

**Arlington County Community Services Board
Executive Committee Meeting Minutes
Monday, July 9, 2012
6:00 pm**

Present: Carol Skelly, Barbara Jones, James Mack, Anne Hermann (conference call)
Jenette O'Keefe, New CSB Moira Saucedo

Excused: Judith Deane, Naomi Verdugo, Susanne Eisner

Staff: Antoinette Lindsay, Suzanne Lane

The July 9, 2012 Arlington Community Services Board (ACCSB) Executive Committee meeting was convened by the ACCSB Executive Committee Member Chair, James Mack at 6:15 pm. The meeting was held at the Department of Human Services Sequoia Building, Conference Room A, 2100 Washington Boulevard, Arlington, Virginia

Approval of the June 11, 2012 Executive Committee Minutes

Chair Mack called for a motion to approve the June 11, 2012 ACCSB Executive Committee minutes. Mrs. Hermann requested a change on the last page of the minutes. It should state she wants to phone in to the July meeting instead of saying August. The minutes were approved with that one correction.

Discussion on moving Clarendon House within DHS – Suzanne is asking to move clarendon house to Sequoia. Cindy wants BHD all in one location. Different view points on this matter. It should be separate or integrated into the community. Clients should be able to get a job, home, friends and place of worship in the community. The county plans are to demolish it and make it a park. Benefits to double the size, program is changing for the mental health committee a (Alan will do needs assessment was done. Day programming to fit their needs, skill building, life skill training, substance abuse training and employment training. The new space is important to do what is needed for the clients. Considering growing a garden Betsy Greer wrote a letter to Suzanne about a top to bottom review of the clubhouse.

Anne Hermann – spoke with Judy they thought the relocation for clarendon house Judy will be back on the 15th. Cindy will try to meet with the Friends of Clarendon House to give the pros and cons of the club house move.

Carol - get a commitment up front that that space is going to be used for client priorities such as kitchen, art studio, gym etc. servicing people who are not there, who would we like to get into the clarendon house program.

Moira suggested that the people will be giving up their privacy make it more – let the people plan it.

Deadline is going to be when the county board adopt the CIP 21st or Tuesday, July 24th

Include stake holders to double the size of the space in Sequoia in Clarendon House.

CSB By-Laws - Revisions and Updates – The Administration Committee made changes to the bylaws **Carol will make changes to the by-laws** Suzanne Lane made some changes:

- In Article II.2 the Executive Director as a position was not addressed anywhere in the bylaws although later on it was addressed in other section. Suzanne
- In Article VII.2 changing the committee name from Mental Retardation/Developmental to Intellectual Disabilities Committee

Child and Youth Committee Intellectual and Mental Health Committee, Barbara does not substance abuse committee. Want something like substance abuse recovery committee to give a positive spin on the title. Will check on the terminology for renaming the committee. Cindy will talk to Joe and bring it to the substance abuse committee.

Duties of the chair - the chair recommends candidates to the board. E. the executive committee may contribute to the executive directors performance review.

Article 7i - The executive director or all of its committee members non voting member of the board and of all its committee Carol suggests a separate stand alone document according to the regulation

Article 9.3 – Year by year for strategic planning, ID housing plan is multi year formulate it according by issue by issue as needed. Every retreat the initiatives are reviewed and edited accordingly.

Awards – Dr. Moss award –

Bring a clean copy to the board in September and it will be voted on in October. The chair of the executive will review

FY 13-14 State Performance Contract discussion in preparation for full board approval - Presentation week before last. Will be voted on by the executive committee cindy want to know if they have any questions or comments that she need to submit to the full board

FY 14 Fee Schedule Recommendations (include discussion of FY 13 drug test fee) – Cindy advised the committee to make a recommendation to raise the fee,

Review of FY13 State General Assembly Legislative Recommendations extended to Sept. 1

Mary Hynes asked for the committees input.

1. 19 Beds – Cindy recommend keeping it on there and wait for the plan from the Dept. Take out the red and continue as a needed issue.
2. Regional Crisis Intervention & Stabilization for VIGS children and adults. – acknowledge the dollars received and this is a critical need for our children. Just keep it the same.
3. State training centers – DOJ Settlement people should be leaving and sent to their own communities. Need accounting of 30,000 and a copy of the regional business plan and have not seen the final agreement not tonight ext. What is needed in Arlington
4. Merge ID and DD waivers – Carol asked for this to be merged, Barbara stated there are discussions going on. Carol think a proposal was sent to the Feds ask Joanna Eisner about this. First bullet and third bullet take off the second bullet
5. Peer Model Recovery –
6. Call Marianne on

Check on Naomi about the child Psychiatry Services

Preliminary FY14 CSB Local Priorities Discussion

Local budget – waiting for justification from Leslie Weisman for position. No decisions made tonight end of July to submit local priorities. August 6 meeting they will look at all the budget priorities.

Overview: Staff recommending approval to apply for state grant for police drop off center

Request to apply for funding from the state. Cindy will do a write up.

Brief Updates/Information

Request to meet on the 6th of August

DOJ statement nothing new

MML have 52 people

EMT Naomi issue – waiting for an invitation to a meeting

Annual Report Planning beginning – **Farah working on annual report**

Upcoming items for CSB Full Board Meeting on July 18, 2012

Vote on Clarendon House move response th li

MML wish list that should be included in the budget.