



The Arlington Community Services Board
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Anita Friedman
Interim Executive
Director

James Mack
ACCSB Chair

May 21, 2014
DHS Sequoia Building Auditorium
2100 N. Washington Blvd
Arlington, Virginia
Full Board Meeting
7:00 pm

DRAFT

Members Present: James Mack, Barbara Jones, Wayne Bert, Anne Hermann, Linda Kelleher, Jenette O'Keefe, Erica Jackson, Brian Berke, Judith Deane

Members Excused: David Gardner, Brian DeAtley, Ann Wroth, David Kidwell, Lee Long, Shauna Alonge, Scott Brannon, Keith Whyte

Staff: Anita Friedman, Farah Shakour, Kelly Mauller, Tom Wallace, Alan Orenstein, Joanna Barnes, Joe Bullock

Public Comment(s)

There were no public comments.

Chair Mack introduced guests Matt Foley and Dana Mertz of the Arlington County Public Defender's Office. He noted that Mr. Foley and Ms. Mertz have expressed an interest in becoming involved in CSB activities.

Chair Mack read a letter that he received from retired CSB Executive Director Cindy Kemp in which she expressed her appreciation for the board members advocacy.

Approval of the April 16, 2014 ACCSB Meeting Minutes

Chair Mack called for the review and approval of the minutes of the April 16, 2014 CSB full board meeting. The members reviewed the minutes. Mr. Mack called for a motion to approve the minutes. Ms. Hermann motioned to approve the minutes, Ms. Jones seconded the motion and the minutes were approved with several corrections.

Staff Recognition

Brooke Postlewaite, Mental Health Therapist, Team B, Behavioral Healthcare Division, was nominated to receive the April 16, 2014 staff recognition award. Carol Sacks, Mental Health Supervisor, Team B, spoke about Ms. Postlewaite. Ms. Sacks stated that Ms. Postlewaite is a vibrant member of her team who provides case management and skill building services to clients. She added that Ms. Postlewaite demonstrates initiative and maintains a positive attitude. She also noted that Ms. Postlewaite is working towards becoming licensed. Ms. Sacks thanked Ms. Postlewaite for her work. Ms. Postlewaite thanked the CSB members for recognizing her. Mr. Mack conferred the award.

Presentation: Arlington County Affordable Housing Study Update *(Refer to Handout)*

Chair Mack introduced Russell Danao-Schroeder, Arlington County Department of Community Planning, Housing, and Development (CPHD) who presented an update about Arlington County's Affordable Housing Study. Mr. Danao-Schroeder commended Ms. Kelleher, CSB Liaison to the Housing Study Working Group, for her contributions to the study.

Mr. Danao-Schroeder stated that the purpose of the affordable housing study is to create a shared community vision of Arlington's affordable housing as a key component of our community sustainability. He noted that the scope of the study is to define housing needs, examine strategies and programs to address housing needs and housing, principles, goals and targets.

Mr. Danao-Schroeder stated that the final product of the study will be an affordable housing element of the comprehensive plan in June 2015. Virginia Code 15.2-2223 D states that the comprehensive plan shall include the designation of areas and implementation of measures for the construction, rehabilitation and maintenance of affordable housing, which is sufficient to meet the current and future needs of residents of all levels of income in the locality while considering the current and future needs of the planning district within which the locality is situated

Mr. Danao-Schroeder noted that the three affordable housing principles are to have:

- A comprehensive plan element that defines policy
- An Implementation framework that defines programs, tools and targets
- A monitoring and evaluation plan that establishes reporting requirements

Mr. Danao-Schroeder reported that the Affordable Housing Study Committee is currently working on several projects:

- Conducting a housing needs survey
- Assessing County programs
- Conducting reviews of neighboring jurisdictions' programs
- Creating a housing needs analysis consisting of demographics, trends, comparisons and forecasts

He stated that his team will conduct interviews with homeless individuals and individuals with physical, mental or intellectual / developmental disabilities during the months of June and July as a means of gathering data on the needs of these populations. An affordable housing forum will be held in September and an affordable housing workshop will be held in October.

Ms. Kelleher inquired about the best means of publicizing the need for participation amongst the targeted populations. The members discussed various options for obtaining the information. The members agreed that a flyer would be the best method to obtain input from clients. CPHD will distribute the flyer and be the point of contact.

Mr. Bert asked about the goal of the study. Mr. Danao-Schroeder responded that the goal is to ensure that there is an adequate supply of housing for different income levels and housing needs within the County.

Chair Mack thanked Mr. Danao-Schroeder for the presentation.

Action Item: Approval to Apply to Department of Behavioral Health and Developmental Services for Assessment Site Expansion Grant (Crisis Intervention Center)

Anita Friedman, Interim ACCSB Executive Director/Deputy Director Arlington County Department of Human Services stated that she is seeking the full board's approval to apply for the Department of Behavioral Health and Developmental Service's (DBHDS) FY14/FY15 Assessment Site grant provided through the General Assembly's 2014 Appropriation Act Funds. This is a State grant. The total amount of the request is \$472,500.

- The grant, if approved, would allow for Emergency Services staff to provide live coverage 24 hours per day, seven days per week.

- The addition of staff would decrease the amount of overtime and call back pay spent on Emergency Services staff who currently respond from home after hours.
- 24/7 coverage would decrease the wait times for consumers in crisis, their families, law enforcement and others involved in their care.

The Board approved the request.

Action Item: Approval of CSB Revised Policies

Chair Mack brought the CSB revised Policies before the full board for approval. Ms. Shakour noted that the most significant updates were made to Policy 252 (Emergency Succession Planning) and Policy 321 (Quality Improvement, Risk Management and Applied Research). The members approved the policies.

Brief Update: Local FY15 Adopted Budget and State Budget Process (Refer to Handouts)

Ms. Friedman stated that the Regional Commission Chairs received a letter from the Arlington County Board Chair providing an overview of the local FY15 adopted budget including approved items that pertain to the CSB. She stated that the only CSB local budget request granted by the County Board for FY 15 was for one-time funding for a Crisis Intervention Team (CIT) Coordinator. She noted that the County Board also approved funding for homeless services provided by the Treatment on Wheels (TOW) program located in the year-round homeless shelter. This was a previous CSB recommendation that was omitted when it was added to the base budget. The CSB sent a letter of appreciation to the County Board Office which also stated that the CSB will continue to advocate for items that were not approved in the County budget.

Ms. Friedman stated that a memo was received from the County Board Chair requesting feedback from Advisory Groups in developing its FY15 recommendations to the General Assembly. She noted that comments for the legislative package are due to Pat Carroll, County Board Legislative Liaison by July 18, 2014. It was noted that the State has not yet approved a budget. The Senate and the House have approved budget amendments within each of their own chambers but have not agreed to a collaborative State budget. Mr. Mack recommended that the members review the FY14 recommendations to the General Assembly in their respective committees. The Executive Committee will make some initial recommendations on the priorities to carry forward into FY15 and present these to the full board.

Ms. Shakour gave an overview of the CSB's FY14 General Assembly Recommendations. She also provided a comparison of the CSB FY15 recommendations and the Regional Management Group's (RMG) FY15 priorities. The FY14 recommendations were:

- Crisis Intervention and Stabilization
- Expand Regional Adult Facilities Treatment (RAFT) - the Executive Committee agreed to include this item as a place holder in their FY15 State General Assembly recommendations and include it in their regional recommendations to the VACSB.
- Community Placement of Individuals with Intellectual Disabilities and Bridge Funding for Individuals Leaving the Training Centers - Joanna Barnes, Intellectual and Developmental Disabilities (IDD) Bureau Chief, stated that she attended a Developmental Services Council meeting to discuss three possible sources of funding that may become available once the State approves a budget; 1) Bridge funding - the funding is specific to each individual, 2) Bond funding - the funding has limited flexibility and considerable restrictions, 3) Trust Fund - the fund carries the most potential to be helpful to the CSB. It is one time funding but may carry restrictions depending on the approved State budget. The funding would be used as start-up monies to purchase homes and for home renovations in Northern Virginia. The Executive Committee agreed to include this item in their FY15 recommendations pending the General Assembly's approval of a State budget.
- Peer Model Substance Abuse Recovery Program
- Expansion of Medicaid
- Expand Critical Core Service of Intensive Case Management

- Housing Services and Support for Individuals with Serious Mental Illness (SMI) – this item is included in the VACSB regional recommendations.
- Discharge Assistance Planning (DAP) Ms. Shakour stated that there are approximately 10 individuals on the Extraordinary Barriers List (EBL).
- Restrict the use of Seclusion, Isolation and/or Restraint for children
- Expand services for children and adolescents
- Seal/expunge children and adolescent juvenile court records

ACCSB Annual Awards Ceremony

Chair Mack announced that the CSB will hold its Annual June Awards Ceremony one hour prior to the CSB full board meeting on June 18, 2014 beginning at 6:00 p.m. at the Stambaugh Building, 2100 Washington Boulevard, Lower Level Auditorium. Ms. Shakour gave an overview of the staff nominations selected by the Executive Committee for this year's CSB Annual Awards Ceremony.

- Children's Behavioral Healthcare Team (supervised by Violetta Battle), Child and Family Services Division (CFSD): Team Award
- Amanda Manning, Mental Health Therapist, Team C, Behavioral Healthcare Division (BHD): Staff Recognition Award for Exemplary Clinical Service
- Jonathan Biggs, Mental Health Worker, BHD, Clarendon House: Staff Recognition Award for Exemplary Clinical Service
- Norma Jimenez, Mental Health Therapist, CFSD: Staff Recognition Award for Exemplary Clinical Service
- Independence House Community Residence, Henry Jackson, Phoenix Houses of Mid-Atlantic, Program Operator for Arlington County: Community Partner Award (staff nominated)
- Charles Phillips, Information technology, Operations Support Team (OST), BHD: Staff Recognition Award for Exemplary Technology Information Support
- Maria Toole, Health Information Supervisor, OST, BHD: Staff Recognition Award for Exemplary Technology Leadership
- Beth Hill, Administrative Assistant, Psychiatric Services, BHD: Staff Recognition Award for Exemplary Administrative Support
- Margaret Jones, PIE Program, Public Schools, Department of Human Services (DHS): Lifetime Achievement Award
- Cindy Kemp, Retired BHD Division Chief/CSB Executive Director: Lifetime Achievement Award

The CSB members will provide the refreshments. Ms. Mauller passed around a food sign-up sheet to the members.

ACCSB Executive Director's Report

- ✓ Ms. Friedman gave a report on the group homes for April (*Refer to Handout*). No major incidents were reported.
- ✓ Ms. Friedman reported that CSB programs as of April 2014 should be at 75% of the yearly target and they are at 72% (*Refer to Handout*). The discrepancy is due to outstanding payments that have not yet been received.
- ✓ Ms. Friedman reported that the Urban Design & Research 2014 Arlington County Public Profile is now available. The Profile lists demographic information specific to Arlington. A few copies were distributed and the Profile can be found on the County's website.
- ✓ Ms. Friedman announced that Jennifer Faison has been appointed as the new VACSB Executive Director. Ms. Faison was formerly the VASCB's Project Implementation Associate. She is currently transitioning into her new role which will begin at the end of June.

- ✓ Ms. Friedman stated that Susanne Eisner, Director, Department of Human Services, is actively recruiting for the position of Division Chief for the Behavioral Healthcare Division / Executive Director of the CSB. She noted that the County has acquired the services of an executive recruitment firm experienced in recruiting CSB Executive Directors to conduct a national search for the position. The CSB By-Laws state that a representative of the CSB is required to be on the interview panel. Ms. Friedman stated that the CSB can be involved in recruitment for the position.
- ✓ Ms. Friedman reported about Crisis Intervention Team (CIT) training. CIT training is a 40 hour program that trains law enforcement officers to recognize the symptoms of mental illness when responding to calls involving consumers. CIT officers work within current mental health laws to divert consumers and avoid multiple interactions with the criminal justice system. She noted that fifteen training sessions have been completed. The training takes place on the 3rd Wednesday of each month in the Edison Building conference room from 1:00 p.m. until 2:30 p.m. The training is open to various other County entities.
- ✓ Ms. Friedman stated that a memorandum from the Department of Behavioral Health and Development Services (DBHDS) was sent to all of the CSB Executive Directors in Northern Virginia as well as other jurisdictions requesting support for the Commonwealth of Virginia to apply for Section 811 Project Rental Assistance (PRA) Program funding. If funded, PRA will provide rental assistance for extremely low-income individuals with disabilities and will not be utilized for clients immediately released from the hospitals. The members agreed to support the request.

ACCSB Chair's Report

- ✓ Chair Mack announced that the Drug Court Program recently celebrated its one year anniversary. He stated that he attended a review session about the program on April 24th. Mr. Mack gave an overview of the progress of the program.
- ✓ Chair Mack announced that the PACT Advisory Council will be holding a family picnic for the PACT team and their clients and families on June 11th from 11:30 a.m. until 2:00 p.m. at Bluemont Park located at 601 N. Manchester Street in Arlington. The County Board members and other County staff are invited.
- ✓ Chair Mack reported that two CSB members' terms are ending. Jenette O'Keefe has served for nine years. Under the regulations, Ms. O'Keefe will have to leave the CSB's full board and Executive Committee; however, she has agreed to continue her membership on the Substance Abuse Committee. Mr. Mack reported that Keith Whyte's initial three year term will end June 30th. He noted that Mr. Whyte has agreed to serve another three year term and has submitted his name to the County Board for approval. Mr. Mack stated that former CSB Chair, Carol Skelly, has also submitted her name to the County Board requesting approval to be reinstated as a full board member.

Report Out on ACCSB Retreat Initiatives

- Ms. Hermann reported out about the Mary Marshall Assisted Living Residence (MMALR).
- As of May 8th, the census at MMALR remained at 51
- Emergency Dental Care – out of the 16 residents who wanted to receive dentures, 10 are in the process of receiving dentures.
- On-going Dental Care - Residents do participate in dental services provided by the County
- Ms. Friedman noted that the Arlington free clinic will soon begin to offer dental services

Informational Items

None

Adjournment

The Arlington County Community Services Full Board meeting was adjourned by Chair Jim Mack at 8:50 p.m.

Respectfully submitted by Kelly Mauller

