



The Arlington Community Services Board

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James Mack
ACCSB Chair

Cynthia Kemp
Executive Director

July 17, 2013
DHS Stambaugh Building Auditorium
2100 Washington Blvd
Arlington, Virginia
7:00 pm – Full Board Meeting

Members Present: James Mack, Brian DeAtley, Brian Berke, Jenette O’Keefe, Linda Kelleher

Members Excused: David Kidwell, Barbara Jones, Anne Hermann, Keith Whyte, Judith Deane, Shauna Alonge, Moira Saucedo, Naomi Verdugo, Scott Brannon

Staff Present: Cynthia Kemp, Kelly Mauller, Thomas Wallace, Suzanne Lane, Heather Stowe, Joanna Barnes

Public Comment(s)

There were no public comments.

Approval of the June 19, 2013 ACCSB Meeting Minutes

A quorum was not reached in order to approve the June 19, 2013 CSB Full Board meeting minutes. Chair Mack stated that the Full Board will review and approve the minutes at the September 18, 2013 CSB Full Board meeting.

Staff Recognition

Araceli Covarrubias, Domestic Violence and Sexual Assault Therapist, Substance Abuse Services, was nominated to receive the July 17, 2013 CSB staff recognition award. Ms. Covarrubias was nominated by Joe Bullock, Bureau Chief, Substance Abuse Services and Maurice Hendrix, Violence Intervention Program (VIP) Coordinator. Mr. Hendrix gave an overview of VIP which handles sexual assaults and domestic violence incidents in Arlington County. He stated that Ms. Covarrubias is exceptional because she was a new employee and took on a dual role during the program’s transition into other services. He stated that after being with the County for just a few short months, Ms. Covarrubias took over as interim VIP Coordinator while he was on leave. He noted that, during this time, VIP was transitioning from Child and Family Services to Substance Abuse Services. Mr. Hendrix stated that Ms. Covarrubias is the only bilingual therapist on his staff and assists the entire Latino population receiving services in VIP. Mr. Hendrix accepted the award on behalf of Ms. Covarrubias who was unable to attend the meeting. Chair Mack thanked Mr. Hendrix.

Review and Approve the State General Assembly Legislative and Budget Priorities Document

A quorum was not reached in order to approve the State General Assembly Legislative and Budget Priorities. Chair Mack, Ms. Kemp and the attending members of the full board meeting agreed that the priorities will be sent to the absent members via email for final approval by close of business Monday, July 22, 2013. Ms. Kemp noted that no fundamental changes were incorporated into the document. Ms. Kemp gave a brief summary of each of the recommendations:

Regional Crisis Intervention and Stabilization for Older Adults plus funding for RAFT

- A crisis intervention program.
- Supplemental funding for RAFT.

Community Placement for People with Intellectual and Developmental Disabilities (IDD)

- Transitioning residents from the Training Centers and services for residents that are already in the community.

Bridge Funding for ID Training Center Residents and Community Residents

- The waiver does not cover some residential services or employment services.

Substance Abuse Peer Model Recovery

- Funding for the recommendation will end June 30, 2014.

Medicaid Expansion

- Not likely to move forward with Medicaid expansion until certain projects such as the Dual Eligibles Demonstration Project and the Magellan Project are completed.

Homeless Case Management

- Intensive case management services for the homeless population.

Housing Services and Supports

- Additional housing funding for people with serious mental illness who are not able to obtain housing on their own.

Discharge Assistance Planning (DAP)/Extraordinary Barriers List (EBL)

- Housing and intense supports for people being discharged from the State psychiatric hospitals.

Logisticare Concerns

- LogistiCare is a transportation company for people with Medicaid. There have been many concerns about the quality of these services.

Treatment for Children in Psychiatric and Detention Facilities

- Ban or restrict the use of seclusion, isolation and/or restraint for children.

Services for Youth, including Juvenile Offenders

- Expand services for children and adolescents, including systems of care planning and implementation, multi-systemic therapy and intensive in-home services.

Sealing/Expunging Juvenile Court Records

- Seal and/or expunge child and adolescent juvenile court records from national databases for non-violent offenses after a certain number of years without further offenses.

Review and Approve the FY14 State Performance Contract

Ms. Kemp stated that the State Performance Contract is a two year contract, requiring a signed acknowledgement letter from the CSB Chair at the end of the first year stating that the CSB will continue to adhere to the original two-year contract. A quorum is not required to approve Chair Mack signing the intermediary contract since this is a requirement for the continuance of the Contract. Chair Mack signed the contract.

Ms. Lane, Operations Support Team Manager, gave a brief overview of the Performance Contract summarizing the various funding sources for CSB programs. She stated that there was an increase in funding this year over last year from all of the funding sources by approximately \$3M. She noted that State funding increased by approximately \$1M. She stated that Federal revenue and client fee revenue decreased slightly reflecting a more accurate expectation of fee collections. She stated that local funding showed the largest increase going from \$23.9M to \$26.2M. Ms. Kemp stated that the State requires a monthly reporting on how State funds are utilized for CSB programs.

ACCSB Executive Director's Report

- Ms. Kemp gave a year-end report on the group homes (*refer to handout*). She stated that there were 12 incidents this month and 213 incidents for fiscal year 2013. She noted that there were a total of four major incidents this year. Chair Mack asked how the total number of incidents this year compares with the total number of incidents last year. Ms. Kemp responded that the total number of incidents is similar to last year but a comparison has not been done. She stated that she will re-

- verify the total number of incidents between this year and last year and report back to the Committee if there is a significant difference in the totals.
- Ms. Kemp gave an overview of the financial report. Ms. Kemp reported that CSB programs should be at 92% of the yearly target and they are 5% to 6% below the target. She noted that, due to a system issue, the June 2013 report only includes funds through the end of May 2013. She stated that regular monitoring and improvements continue to be implemented. Ms. Kemp stated that she will email the FY13 year-end financial report to the board members once it is available.
 - Ms. Kemp stated that Ms. Shakour is preparing the FY13 CSB Annual Report. She stated that staff has been asked to forward information to Ms. Shakour about the progress of new programs that received funding or additional staff. She noted that a draft of the Annual Report will be presented to the Executive Committee for review at the September 9, 2013 Executive Committee meeting and the Full Board at the September 18, 2013 meeting.
 - Ms. Kemp stated that the CSB Committee Program Reviews are in the member packets. She noted that the program reviews give a broad view of all of the programs and services under each committee's oversight - the program, the mission of the program, how many staff are on the committee, how many clients have been served, the cost of the program and any outcome measures.

ACCSB Chair's Report

- Chair Mack stated that the Executive Committee has completed the FY14 State Budget Priorities document and it is now time to focus on the FY14 Local Budget Priorities document. He outlined the process as follows:
 - ✓ Each CSB Committee is finalizing the priorities from their committees.
 - ✓ The Executive Committee will review where each committee is with their priorities at the July 29th Executive Committee meeting.
 - ✓ Final budget priorities are due to Ms. Kemp by August 30th.
 - ✓ The Executive Committee will review all the finalized priorities at the September 8th Executive Committee meeting and make some preliminary recommendations
 - ✓ The recommendations will be presented to the Full Board at the October 16th meeting for discussion.
 - ✓ The recommendations will go before the Full Board for formal approval at the November 20th meeting.
- Chair Mack announced that Ann Wroth has been appointed as a CSB Full Board member by the County Board. He noted that Ms. Wroth is a member of NAMI and heads the volunteer hotline. Ms. Wroth was referred by Ms. Deane. She will begin attending the Full Board meetings in September. He noted that three vacancies remain open on the Full Board. Mr. Mack asked the members to notify Ms. Kemp with suggestions of diverse candidates.
- Chair Mack stated that the CSB is still recruiting for a CSB member to be a representative on the Community Development Citizen Action Committee (CDCAC). He stated that he and Ms. Kemp interviewed a potential candidate, referred by Mr. DeAtley, to represent the CSB on the (CDCAC) and submitted the name to the County Board for approval. He noted that the candidate is not a member of the CSB. He stated that County Board CSB Liaison, Mary Hynes, is requesting that the representative be a CSB member who knows the work of the CSB and the population it serves. He noted that Ms. Hynes stated she will speak to the potential candidate about becoming a CSB Full Board member or joining a subcommittee. CDCAC is a subdivision of the Housing Commission and administers funds received through the Community Development Block Group (CDBG), the Community Services Block Grant (CSBG) and the Affordable Housing Investment Fund (AHIF).

The CSBG is supported by an annual formula entitlement grant from the U.S. Department of Housing and Urban Development (HUD).

- Chair Mack stated that plans are being made for the legislative forum to be held with Arlington's General Assembly members one hour prior to the November 20, 2013 CSB Full Board meeting from 6:00 p.m. to 7:00 p.m. He stated that the CSB Full Board will be reviewing the FY14 State General Assembly document with the legislators. He noted that this will be a great opportunity for the CSB to have on-going stable relations with its legislators.

Report Out on ACCSB Retreat Initiatives

Ms. O'Keefe reported out on the Mary Marshall Assisted Living Residence (MMALR) on behalf of Ms. Hermann who was unable to attend the July Advisory Council meeting.

- MMALR currently has 42 residents and two more residents are expected in the next few weeks. The facility has a 52 bed capacity.
- A new Officer Manager has been hired and recruitment has begun for the Director of Nursing position. Mr. DeAtley asked if there is a protocol in place for persons exiting County programs. Ms. Kemp responded that the County conducts exit interviews for person's leaving County programs, however this information is confidential.
- MMALR is recruiting more volunteers to assist in reaching out to the community.
- John Kozar with Arlington County's Long Term Care Residence Commission attended the meeting and said that there are new steps for outreach and advocacy being implemented. He presented a slide show about the residences. Ms. O'Keefe suggested to the members that Mr. Kozar present the slide show to the CSB.
- With the assistance of Volunteers of America, the residence is developing a satisfaction survey to send out to both the residents and their families.

Informational Items

Ms. Kelleher distributed a summary of the Fairfax-Falls Church CSB's 2011 Housing Needs Report. Ms. Mauller will distribute the Housing Needs Report via email to the CSB Full Board members. She announced that the Arlington Affordable Housing Study Group will be holding its first forum on September 26, 2013. This is a public meeting. She stated that she has been working with Pam Gannon, the Department of Human Services staff liaison to the Housing Committee on the homeless taskforce. Ms. Gannon is also a County designated appointee on the Board for Culpeper Garden's assisted living facility. Ms. Kelleher stated that Ms. Gannon had worked on a document with the Fairfax-Falls Church CSB that describes the various targeted audiences, their housing needs, and future target audiences and needs. She noted that the document could be utilized conceptually by the Arlington CSB.

Adjournment

The Arlington Community Services Board meeting was adjourned at 8:15 p.m.

Respectfully submitted by Kelly Mauller.