

**Arlington County Community Services Board
Administrative Committee**
Meeting Minutes

Date: Wednesday, January 16, 2013

Present: Dave Kidwell, Suzanne Lane

Next meeting: February 20, 2013, 6:00pm, Sequoia Building, Conference Room A

Members met to review the Arlington County Community Services Board Policies.

The Committee members present agreed that the first revisions to the Policies will be to update code citations and other references as necessary.

The Committee members present also agreed to request sample policies from neighboring CSBs.