the quarterly reports from the franchisees and will report on customer service reports at the December meeting.
- Verizon’s general buildout appears to be on track in terms of the percentage of the County that has been covered, pro-rated against the time period for installation, eg. 81% complete within 8 years of the franchise.

- There is nothing to report on the Comcast negotiations, but the franchise has been extended to end of 2014. An additional request for additional extension would have to be presented to the Board by the December Board meeting.
- Verizon still seems to be on track regarding FiOS buildout with 81% to 82% of the County having available fiber at the street. Verizon has now begun building out to Crystal City, but Fairlington is not yet on the immediate schedule.
- Nothing to report on progress of Comcast negotiations.
- Regarding Multi-Dwelling Unit (MDU) breakdowns for FiOS available, it may be possible to determine percentage of apartments or condo units with access, possibly through a more general categorization by size of MDU (small, medium, large). The Cable Administrator will investigate what data are available to determine that.
- The Cable Administrator introduced Cheryl Johnson, the County's customer complaint representative who explained her role, and how calls that come in are no longer a simple company subscriber complaint, but a County consumer affairs issue where the County obtains a resolution or an explanation of the company's position.

7. ConnectArlington Status and Telecommunications Master Plan

- The Cable Administrator and CIO reported on the progress of the "last mile" connections for ConnectArlington linking about half of the County buildings and Schools to a fiber network. The Schools network is centered out of the Education Center on N. Quincy, but APS has not yet integrated their network with the new fiber.
- Almost all of the Stage I County sites are attached to ConnectArlington and actively on the County's network. Stage II will entail building to an additional 43 County and School sites (with two planned additional school sites). Stage II will not finish until well into 2016 or later. Construction of the last phase of the Intelligent Traffic System, the backbone of the system will not begin until the coming Spring.
- The CIO reported that two additional wireless hotspots have been

8. Updates on Emergency Communications Services and Sustainability of Network Services

- The County Chief Information Security Officer will make a presentation on Cybersecurity for the County.

9. Adjournment: 9:10 pm