

**Arlington County Community Services Board
Executive Committee Meeting
Drewry Building
1725 North George Mason Dr, Arlington
Room 107**

March 10, 2014

Present: Anne Hermann, Barbara Jones, Judith Deane, Jenette O’Keefe, Shauna Alonge, Carol Skelly, Brian DeAtley

Absent: James Mack

Staff: Cindy Kemp, Farah Shakour, Kelly Mauller

The March 10, 2014 Arlington County Community Services Board (ACCSB) Executive Committee meeting was convened at 6:00 p.m. The meeting was held at the Drewry Building, 1725 N. George Mason Drive, Room 107.

Ms. Anne Hermann, CSB member and Co-Chair of the Mental Health Committee, presided over the March 10, 2014 CSB Executive Committee meeting as Acting Chair in Chair James Mack’s absence.

Ms. Hermann welcomed new Executive Committee member, Brian DeAtley. Mr. DeAtley was appointed as the new Co-chair to the Intellectual Disabilities (ID) Committee by Chair James Mack.

Approval of the DRAFT February 10, 2014 Executive Committee Minutes

Acting Chair Hermann called for a motion to approve the February 10, 2014 ACCSB Executive Committee meeting minutes. Ms. Jones motioned to approve the minutes, Ms. O’Keefe seconded the motion, and the minutes were approved with several corrections.

Arlington County Managers Proposed FY15 Budget

Ms. Kemp gave a brief overview of the County Manager’s proposed FY15 Budget. She noted that the County Manager is not requesting reductions to CSB programs.

- 1% increase in funding for human services non-profit partners
- \$708,000 partial year funding for Arlington’s new homeless shelter
- \$200,000 base funding for homeless prevention and rapid re-housing
- \$1 million base increase and \$500,000 in one time funds for housing grants.

FY15 CSB Local Budget Priorities

Ms. Hermann requested that Ms. Kemp give a review of the CSB’s local budget priorities. Ms. Kemp stated that the CSB’s presentations to the County Board members are scheduled for March 20, 2014. Ms. Kemp distributed the summary page of last year’s presentation document for review to assist in deciding the format for the FY15 presentation document. The members discussed and approved the format of the presentation document. The members discussed and clarified the language around each budget request. Ms. Shakour will incorporate the changes into the document and email it to the committee for review.

The committee discussed which CSB members or others will present information during the meetings with the County Board members. The decisions were as follows:

- Criminal Justice/Emergency Services:
 - Crisis Intervention Team (CIT) Coordinator: will be presented by Ms. Deane and/or Mr. Tom Quinn (if available), Mental Health Committee
 - Substance Abuse ACT Unit Jail Case Manager: will be presented by Ms. O'Keefe
 - Mental Health Therapist in Emergency Services: will be presented by Ms. Deane and/or Mr. Tom Quinn (if available)
 - Mental Health Jail Case Manager: will be presented by Ms. Deane and/or Mr. Tom Quinn (if available)
- Peer Recovery:
 - Substance Abuse Recovery Support Staff: will be presented by Ms. O'Keefe and/or Ms. Shawn Buckner (if available), Peer Recovery Coach for the Substance Abuse and Addiction Recovery Alliance (SAARA) of Virginia
 - Mental Health Peer Support Specialist: will be presented by Ms. Ann Wroth, CSB member
- Psychiatric Services:
 - Psychiatric Nurse: will be presented by Ms. Deane
 - Psychiatrist: will be presented by Ms. Deane
- One Time Funding for Intellectual and Developmental Disabilities (IDD) Employment Initiative: will be presented by Ms. Jones

The committee discussed the members who will present testimony during the Public Hearings on the County Budget and the County Tax Rate. The members stated that they are currently speaking to committee members and residents about attending and presenting at the County Budget Hearing. Ms. Skelly volunteered to present at the Public Tax Hearing. The Public Budget Hearing is scheduled for March 25, 2014 at 7:00 p.m. in the County Board Room. The Public Tax Hearing is scheduled for March 27, 2014 at 7:00 p.m. in the County Board Room.

The committee discussed the Department of Human Services (DHS) Work Session with County Board members scheduled for April 3, 2014 from 4:30 p.m. to 7:30 p.m. Ms. Kemp stated that BHD Director, Susanne Eisner, will be presenting before the County Board and County Manager at 4:30 p.m. The meeting is open to the public; however, the meeting is not open to public comment.

Ms. Shakour will email a summary of the County Board FY15 Budget Work Session Schedule to the Executive Committee.

Ms. Hermann stated that Ms. Deane will present the CSB's FY14 local budget priorities to the County Board on March 11, 2014, on behalf of Chair Mack. Chair Mack and other Commission Chairs have been invited to meet with members of the County Board to give a three minute presentation about each Commission's local budget priorities.

Draft CSB Charter

Ms. Kemp distributed a draft of the CSB's revised Charter for the members to review. The draft Charter will be presented to the CSB Full Board members for review at the March 19, 2014 CSB Full Board meeting and for approval at the April 16, 2014 CSB Full Board meeting.

Proposed State Budget

Ms. Kemp reported that the General Assembly Session has adjourned but that an agreement on the proposed state budget was not approved due to unresolved concerns about the expansion of Medicaid.

She gave an overview of governor McConnell's proposed state budget. Ms. Shakour will email the members with information on the proposed state budget.

FY14 State General Assembly Priorities

Ms. Kemp distributed the CSB's State FY14 General Assembly Recommendations for the members to review in preparation for their upcoming FY15 recommendations.

June Awards Celebration

Ms. Kemp asked the committee members if they will conduct their Annual Awards Ceremony again this year. In previous years, the Ceremony was held prior to the June CSB Full Board meeting. The committee members agreed that they will conduct the Ceremony on June 18, 2014, one hour prior to their full board meeting. Ms. Shakour read off the award categories from the CSB's By-laws and stated that she will work with Ms. Mauller to send out nomination forms to staff.

CSB Housing Needs Report

Ms. Shakour stated that Ms. Deane and Ms. Kelleher would like to share the report in draft form with other housing-related groups in Arlington to garner feedback and suggestions. The members agreed that the report may be shared in draft form with the Housing Commission and other interested groups to obtain feedback. There was also a concern about clarifying the term "innovative financing tools" in the report; however, upon discussion with CSB member and CSB Liaison to the Arlington Housing Study, Linda Kelleher, it was determined that this should not be further defined, as it may limit the thinking about the possible options available. Ms. Shakour will confirm a deadline for feedback from outside commissions with Ms. Kelleher. The committee agreed that Chair Mack should be apprised about sharing the housing report before it is sent out to other commissions.

Brief Updates/Information

- Ms. Kemp reported that an update will be provided about the January Presentation by Mary Hynes on the New Commission Handbook at a later date.
- Ms. Kemp reminded the members about the Crisis Intervention Team (CIT) Awards Ceremony scheduled for Wednesday April 2, 2014 from 7:00 p.m. to 9:30 p.m. at the John T. Hazel Auditorium in the Virginia Hospital Center.
- Ms. Kemp announced that the Virginia Association of Community Services Boards (VACSB) are soliciting a new Northern Virginia representative to the VACSB. She asked the members to contact her if they are interested in becoming the new representative. The representative does not have to be a resident of Arlington County.
- Ms. Jones reported out about the ID Proclamation Ceremony held in the County Board room on March 5, 2014. She stated that attendance was lighter this year, due to the inclement weather, but that the ceremony was successful. She noted that a larger venue may be required for next year's ceremony and asked the members to notify her of a venue that can accommodate approximately 300 at no cost.

Upcoming Items for CSB Full Board Meeting on March 19, 2014

- ✓ Ms. Kemp announced that Suzanne Schuler, Emergency Services Therapist, Client Services Entry in the Behavioral Healthcare Division, will receive the March 19, 2014 staff recognition award.

- ✓ Ms. Kemp announced that Linda Kelleher will provide an update on the CSB Housing Needs Report at the CSB Full Board meeting.
- ✓ There will be a Group Home Report presented for January and February 2014, if necessary.
- ✓ There will be a Monthly Financial Report presented, if necessary.
- ✓ Ms. Kemp will ask the members if they would like any updates from the CSB Ad Hoc Initiative Committees.
- ✓ Ms. Hermann will report out on the Mary Marshall Assisted Living Residence (MMALR).

The Arlington County Community Services Board Executive Committee meeting was adjourned by Chair Hermann at 8:25 p.m.

Respectfully submitted by Kelly Mauller.