

Arlington County Community Services Board
Executive Committee Meeting Minutes
Monday February 11, 2013
6:00 p.m.

Present: James Mack, Anne Hermann, Judy Deane, Carol Skelly, Naomi Verdugo, Moira Saucedo

Excused: Barbara Jones, Jenette O'Keefe

Staff: Cindy Kemp, Farah Shakour, Kelly Mauller

The February 11, 2013 Arlington County Community Services Board (ACCSB) Executive Committee meeting was convened by the ACCSB Executive Committee Chair James Mack at 6:10 p.m. The meeting was held at the Department of Human Services Sequoia Building, Conference Room A, 2100 Washington Boulevard, Arlington, Virginia.

Approval of the January 7, 2013 Executive Committee Minutes:

Chair Mack called for a motion to approve the January 7, 2013 ACCSB Executive Committee minutes. Ms. Hermann motioned to approve the minutes, Ms. Saucedo seconded the motion, and the minutes were approved with two corrections.

Local and State Budget Issues:

Local Budget Issues:

- **CSB FY14 Budget Priorities** - Chair Mack opened a discussion about planning for the February 28, 2013 special Executive Committee meeting to finalize the CSB's FY14 budget priority requests. He stated that the local budget forecast has improved slightly but that the CSB's budget requests must still be carefully prioritized in light of the challenging fiscal climate. Ms. Kemp added that the final reductions are now much less than what was originally being considered. The CSB members will have more information after the County Manager releases her proposed budget on February 23, 2013. Ms. Kemp noted that the Arlington County Manager will discuss the local FY14 budget on February 20, 2013 with the County Board ahead of the scheduled public release of the budget on the 23rd. This is the same day as the CSB's full board meeting.

Ms. Kemp stated the Department of Human Services leadership got together to discuss concerns about IDD staffing needs. After this discussion it was determined that an FTE in a non-CSB program would be reallocated to become a second Intellectual Disabilities Support Supervisor. This reassignment of the FTE will be done when the position becomes vacant.

After some discussion about the FY14 local budget priorities and staffing needs, the members agreed to continue the discussion on budget priorities at the February 28, 2013 special Executive Committee meeting, which is after the release of the County Manager's proposed budget. Ms. Kemp reminded the members that the special Executive Committee meeting is scheduled for Thursday February 28th and will be held at the George Mason Center (GMC) 1801 N. George Mason Drive, from 6:00 p.m. until 8:00 p.m. She reminded the members that this is a public meeting. The Executive Committee members decided to run the meeting as a usual CSB meeting and that anyone wishing to attend was welcome. Public comments will be allowed at the beginning of the meeting.

Ms. Kemp stated that Susanne Eisner, Director of Human Services, will present a review of the County Manager's FY14 local budget at the February 28th special Executive Committee meeting. She will provide an explanation about the increases and reductions for the FY14 local budget. Ms.

Kemp stated that Suzanne Lane, Operations Support Team Manager, will also be presenting on the proposed and advertised tax rate for Arlington County, at the February 28th special Executive Committee meeting.

- Revised Work Session Schedule - Ms. Kemp distributed the Work Session Schedule (*Refer to Handout*) for the County Board's FY14 Local Budget. She stated that this is an updated schedule and the Department of Human Services presentation by Ms. Eisner to the County Manager and the County Board originally scheduled for March has been rescheduled for April 2nd. She noted that the rescheduled work session is after the Public Budget Hearing on March 26th and the Public Tax Rate Hearing on March 28th.
- Ms. Kemp stated that the CSB meetings with the County Board members are scheduled for Thursday March 21st beginning at 10:00 a.m. and ending at 1:00 p.m. The members discussed who should attend these meetings. Ms. Shakour will send an email to the full board with the date and times of the meetings.

State Budget Issues:

Ms. Kemp distributed a crossover summary of House and Senate Amendments to the Governor's budget (*Refer to Handout – Summary of House and Senate Amendment to HB 1500 / SB 800*). She noted that this is a statewide document developed by the Commissioner of the Department of Behavioral Health and Developmental Services (DBHDS) and outlines the Governor's proposed budget with House and Senate amendments. The document includes many of the CSB's state recommendations. Ms. Kemp reviewed each line item of the summary with the members. She noted that the amounts under House and Senate represent the incremental changes to the Governor's budget. She further explained that a "0" in a column means that the Governor's budget item was accepted by the House or Senate. Reductions are indicated in red and are in parentheses. Additions are indicated by positive numbers. Ms. Kemp stated that the exceptional rate for congregate care facilities for people with intellectual disabilities across the state is 25%. Northern Virginia receives a 15% differential. She noted that the exceptional rates will continue beyond one year. She stated that it is her understanding that the Senate has recommended they move forward with Medicaid expansion with some caveats around Medicaid reform.

Update on IDD Issues:

- Ms. Kemp announced that Joanna Barnes, Bureau Chief of Intellectual and Developmental Disability Services, is retiring in April but will serve as a contracted employee beginning in May, until December of 2013. The members stated that they would like to ask Susanne Eisner, Director of Human Services, to outline the specific plan of succession for Ms. Barnes at the February 28th special Executive Committee meeting. Ms. Kemp stated that there will be an extensive recruitment effort for Ms. Barnes' position.
- Ms. Kemp distributed a draft letter (*Refer to Handout*) from ACCSB Chair, Jim Mack, to Donald Fletcher, the Independent Reviewer for the Department of Justice (DOJ) on the Settlement Agreement for the transition of residents from Northern Virginia Training Center (NVTC) into the community. She stated that the intent of the letter and the possible follow up meeting with the Independent Reviewer is to inform him about the concerns of the Arlington and other Northern Virginia CSBs and to facilitate a good working relationship and partnership. Ms. Kemp asked the members to review the letter and provide feedback. She stated that revisions to the letter will be incorporated and all corresponding letters will be attached to the letter and sent to Mr. Fletcher. The members unanimously agreed that Mr. Mack and Ms. Kemp sign and distribute the letter.
- Ms. Kemp distributed a summary of the DOJ Settlement and Proposed Implementation Plan to the members (*Refer to Handout*).

Brief Updates/Information:

- Ms. Kemp asked the members if they would be interested in a presentation from Anita Friedman, Division Chief of Economic Independence, about the 10 Year Plan to End Homelessness and the progress made to date, at the March 20th full board meeting. Ms. Kemp spoke to the members about the 100 Homes Arlington Campaign which is part of the national 100,000 Homes Campaign and the statewide 1,000 Homes for 1,000 Virginians. This initiative strives to move the most vulnerable homeless persons off the streets and into affordable housing. The goal is to reduce chronic homelessness in Arlington by 50% by July 2013. Ms. Kemp stated that 47 of 100 people have been housed since the beginning of the program. The CSB members agreed to have the presentation.
- Ms. Kemp announced that Rhonda Williams, Alexandria CSB, will present on Older Adults and Alcohol Use in April 2013.
- Ms. Kemp reported on the Consumer Run Program (CRP) and Recovery Program Solutions of Virginia (RPSV). Ms. Kemp reported that the lease for the new Consumer Run Program has not been signed due to concerns about restrictions in the use of the space. She stated that RPSV is researching alternative real estate space for the new facility although an agreement may still be reached with the tenants of the current proposed space.
- Ms. Kemp reported on some challenges with the Intensive Community Residential Treatment (ICRT) men's Group Home and gave the Committee information about some neighborhood concerns.
- Ms. Kemp reported that the February 4th Behavioral Healthcare Division (BHD) Family and Support Network Orientation was very successful. She stated that advocacy and support members, family members, Arlington County Public Schools representatives and employees working within the court's systems were in attendance.
- Ms. Kemp announced that the Interagency Agreements are in review in the Committees in March and that they will be going before the CSB full board for approval in April. An interagency agreement is a document between government agencies and departments that defines cooperative work between the agencies.
- Ms. Kemp stated that the Call Screening Data will be reviewed in Committees in February and will be presented for approval to the CSB full board at the March meeting.
- Ms. Kemp reported that the BHD staff continues to conduct Virtual Call Out Exercises, a training mechanism for staff to understand the protocol for delivery of mental health support for Arlington residents in the event of a disaster or extreme emergency.
- Ms. Hermann announced that the Mary Marshall Assisted Living Residence (MMALR) has hired a new Director of Nursing.
- Ms. Kemp reported about the persons on the Extraordinary Boundaries List (EBL). She stated there are currently only 6 people on the list, down from 14 when she reported to the CSB in the fall. At that time, Ms. Kemp spoke with staff to determine how to reduce the number of persons on the list. Ms. Kemp reported that staff began intensive efforts to review the list and to determine the barriers to discharge. She added that staff vacancies along with a lack of administrative support were significant issues in addressing discharges in a timely way. She stated that due to the

County's hiring freeze, the positions cannot be filled, but other staff **has been** reallocated to work on the discharges and to provide ongoing administrative support.

Upcoming Items for CSB Full Board Meeting on February 20, 2013:

- Ms. Kemp reported that the Employment Committee will give an update at the full board meeting on February 20, 2013. Ms. Deane suggested that Robin Joseph, Mental Health Therapist, Department of Behavioral Healthcare, give an update on the new Edge Program. The Edge Program is designed to assist and educate young adults with independent living skills.
- There will be a presentation by Carol McDaid, Co-Chair, Parity Implementation Coalition, Capitol Decisions, Inc. about Mental Health Parity.
- The CSB Staff Recognition Award will be presented to the Arlington Committee Re-Entry Committee.
- There will be a Group Home Report presented if needed.
- There will be a Monthly Financial Report presented if needed.
- Ms. Hermann will report out on the Mary Marshall Assisted Living Residence (MMALR).

The Arlington County Community Services Board Executive Committee meeting was adjourned by Chair Jim Mack at 8:10 p.m.

Respectfully submitted by Kelly Mauller