

**Arlington County Community Services Board
Executive Committee Meeting
October 7, 2013
Stambaugh Building – Lower Level Conference Room A**

Present: James Mack, Moira Saucedo, Anne Hermann, Barbara Jones, Judy Deane, Carol Skelly, Jenette O’Keefe

Absent: Naomi Verdugo

Staff: Cindy Kemp, Farah Shakour, Kelly Mauller, Joanna Barnes

The October 7, 2013 Arlington County Community Services Board (ACCSB) Executive Committee meeting was convened by the ACCSB Executive Committee Chair James Mack at 6:00 p.m. The meeting was held at the Stambaugh Department of Human Services Building, 2100 N. Washington Boulevard, Conference Room A.

Approval of the September 9, 2013 Executive Committee Minutes

Chair Mack called for a motion to approve the September 9, 2013 ACCSB Executive Committee minutes. Ms. Deane motioned to approve the minutes, Ms. Hermann seconded the motion, and the minutes were approved with no corrections.

Ms. Skelly presented a draft recommendation letter (*Refer to Handout*) for the Arlington CSB to present to Arlington’s State Delegates regarding the Intellectual and Developmental Disabilities (IDD) Committee’s FY15 local budget priorities. She stated that the letter focuses on two sets of recommendations - resources for start up and on-going funds to build two homes for residents leaving the Training Centers and transitioning into the community, per the Department of Justice (DOJ) Settlement Agreement; and the delay of the closure of the Training Centers. She noted that the State has provided no additional resources to CSBs for start-up or operating costs beyond what is available under the Medicaid ID and DD waivers. Ms. Skelly stated that the recommendation is for Mr. Mack to contact the Regional CSB Chairs to speak to them about signing on to Arlington’s letter. The members discussed the letter.

Ms. Barnes stated that in a prior meeting with regional ID directors, there was hesitation to report the number of residents in their jurisdictions who will need to be transitioned from Training Centers and into the community without having spoken to their CSBs. Ms. Barnes stated that she attended the Virginia Community Services Board (VACSB) conference last week and learned that there are a few legislators in southern areas of the State that do not support the closing of the Training Centers. Ms. Skelly added that the need for housing funding is greater in Northern Virginia than in Southern Virginia therefore the southern jurisdictions do not advocate for this type of funding. Ms. Barnes stated that providers collect patient payments and room and board fees from residents and that in parts of the State where housing and other costs are less expensive these fees cover, in part, what the waivers do not. Ms. Skelly noted that if housing capacity does not exist in the community and the training centers are closed, future individuals with severe disabilities will not have a place to reside. She stated that two new group homes are needed in order to keep people from having to move to other areas of the State far away from their families.

Ms. Barnes stated that, due to a State surplus and the pending sale of one of the State Training Centers, bridge funds or one-time funds are available. The surplus will be placed into a trust fund and the determination was made that the funds will be available for use anywhere in the State. She strongly

suggested that the CSB advocate for a portion of the funds to establish housing for the persons leaving the Training Centers. Mr. Mack asked why residents from the Training Center would not be placed in an Intensive Care Facility (ICF). Ms. Barnes responded that the State is strongly discouraging the development of new community ICFs. Mr. Mack asked if the State is funding Arlington's ICFs. Ms. Barnes responded that the State is continuing to reimburse current ICFs and that the licensure office has not denied certification of new ICFs. ICFs are funded by Medicaid, not by waivers. Ms. Barnes stated that Commissioner Stewart has strongly encouraged all advocates to communicate the need to revise the waiver structure during the upcoming public forums so that adequate community services and funding are provided for under the waiver.

Ms. Barnes stated that the Department of Behavioral Healthcare and Developmental Services (DBHDS) will be holding the public forums on ID community integration and waiver issues locally in Manassas on October 9th at the Holiday Inn, Manassas Battlefield, 10424 Balls Ford Road and in Alexandria on October 10th at West Potomac High School, Room 507, 6500 Quander Road. Two sessions will be held at each location; one from 3:00 p.m. to 5:00 p.m. and one from 6:00 p.m. to 8:00 p.m.

Ms. Deane moved that the members request that Mr. Mack contact the Regional CSB Chairs and ask them to sign onto a common letter to State Legislators regarding the IDD issues. The members agreed to move forward with the recommendation.

Discussion of the final FY 15 CSB Local Budget Priorities from each Committee

Chair Mack asked Ms. Kemp if she has received any guidance from the County Board about the FY15 local budget. Ms. Kemp replied that there is an expectation of reductions for FY15. The committee discussed and prioritized their preliminary FY15 local budget priorities (*Refer to Handout*). Ms. Shakour will make the revisions and the local budget priorities will be presented to the Full Board for final approval at the October 16, 2013 meeting.

Review of the CSB Annual October Retreat Agenda

Ms. Kemp reviewed the Annual CSB Retreat Agenda being held Saturday October 26, 2013 from 9:00 a.m. to 2:30 p.m. at the Stambaugh Department of Human Services Building in the lower level Auditorium. She stated that the CSB County Liaison, Mary Hynes, will be the lunchtime speaker. Mary Bergeron, Executive Director, Virginia Community Services Board (VACSB) will give a presentation about the role of CSB members and the Executive Director.

Discuss CSB membership

Chair Mack reported that three members' terms are ending in October - Mr. Mack, Ms. Kelleher and Ms. Jones. Ms. Kemp noted that Mr. Mack is willing to submit his name to the County Board for reinstatement to continue to serve another term as CSB Chair. Chair Mack will speak to Ms. Kelleher and Ms. Jones about continuing to serve another term as CSB Full Board Members. Chair Mack announced that the newest CSB Full Board Member, Lee Long, has received CSB orientation and will be joining the CSB at the October 16, 2013 Full Board meeting.

Chair Mack stated that there are two potential candidates being considered for appointment to the CSB Full Board. He stated that he and Ms. Kemp have interviewed both candidates and their names have been submitted to the County Board for approval.

Chair Mack reported that Ms. Verdugo is stepping down as Chair of the Child & Youth Committee. Ms. Kemp and Mr. Mack will speak with current CSB member, Ms. Alonge, about taking over the position as Chair of the committee. Ms. Shakour reminded the committee that the Child and Youth Committee will

be changing its meeting date. The members discussed the assignment of new CSB members to Committees.

Review of the DRAFT FY13 Annual Report

Ms. Shakour distributed a draft of the CSB FY13 Annual Report. She gave an overview of some of the highlights that will be incorporated into the report including funding that was awarded to CSB programs, the progress of those programs and stories of success in recovery. Ms. Skakour will email the draft report to the members for final review. The report will be presented to the Full Board for approval at the October 16, 2013 meeting.

Brief Updates/Information

Ms. Kemp reported that Ms. Shakour is in the process of developing the Arlington County Housing Report.

Ms. Kemp reported that there are some changes pertaining to Mental Health Support Services criteria and Medicaid rates. She noted that this is a Medicaid reimbursable service that is no longer controlled by the CSBs.

Ms. Kemp announced that the November CSB Executive Committee meeting date has been rescheduled from November 11th to November 4th due to the Veteran's Day Holiday.

Ms. Kemp reported that Arlington's National Recovery Month Event held September 25, 2013 in the Arlington County Central Library Auditorium was well attended. Pete Early, former Washington Post reporter, is the keynote speaker. Other speakers include Honorable Louise M. DiMatteo, Arlington County Drug Court Judge; Leslie Weisman, Bureau Chief, Client Services Entry; and Michelle Hawkins, Member, Offender Aid and Restoration Advocacy Program.

Ms. Kemp reported that the Department of Behavioral Healthcare Developmental Services (DBHDS) Audit Team will be on site at Arlington the week of October 21st - 25th, 2013. The audit will cover three areas; financial management, human resources and operational/administrative processes.

Chair Mack stated that the CSB is still seeking a CSB Representative to serve on the Community Development Citizen Advisory Committee (CDCAC).

Chair Mack announced that the Arlington CSB Legislative Delegation Forum will be held November 20, 2013 one hour prior to the CSB Full Board meeting in the Stambaugh Department of Human Services Building, Lower Level Auditorium beginning at 6:00 p.m. Senators Howell, Favola, and Ebbin and Delegates Lopez, Krupicka and Hope have accepted the invitation to attend the meeting. Staff liaisons will need to arrive by 6:00 p.m. or wait until the full board meeting begins at 7:00 p.m.

Upcoming Items for CSB Full Board Meeting on October 16, 2013

- ✓ Ms. Kemp announced that Kim Ho, Administrative Assistance in the Child and Family Division was nominated to receive the September 18, 2013 CSB staff recognition award.
- ✓ Ms. Kemp announced that Fredy Martinez, Mental Health Therapist, Department of Human Services, will give a presentation about the Juvenile Justice/Court system at the October 16, 2013 CSB Full Board meeting.
- ✓ Ms. Kemp stated that the Full Board will discuss the ACCSB Final FY15 Budget Priorities.

- ✓ There will be a Group Home Report presented, if necessary.
- ✓ There will be a Monthly Financial Report presented, if necessary.
- ✓ Ms. Kemp asked the members if they would like any updates from the CSB Ad Hoc Initiative Committees. The members responded no.
- ✓ Ms. Hermann will report out on the Mary Marshall Assisted Living Residence (MMALR).
- ✓ Ms. Kemp announced that a Family and Support Network Orientation is scheduled for Tuesday November 12, 2013 at the Department of Human Services (DHS) Stambaugh Building located at 2100 Washington Boulevard in the lower level auditorium from 6:00 p.m. to 7:30 p.m.
- ✓ Ms. Kemp announced that the Arc of Northern Virginia is holding a Halloween fund raiser on Saturday October 26, 2013 at The Columbus Club located at 5115 Little Falls Road in Arlington from 7:00 p.m. to 11:p.m.

The Arlington County Community Services Board Executive Committee meeting was adjourned by Chair Jim Mack at 8:45 p.m.

Respectfully submitted by Kelly Mauller.