



INFORMATION TECHNOLOGY ADVISORY COMMISSION
2100 Clarendon Boulevard, Suite 314, Arlington, VA 22201

INFORMATION TECHNOLOGY ADVISORY COMMISSION

7:30 PM, Wednesday, October 23, 2013
1st Floor Conference Room, Azalea Conference
Courthouse Plaza (2100 Clarendon Blvd.)

MEETING MINUTES

In attendance:

Vice Chair: Frank Jazzo

ITAC Members Present: Larry Mayer
Ben Faatz
Martha Moore
Jeanny Shu Ho

Members Not Present: Joseph Pelton, Chair
Sal d'Itri
Anita Nolen
Kevin Robins
Mary Crannell
Phil Caughran

County/Schools Staff: Jack Belcher, CIO
Rob Billingsley, Cable Administrator
Matt Smith, APS

Guests: Tyler Carlin, ITAC Candidate

Cable Company Representatives: Adrian Copiz, Verizon
Marie Schuler, Comcast
Linc Janus, Verizon

1. Meeting called to order by Frank Jazzo, ITAC Vice Chair

7:30 pm; **No Quorum** (Five of Eleven Members) Present. Meeting Agenda not adopted without a Quorum, but used as discussion guide.

2. Public Comment

Mr. Carlin stated that October is Cyber Security Month.

3. **Approval of Minutes from Previous Meeting and Agenda:** Minutes of September 2013 meeting not approved due to lack of Quorum.
4. **Administrative and Other Issues:**
 - The Commission is currently one member below a full Commission. The Chair introduced Benjamin Faatz as the newly appointed member.
 - The next two meetings (November and December) will be in Rm. 311 on the third floor in Courthouse Plaza Building at 2100 Clarendon Blvd.
 - Member Moore presented questions and discussion regarding a monthly “inside wiring maintenance” on her telephone bill. Because when wiring breaks, it is not repaired by Verizon. Mr. Copiz of Verizon said he would have to find out who could answer the question. She also reiterated the Commission’s request for a presentation by the Cable TV company representatives of what the companies offer businesses. Perhaps it could be done at the beginning of the year.
5. **Legislative Updates:** Vice Chair, Frank Jazzo, provided the following:
 - The federal government shutdown affected the FCC. Virtually all employees were furloughed during the shutdown, although there was a skeletal crew available to handle emergency matters. Most FCC websites were not accessible during the shutdown. Only the outage reporting site was functioning.
 - Another casualty of the shutdown saw the FCC Meeting scheduled for October 22 rescheduled for October 28, 2013. At that meeting, the FCC is expected to address an industry 700 MHz interoperability agreement; to adopt technical rules for the 700 MHz spectrum licensed to FirstNet for a nationwide public safety wireless broadband network; and to adopt a notice of proposed rulemaking (“NPRM”) on rural call completion.
 - FCC Chairman nominee Tom Wheeler and FCC Commissioner nominee Mike O’Reilly are both still awaiting confirmation by the Senate. An effort to obtain streamlined confirmation for both was derailed by a hold on Wheeler’s confirmation by Senator Cruz and a Democratic Senator’s hold on O’Reilly’s confirmation.
 - The FCC’s Public Safety and Homeland Security Bureau scheduled a workshop to be held on October 2, 2013, on E911 Phase II Location Accuracy. I have not seen an announcement on the rescheduling of this meeting, which presumably did not occur due to the shutdown.
 - The FCC was to host a Cybersecurity Technology Forum in Recognition of Cybersecurity Awareness Month on October 1, 2013. I have not seen an announcement on the rescheduling of the Forum, which I believe was not held due to the shutdown.
 - The H Block spectrum has been pushed back until later in January 2014 due to the shutdown.

- The FCC announced a second Technology Transitions Policy Task Force Workshop, which will focus on the competitive and consumer impacts of the replacement of copper networks with fiber and the shift from wireline services toward greater use of wireless services, which was to be held October 15, 2013. Again, I have not heard an announcement as to the rescheduling of this Workshop, which presumably was not held due to the shutdown. Coincidentally, Congress held a hearing on October 23 on this topic.
- The FCC adopted an NPRM to improve wireless network reliability during disasters by proposing to require wireless carriers to publicly disclose the percentage of cell sites within their networks that are operational during and immediately after disasters.

6. Cable Administrator's Report (Mr. Billingsley)

- The Cable Administrator noted that negotiations with Comcast continue and that no public hearing by the ITAC is expected to be needed in the short term. There currently is an extension of the original expiration date for the Comcast franchise that goes to December 31, 2013, as approved by both Comcast and the County Board.

7. ConnectArlington Status and Telecommunications Master Plan

- The Cable Administrator provided details about ConnectArlington's first stage of 50 sites that are in various stages of completion. Some sites cannot be completed until the "backbone fiber" from the first two phases of the Intelligent Traffic System construction. 70% of the 50 sites are either "network ready" or completed construction and are nearly complete in testing, with the remaining sites in earlier stages of development and testing. Approximately 48 of the sites should be completed in early Winter 2013-2014.
- There have been significant delays with the Argus House facility due to a complex easement situation between the neighboring parking lot owner and the County.

8. In Building Wireless Resolution Status (Belcher)

- The County Board Resolution and press release regarding In-Building Wireless for public safety radios were released, and the County would like to see the State levels get on board with setting new building standards that require it in buildings of certain sizes and building materials.
- The CIO, and the Chiefs of Police and Fire will be discussing on November 3, 2013 at a regional building association meeting, followed by a visit to Chesterfield County to get the word out. The hope is that the State will take the lead on this initiative.

- The CIO also asked the Commission to consider weighing in on getting similar capabilities for cellular signal in buildings that tend to obstruct radio signals. He also discussed advantages and impediments in getting commercial cell carrier participation.

9. Status of Joint Working Group on IT Services with the Schools

- First Meeting of the APS Commission will be Nov. 20, 2013, and has its membership on board.
- In-Building Wireless Systems for Public Safety for newly built schools has been completed, and tested successfully.

10. New Arlington IT Systems Initiative. Draft White Papers on Economic Development, and IT, and on Community Security and IT and on Education.

- No new developments were reported.

11. Adjournment: 8:12 pm