

Arlington Community Services Board – Children and Youth Committee

October 1, 2012

Committee Present: Shauna Alonge, Janine Finnell, Marguerite Tomasek, Naomi Verdugo

Staff: Tom Wallace (minutes)

1. Call to order: meeting called to order at 4:05 p.m. by Naomi Verdugo.
2. Minutes review and approval: The September minutes were circulated, reviewed and approved.
3. Preliminary monthly statistics: Tom Wallace circulated the preliminary statistics for September. The month had just ended, so numbers were not complete at the time of the meeting. Final numbers are attached to these minutes. The number of youth served by emergency services grew significantly, from 11 in August to 23 in September. After the meeting, numbers for previous Septembers were tabulated, showing 11 served in September 2010, and 10 in September 2011, so there is no precedence for such a spike in September.
4. Action Plan update: The latest version of the Behavioral Healthcare Action Plan was circulated and discussed. Tom Wallace reviewed the highlights, including plans to get the motivational interviewing training in place, and efforts currently underway to maintain gains in documentation compliance and revenue enhancement. This document will be reviewed regularly by the committee.
5. Agenda planning: The Committee discussed agendas for upcoming meetings. The latest draft is attached for comments and suggestions.
6. Marketing discussion follow-up: Tom Wallace circulated the latest draft matrix of the marketing ideas discussed at previous meeting. The document is a solid roadmap for marketing efforts, and will be updated regularly.

Meeting adjourned at 5:20 p.m.

Next meeting: Monday, November 5, at 4:00 p.m., in lower level room C at 2100 Washington Blvd.

Action Item:

- Committee members to review and offer comments on agenda planning calendar. Tom Wallace to invite guests to future meetings.