

Public Hearing Procedures

1. Except when an IDA meeting is convened in closed session in the manner prescribed by law, all meetings of the IDA will be open for the public to observe.
2. During a public hearing, the IDA will hear first from any applicant, then from County Staff, then from IDA staff, and then from official representatives of parties to the transaction. The Chair may place reasonable limits on the time allotted for any of these presentations.
3. A member of the public who wishes to speak to the IDA on any matter should notify the Secretary-Treasurer in writing at the meeting (on a form provided by the Secretary-Treasurer if available), providing their name, home address and identifying the matter about which they wish to speak.
4. If the person wishes to speak on an item on the meeting agenda, the person will be heard after the applicant and any staff presentations. If the person wishes to speak on an item not on the agenda, the IDA will hear those comments at or near the beginning of the meeting.
5. Speakers will be limited to no more than three minutes on any one item, except that if the number requesting time is small or large, the Chair may announce in advance that the Chair will extend or reduce the equally for all public speakers. Persons representing a civic organization will be allotted five minutes and may request to be heard last. The Secretary will announce when a speaker's allotted time has expired.
6. During the presentation by any person (including applicant, staff, parties to the transaction, or members of the public), a member of the Board may obtain the consent of the chair to ask follow-up questions of the speaker. The questions and answers will not count against time allotted to the speaker.
7. After all presentations have concluded, the Chairman will announce that the public hearing is concluded. At that time, only members of the Board and IDA staff and counsel may participate in the discussion, except that any member of the Board may obtain the consent of the chair to ask questions of persons present at the meeting.