

**Arlington County Community Services Board
Executive Committee Meeting
November 4, 2013
Stambaugh Building – Lower Level Conference Room A**

Present: James Mack, Moira Saucedo, Anne Hermann, Barbara Jones, Judy Deane, Jenette O’Keefe, Naomi Verdugo

Absent: Carol Skelly, Shauna Alonngé

Staff: Cindy Kemp, Farah Shakour, Kelly Mauller

The October 7, 2013 Arlington County Community Services Board (ACCSB) Executive Committee meeting was convened by the ACCSB Executive Committee Chair James Mack at 6:00 p.m. The meeting was held at the Stambaugh Department of Human Services Building, 2100 N. Washington Boulevard, Conference Room A.

Approval of the October 7, 2013 Executive Committee Minutes

Chair Mack called for a motion to approve the October 7, 2013 ACCSB Executive Committee meeting minutes. Ms. Deane motioned to approve the minutes, Ms. Hermann seconded the motion, and the minutes were approved with one correction.

Preparation for the General Assembly Forum in November

The members reviewed the Arlington County CSB FY14 General Assembly Recommendations (*Refer to Handout*) and discussed which board member will present each recommendation to the Legislators.

- Crisis Intervention and Stabilization for Older Adults and funding for Regional Older Adult Facilities (RAFT) – Ms. Hermann stated that the Northern Virginia Aging Network (NVAN) supports and advocates for RAFT. NVAN is a free-standing Commission on aging for Northern Virginia’s five regional CSBs. - Ms. Hermann will present.
- Community placement for individuals with Intellectual and Developmental Disabilities (IDD) – Presenter to be determined.
- Bridge funding for ID Training Center residents and community residents - Presenter to be determined.
- Substance Abuse Peer Model Recovery – Ms. O’Keefe will present.
- Medicaid Expansion – Chair Mack will present.
- Housing services and supports – The Arlington CSB will revise the recommendation to reflect the regional request. - Ms. Deane will present.
- Discharge Assistance Plan (DAP)/Extraordinary Barriers List (EBL) – Ms. Hermann and Ms. Deane will present.
- Logisticare concerns –Logisticare is a company that the Department of Medical Assistance Services (DMAS) has a contract with to provide Medicaid transportation to individuals. - Ms. Saucedo will present.
- Treatment for children in psychiatric and detention facilities – Presenter to be determined.
- Services for youth, including juvenile offenders – Presenter to be determined.
- Sealing/expunging juvenile court records TBD – Presenter to be determined.

The CSB Legislative Delegation Forum will be held November 20, 2013 one hour prior to the CSB Full Board meeting in the Stambaugh Department of Human Services Building, Lower Level Auditorium

beginning at 6:00 p.m. CSB members and staff liaisons will need to arrive by 6:00 p.m. or wait until the full board meeting begins at 7:00 p.m.

Review Updated FY 15 CSB Local Budget Priorities from each Committee

Ms. Kemp distributed the ACCSB Committee's FY15 Preliminary Local Budget Priorities document that details the budget priorities developed by each CSB standing committee. Per Mr. DeAtley's suggestion Ms. Shakour calculated the average cost per person for CSB services, hospitalization, jail detention and medications (*Refer to Handout*). The members discussed the priorities. Ms. Deane suggested calculating the average annual cost per person for a case manager, psychiatrist, therapy, nursing services and a housing grant.

Mental Health Committee:

- Crisis Intervention Treatment (CIT) Coordinator – Population served: adults with mental illness
- Case Manager Therapist in the Jail – Population served: adults with mental illness and substance abuse disorders
- Homeless Outreach Staff – Population served: adults with mental illness
- Psychiatric Services Providers – Population served: adults and older adults with mental illness
- Peer Supports – Population served: adults with mental illness
- Emergency and Education Fund for Young Adults – Population served: young adults with mental illness

Substance Abuse Committee:

- Peer Recovery/Recovery Support Staff – Population served: adults with substance abuse disorders
- Arlington Jail Addictions, Corrections and Treatment (ACT) Unit Case Management – Population served: adults with substance abuse disorders

Intellectual and Developmental Disabilities Committee:

- Employment Consultant – Population served: adults with intellectual and developmental disabilities

Child and Youth Committee:

- No requests.

Ms. Shakour will email the local budget priorities to the CSB Full Board members. The members will provide feedback prior to the November 20th CSB Full Board meeting.

Review of the Revised Letter to General Assembly on IDD needs

Ms. Kemp presented a revised draft of the recommendation letter (*Refer to Handout*) for the Arlington CSB to present to Arlington's State Delegates regarding the Intellectual and Developmental Disabilities (IDD) Committee's FY15 local budget priorities. She stated that the letter focuses on two sets of recommendations - resources for start up and on-going funds to build two homes for residents leaving the Training Centers and transitioning into the community, per the Department of Justice (DOJ) Settlement Agreement; and the delay of the closure of the Training Centers. She noted that the State has provided no additional resources to CSBs for start-up or operating costs beyond what is available under the Medicaid ID and DD waivers. Other jurisdictions are presenting the recommendation to their CSB's for review to determine if they would like to sign on to Arlington's letter. The Alexandria and Fairfax CSBs have agreed to sign on to the letter. The remaining regional CSBs are reviewing the letter and will make a decision to sign on to the letter by November 15th.

De-Brief from the CSB Annual October Retreat

Ms. Kemp gave an overview of the CSB's draft 2013 initiatives (*Refer to Handout*) from the CSB Annual Retreat held Saturday October 26, 2013 from 9:00 a.m. to 2:30 p.m. at the Stambaugh Department of Human Services Building in the lower level Auditorium.

- ID Training Center Transition – CSB Lead, Ms. Skelly/Staff Liaison, Joanna Barnes
- Young Adults – CSB Lead, Ms. Deane/Staff Liaison, Alan Orenstein
- Virginia Hospital Center – CSB Lead, Ms. O'Keefe and Ms. Deane/Staff Liaison, Cindy Kemp
- Autism – CSB Lead, Ms. Skelly, Ms. Saucedo and Ms. Jones/Staff Liaison, Cindy Kemp and Joanna Barnes
- Communications – CSB Lead, Mr. Whyte/Staff Liaison, Farah Shakour (pending committee discussion)
- Employment – CSB Lead, Mr. DeAtley/Staff Liaison, Joanna Barnes and Don Conley

The members will further discuss whether the Communications and Employment initiatives will be continued. The remaining initiatives will be continued.

Arlington Public Schools Autism Data:

Ms. Kemp distributed and reviewed a summary of Autism data on students in Arlington Public Schools (*Refer to Handout*) for the Arlington CSB IDD Committee that she and Joanna Barnes compiled at the CSB's request. She stated that in the 2010-2011 Arlington Public School year (the latest date for which information is available) that there were 362 students with Autism and an Individualized Education Program (IEP). She noted that students with autism account for 11% of the students with a disability.

Discuss CSB membership

Chair Mack announced that Erica Jackson and David Gardner have been appointed as CSB Full Board members by the County Board. They will be in attendance at the November 20, 2013 Full Board meeting. He noted that one vacancy remains open on the Full Board. Mr. Gardner will serve as the CSB's representative to the Community Development Citizen Action Committee (CDCAC). CDCAC is a subdivision of the Housing Commission and administers funds received through the Community Development Block Group (CDBG), the Community Services Block Grant (CSBG) and the Affordable Housing Investment Fund (AHIF).

Chair Mack announced that Shauna Alonge is taking over as Chair of the Children and Youth Committee. She will replace Naomi Verdugo whose term on the Executive Committee has expired.

Chair Mack stated that membership on the Administrative and Child and Youth Committees is very low. Mr. Mack asked the members to notify him of anyone who may be interested in joining these committees.

Brief Overview of Feedback from the State Audit

Ms. Kemp reported that the State Audit conducted by the Department of Behavioral Healthcare and Developmental Services (DBHDS) went very well. The auditors examined Human Resources, Financial and Program Operational Services, including policies and procedures and client records. She stated that there were three non-compliance findings and eleven best practice findings. She gave a brief overview of the findings.

Brief Updates/Information

Ms. Kemp reported that the County Board meeting with the General Assembly members tentatively scheduled for Wednesday, November 6, 2013 is being rescheduled. She will notify the Board of the new meeting date.

Ms. Kemp reported that Ms. Shakour is continuing to develop the Arlington County CSB 2013 Housing Needs Report. The study focuses on both housing services and housing needs.

Ms. Shakour reported that the CSB FY13 Annual Report has been completed. The Annual Report will be distributed at the November 20th CSB Full Board meeting.

Ms. Kemp announced that a Family and Support Network Orientation is scheduled for Tuesday November 12, 2013 at the Department of Human Services (DHS) Stambaugh Building located at 2100 Washington Boulevard in the lower level auditorium from 6:00 p.m. to 7:30 p.m.

Ms. Kemp provided an update on the changes to the Mental Health Support Services. She explained that with the changes to Medicaid, private providers can now provide Mental Health Support Services (MHSS). Criteria changes will occur on December 1, 2013. On July 1, 2014, the reimbursement rates will change, affecting CSB vendors who bill Medicaid for their services. The CSB itself will not be affected much, as many services are provided with local dollars.

Upcoming Items for CSB Full Board Meeting on November 20, 2013

- ✓ Ms. Kemp announced that Mridu Tripathi, Administrative Assistant in Psychiatric Services, was nominated to receive the November 20, 2013 CSB staff recognition award.
- ✓ Ms. Kemp reported that, due to the Legislative Delegation Forum scheduled for one hour prior to the November 20, 2013 CSB Full Board meeting, no presentations will be given.
- ✓ There will be a Group Home Report presented, if necessary.
- ✓ There will be a Monthly Financial Report presented, if necessary.
- ✓ Ms. Kemp asked the members if they would like any updates from the CSB Ad Hoc Initiative Committees. The members responded no.
- ✓ Ms. Hermann will report out on the Mary Marshall Assisted Living Residence (MMALR).

The Arlington County Community Services Board Executive Committee meeting was adjourned by Chair Jim Mack at 8:30 p.m.

Respectfully submitted by Kelly Mauller.