



The Arlington Community Services Board
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James Mack
ACCSB Chair

Cynthia Kemp
Executive Director

November 20, 2013
DHS Stambaugh Building Auditorium
2100 Washington Blvd
Arlington, Virginia
7:00 pm - Full Board Meeting

Attendance: James Mack, Barbara Jones, Brian DeAtley, Scott Brannon, Lee Long, Judith Deane, Jenette O'Keefe, Anne Hermann, Linda Kelleher, Shauna Alonge, Moira Saucedo, David Gardner, Erica Jackson, Brian Berke

Members Excused: David Kidwell, Ann Wroth, Keith Whyte

Staff: Cynthia Kemp, Farah Shakour, Kelly Mauller, Alan Orenstein, Suzanne Lane, Joanna Barnes

The regularly scheduled Arlington County Community Services Board meeting was preceded by the CSB's Annual Legislative Delegation Forum. The legislators in attendance were Delegate Robert Brink (48th House District); Delegate Patrick Hope (47th House District); Senator Barbara Favola (31st Senate District); Delegate Alfonso Lopez (49th House District), Delegate Robert Krupicka (45th House District) and Senator Janet Howell (32nd Senate District). The purpose of the Forum was to present and discuss the challenges and needs of the Arlington CSB and to promote open dialogue with the members of the General Assembly representing Arlington. State budget issues and priorities related to mental health, intellectual disabilities and substance abuse were discussed, specifically:

- Crisis Intervention and Stabilization for Older Adults and Funding for Regional Older Adult Facilities (RAFT)
- Community Placement for Individuals with Intellectual and Developmental Disabilities (IDD)
- Bridge Funding for ID Training Center and Community Residents
- Substance Abuse Peer Model Recovery
- Medicaid Expansion
- Housing Services and Supports
- Discharge Assistance Plan (DAP)/Extraordinary Barriers List (EBL)
- Logisticare
- Treatment for Children in Psychiatric and Detention Facilities
- Services for Youth Including Juvenile Offenders
- Sealing/Expunging Juvenile Court Records

New CSB Full Board Members

Chair Mack introduced and welcomed newly appointed CSB Members David Gardner and Erica Jackson. Mr. Gardner and Ms. Jackson both stated that they are glad to be on the Board.

Public Comment(s)

There were no public comments.

Staff Recognition

Mridu Tripathi, Administrative Assistant in Psychiatric Services, Behavioral Healthcare Division, was nominated to receive the September 18, 2013 CSB staff recognition award. Dr. Justine Larson, Medical Director, Behavioral Healthcare Division (BHD), accepted the award on behalf of Ms. Tripathi who was unable to attend the meeting. Dr. Larson stated that Ms. Tripathi is a composed person who does a fantastic job and deserves a lot of appreciation. Chair Mack thanked Dr. Larson and conferred the award.

Approval of the October 16, 2013 ACCSB Meeting Minutes

ACCSB Chair Mack called for the review and approval of the minutes for the October 16, 2013 CSB full board meeting. The Members reviewed the minutes. Chair Mack called for a motion to approve the minutes. Ms. O'Keefe motioned to approve the minutes, Ms. Jones seconded the motion and the minutes were approved with no corrections.

ACCSB FY15 Proposed Local Budget Priorities

The Board discussed the FY15 proposed local budget priorities (*Included in Member Packet*). The members agreed that more research should be conducted around cost savings, where possible, for each request.

Mental Health Committee:

- Crisis Intervention Treatment (CIT) Coordinator
- Case Manager Therapist in the Jail
- Homeless Outreach Staff
- Psychiatric Services Providers
- Peer Supports
- Emergency and Education Fund for Young Adults

Substance Abuse Committee:

- Peer Recovery/Recovery Support Staff
- Arlington Jail Addictions, Corrections and Treatment (ACT) Unit Case Management

Intellectual and Developmental Disabilities Committee:

- Employment Consultant

Child and Youth Committee:

- No requests.

De-Briefing: CSB Annual Retreat

Ms. Kemp gave an overview of the CSB's draft 2013 initiatives (*Included in Member Packet*) from the CSB Annual Retreat held Saturday October 26, 2013 from 9:00 a.m. to 2:30 p.m. at the Stambaugh Department of Human Services Building in the lower level Auditorium. The members discussed the initiatives.

- ID Training Center Transition – CSB Lead, Ms. Skelly/Staff Liaison, Joanna Barnes
- Young Adults – CSB Lead, Ms. Deane/Staff Liaison, Alan Orenstein
- Virginia Hospital Center – CSB Lead, Ms. O'Keefe and Ms. Deane/Staff Liaison, Cindy Kemp

- Autism – CSB Lead, Ms. Skelly, Ms. Saucedo and Ms. Jones/Staff Liaison, Cindy Kemp and Joanna Barnes – Mr. Mack explained to the members that the CSB does not have a charter to serve people with autism who do not also present with IDD and/or SMI.
- Communications – CSB Lead, Mr. Whyte/Staff Liaison, Farah Shakour (pending committee discussion)
- Employment – CSB Lead, Mr. DeAtley/Staff Liaison, Joanna Barnes and Don Conley

ACCSB Executive Director's Report

- Ms. Kemp gave a report on the group homes for October 2013 (*Refer to Handout*). She stated that there were 11 incidents reported this month.
- Ms. Kemp reported that CSB programs should be at 25% of the yearly target and they are at 30% (*Refer to Handout*). She noted that the 30% includes fees that continue to be collected from the previous fiscal year. She announced that the CSB's contract with Magellan will be in effect as of December 1, 2013. She stated that a department-wide committee has been established to review administrative processes related to revenue. The committee will recommend changes to the process that will make the process more efficient and effective.
- Ms. Kemp reported that the State Audit conducted by the Department of Behavioral Healthcare and Developmental Services (DBHDS) went very well. The auditors examined Human Resources, Financial and Program Operational Services, including policies and procedures and client records. She stated that there were a few non-compliance findings and best practice findings. She will provide the full audit report to the board members once she receives it from DBHDS. Ms. O'Keefe recommended that the CSB send a letter of thanks to the staff.
- Ms. Kemp announced that CSB Liaison, Mary Hynes, will be attending the January 15, 2013 CSB Full Board meeting to discuss the new revised Board and Commission Handbook. She stated that the handbook will become a part of the new CSB member orientation binder. Ms. Kemp distributed the Standard Advisory Group Charter Format (*Refer to Handout*) and noted that every board and commission will have a charter. She stated that the CSB will need to review and fill out the necessary information for the new charter format.
- Ms. Kemp provided an update on the changes to the Mental Health Support Services (MHSS). She noted that this is a Medicaid funded service. The criteria changes will occur on January 1, 2013. On July 1, 2014, the reimbursement rates will change, affecting CSB vendors who bill Medicaid for their services.
- Ms. Kemp reported that Ms. Shakour is continuing to develop the Arlington County CSB 2013 Housing Needs Report.
- Ms. Kemp reported that the Behavioral Healthcare Division (BHD) Family Orientation was held on November 12th and went very well.
- Ms. Kemp stated that the CSB FY13 Annual Report is included in the member packet. Ms. Shakour will email the Annual Report to the County Board members.
- Ms. Kemp informed the members that the County Board is revising the Financial Disclosure form. The new form will be distributed once it is available in December. The Full Board Members will need to complete and return the new form by January 15, 2014.

ACCSB Chair's Report

Chair Mack announced that he has been invited by County Manager, Barbara Donnellan to a budget discussion meeting along with other board and commission chairs. The meeting is scheduled for Thursday November 21st at 6:30 in the County Board Room. He stated that Ms. Donnellan will be discussing the potential \$25 million budget gap for FY15. He further stated that Ms. Donnellan will be soliciting ideas from the boards and commission chairs on the FY15 budget and how to meet the challenges of the revenue gap. Mr. Mack asked the members for topics of discussion for him to present to Ms. Donnellan.

- Mr. Atkins announced that Ms. Donnellan gave a presentation about the budget to the County Board on November 19, 2013.

- Chair Mack stated that there is one remaining vacancy on the CSB Full Board. He noted that, in particular, the Board is seeking a person who would be interested in joining the Child and Youth Committee or the Administrative Committee. He asked the members to refer potential candidates to him or Ms. Kemp.

Report Out on ACCSB Retreat Initiatives

Ms. Hermann reported out on the Mary Marshall Assisted Living Residence (MMALR).

- Ms. Hermann thanked the CSB for contributing to the Residence.
- The deadline for collecting Secret Santa gift cards is December 9, 2013, the same day as the CSB Executive Committee meeting. The gift cards are to be given to Ms. Shakour.
- Dental services - Ms. Hermann asked that if anyone knows of a group that may be interested in providing dental services to contact her. Ms. Jones suggested contacting the ARC of Virginia. Ms. Shakour stated that there is a dental service provider listed in the CSB Annual Report.
- MMALR currently has 50 residents, leaving two remaining openings. Once full capacity is reached, MMALR will begin a waiting list.

Informational Items

None

Adjournment

The Arlington Community Services Board meeting was adjourned at 8:30 p.m.

Respectfully submitted by Kelly Mauller