

**Arlington County Community Services Board
Executive Committee Meeting
1725 N. George Mason Drive, Arlington, Va
June 4, 2013**

DRAFT

Present: James Mack, Judy Deane, Moira Saucedo, Naomi Verdugo, Anne Hermann, Jenette O'Keefe, Barbara Jones

Excused: Carol Skelly

Staff: Cindy Kemp, Farah Shakour, Kelly Mauller

The June 4, 2013 Arlington County Community Services Board (ACCSB) Executive Committee meeting was convened by the ACCSB Executive Committee Chair James Mack at 6:00 p.m. The meeting was held at the Drewry Center, 1725 N. George Mason Drive, Arlington, Virginia.

Approval of the May 6, 2013 Executive Committee Minutes

Chair Mack called for a motion to approve the May 6, 2013 ACCSB Executive Committee minutes. Ms. Jones motioned to approve the minutes, Ms. Hermann seconded the motion, and the minutes were approved with several corrections.

Transfer of Two Properties from the CSB to the County and Presentation on New Opportunity

Chair Mack introduced Tim O'Hora, Real Estate Assistant Bureau Chief, DES; Mike Halewski, Assistant to the Department Director, CPHD and Patricia Durham, Assistant to the Department Director, DHS. Mr. O'Hora and Mr. Halewski gave an overview about the proposed transfer of two CSB owned facilities to Arlington County (*Refer to Handout*); the Residential Program Center (RPC) located at 1554 Columbia Pike and Independence House located at 1727 Fairfax Drive.

Residential Program Center:

- The RPC property was acquired from the Department of Transportation (VDOT) in 1993.
- The RPC property was acquired in the name of the ACCSB to facilitate the financing of the purchase price.
- The debt payments on the RPC property were funded through a lease of the property from the ACCSB to the County Board.
- The lease provides that at the end of the lease term, the County Board has the right to purchase the property from the ACCSB.
- The initial lease term has ended and all of the debt to VDOT has been paid.
- As part of VDOT's Washington Boulevard/Columbia Pike interchange improvements project, VDOT has notified the County of its intent to reacquire a small strip of the RPC property to expand the road.
- The County is requesting conveyance of the RPC property from the ACCSB to facilitate the County's negotiations with VDOT.
- The conveyance of the RPC property by the ACCSB to the County Board will fulfill the ACCSB's obligations to the County Board under the terms of the lease.

Independence House:

- The Independence House property was originally acquired by the County Board in 1986.
- The Independence House property was conveyed by the County Board to the ACCSB in 1992 to facilitate the financing of improvements to the property.
- The debt payments on the property have been fulfilled. The County through the Department of Human services (DHS) and the DHS's program contractor have maintained and operated the Independence house property since 1986.

- The County is now requesting conveyance of the Independence House property from the ACCSB to leverage the potential acquisition of a new replacement facility.
- The County now has the opportunity to leverage the ownership of the Independence House property, together with two other nearby County parcels to acquire a newly constructed replacement facility.
- The conveyance will facilitate the negotiation of a proposed exchange of property interests between a developer and the County. The developer would be required to develop, construct and then convey to the County an Independence House replacement facility, in exchange for conveyance by the County, to the developer, of the Independence House property and the two nearby parcels.

Mr. Halewski gave an overview of the proposed new Independence House facility.

Mr. O'Hora explained the next steps to proceed with the conveyance of the two properties from the ACCSB to the County Board.

- Approval by the County Board of a Resolution requesting and authorizing acceptance of the conveyance of the two properties from the ACCSB to the County Board.
- Approval by the ACCSB of a Resolution authorizing conveyance of the two properties from the ACCSB to the County Board.
- Prepare the deeds of conveyance by the County, execution of the deeds on behalf of both the ACCSB and the County Board, approval of the executed deeds by the County Attorney and recordation of the fully executed deeds in the County land records.

The Executive Committee discussed the proposal. Mr. O'Hora stated that he will draft the Resolution. Due to the time sensitive nature of the project, the members decided that the Resolution should be brought before the Full Board at the June 19, 2013 meeting to approve authorizing Chair Mack to sign the required documents, on the Board's behalf, for the conveyance of the two properties in July. Ms. Kemp stated that Mr. O'Hora and Mr. Halewski will give this same presentation at the June 19, 2013 CSB Full Board meeting.

State General Assembly Legislative Issues

Chair Mack reported that the Regional CSB Chairs received a letter (*Refer to Handout*) from County Board Chair, Walter Tejada requesting the CSB's perspectives on issues, ideas and recommendations for the FY14 General Assembly by June 28, 2013. Ms. Kemp stated that she spoke to Legislative Liaison, Pat Carol about requesting an extension beyond the June 28 deadline, if needed. She stated that Ms. Carol would be able to grant an extension until the end of July. The members discussed the FY14 legislative issues.

1. Regional crisis stabilization for older adults plus money for RAFT – The members will continue to advocate for this item.
2. Children's Crisis Funding – The members will remove this item from the recommendations due to the state recently providing funding for this program Ms. Kemp noted that this is a regional project.
3. Community Placement for People Leaving State Training Centers – The members will continue to advocate for this item.
4. IDD and DD Waivers – The members will continue to advocate for this item.
5. Peer Model Recovery – Ms. Kemp noted that this item is funded by the State through the region. She stated that this funding will end at the end of FY14. The members will continue to advocate for this item.
6. Medicaid Expansion – The members will continue to advocate for this item.
7. Intensive Case Management – The members will continue to advocate for this item.
8. TATRC/CIC/Police Drop Off Centers – Ms. Kemp noted that the CSB has recently applied for funding from the State for this item and is awaiting approval.
9. Housing Services and Supports – The members will continue to advocate for this item.
10. Discharge Assistance Plan (DAP)/Extraordinary Boundaries List (EBL) – Ms. Kemp noted that the State awarded an additional \$750,000 for DAP. The members will continue to advocate for this item.
11. Treatment for Children in Psychiatric and Detention Facilities – The members will continue to advocate for this item.

12. Multi-Systemic Therapy for Juvenile Offenders - The members agreed that the language for this item should be changed to match the regional language. The members will continue to advocate for this item.
13. Sealing/Expunging Juvenile Court Records - The members will continue to advocate for this item.

It was decided by the Executive Committee that the State General Assembly legislative priorities will be presented in Draft form to the full board at their June 19th meeting. Feedback on the priorities will be requested. Ms. Kemp stated that, to streamline communication from CSB members, any changes will be submitted to Ms. Shakour through the Executive Committee member(s) who oversees the item in their committee.

Ms. Kemp gave an update on the CSB's regional budget priorities. She stated that the Arlington CSB will need to determine their top three or four priorities and submit them to the region. Then the region will pick the top priorities region wide and send on to the VACSB's for inclusion in the statewide priorities. She stated that the region has narrowed the priorities down to seven, but that there is general consensus from most of the CSB Executive Directors that the region should only put forth the three or four top priorities. The seven initial regional priorities were:

- IDD
- SA Peer Recovery Model
- Expanding services for children and youth
- Housing options for people with serious mental illness
- Increase DAP funding for highly intensive residential program
- Regional crisis stabilization for older adults plus money for RAFT
- Logisticare (Medicaid transportation service for the State)

The members discussed the regional priorities and chose the following four CSB programs to advocate for:

- IDD
- SA Peer Recovery Model
- Expanding services for children and youth
- Regional crisis stabilization for older adults plus money for RAFT

FY 13 CSB Annual Report

Ms. Shakour distributed the CSB Annual Reports from 2010, 2011 and 2012 to the members and asked them if they would like to change the formatting of the report with regard to the size. She explained that a larger size would allow for additional space to cover more CSB program accomplishments. The members agreed to changing the format.

June 19, 2013 CSB Annual Awards Ceremony

Ms. Shakour asked the committee how they would like the awards to be presented. The members concluded that Chair Mack will give an overview about each award, who is receiving the award and who nominated the person. It was decided that the nominators will speak about the individual recipients. Ms. Shakour will meet with Chair Mack to discuss the logistics of the ceremony and talking points for the awards ceremony.

Brief Updates/Information

- Ms. Kemp announced that the proposal for State funding from the Department of Behavioral Health and Developmental Services (DBHDS) to the Department of Human Services (DHS)/Community Service Board for regional mobile crisis and crisis stabilization services for children has been approved. Arlington CSB will be receiving \$825,000 annually to serve as the fiscal agent and management entity for this regional project.

- Ms. Kemp noted the request of Ms. Hynes to appoint a CSB member as a representative on the Community Development Citizen Advisory Committee (CDCAC) and let the members know that she and Chair Mack will be meeting with a potential candidate recommended by Mr. DeAtley.
- Ms. Kemp announced that three CSB members terms are ending; Ms. Deane, Mr. Berke and Ms. Fagnoni. She noted that Ms. Deane and Mr. Berke are willing to submit their names to the County Board for reinstatement to continue to serve another term as CSB Full Board members. Ms. Fagnoni will be finishing her term and will not submit her name for reinstatement.
- Ms. Kemp stated that the CSB is continuing to seek qualified and diverse candidates to fill the three vacant CSB Full Board membership slots. She noted that she and Chair Mack have interviewed two potential candidates and are awaiting appointment from the County Board for one of those candidates. Ms. Kemp reminded the members the potential candidates must be a resident of Arlington County. The members discussed several potential candidates. Ms. Shakour stated that she will create and distribute a fact sheet about the requirements for being selected as a CSB full board member to the members.

Upcoming Items for CSB Full Board Meeting on June 19, 2013

- Ms. Kemp reported that the regular monthly staff recognition award will not be presented due to the Annual June Awards Ceremony.
- Ms. Kemp stated that there will be a Group Home Report presented if necessary.
- Ms. Kemp stated that there will be a Monthly Financial Report presented if necessary.
- Ms. Kemp asked the members if they would like any updates from the CSB Ad Hoc Initiative Committees. The members responded no.
- Ms. Hermann will report out on the Mary Marshall Assisted Living Residence.
- Chair Mack announced that the annual dinner sponsored by the members and friends of Clarendon House and NAMI-Arlington is scheduled for Wednesday, June 12, 2013 at 6:00 p.m. The dinner will be held at 3141 North 10th Street in Arlington. He noted that the 2013 NAMI-Arlington Awards will be presented and that CSB member Ms. Deane has been nominated to receive an award for her work with young adults.

The Arlington County Community Services Board Executive Committee meeting was adjourned by Chair Jim Mack at 8:40 p.m.

Respectfully submitted by Kelly Mauller