

Minutes Meeting

March 25, 2015

Members Present		Members Absent	Staff Present	Guests Present
J. Kopenhaver	C. Velazquez	M. Semmel	M. Isabelle-Stark	
L. Lombard	W. Baez	C. Patch	J. Lynch	
R. Goler	J. Hensley	L. Sarli	A. Essex	
C. Murphy	C. Cadby	T. Worden	K. Glennon	
J. Zeeman			H. Crawford	
J. Russell			Jeff	

1. Welcome and Call to Order

Janet Kopenhaver welcomed members. The regular meeting of the Arlington Commission for the Arts was called to order by Janet Kopenhaver at 7:01pm.

2. Approval of Minutes

Motion to approve minutes for the February 25, 2015 meeting was proposed by Jeff Zeeman and seconded by Janet Kopenhaver. The motion passed unanimously.

3. Chair's Report

- a. Wrap up of Advocacy Campaign – A handout was passed out outlining the arts groups' participation in the advocacy efforts. A list of groups including space and service groups requesting funding and their contribution was noted. 3200 signatures were presented, 50-60 letters were written and presented at the meeting regarding Artisphere. Partial use of the building was suggested and discussed. The County board will vote on April 18th, 2015.
- b. Update on FY16 Budget – Tiers for funding were defined and discussed. Ranking directly correlates to funding. Three spotlight grants will be awarded for a total of \$15K. Guidelines were reviewed. The data collected from the process will be used for forecasting and to help develop strategic plan for groups to perform better.
- c. Grants Day - The panel process was discussed in detail. Joan Lynch passed out Instructional Guide and outline for the grants process followed by a Q & A session.

4. Cultural Affairs Report – Michelle Isabelle-Stark

- a. Strategic Plan Update - A task force of ten confirmed members will meet on April 14, 2015.
- b. FY16 Plan for Arts Events – Many ideas were discussed in an effort bring more exposure of the arts to the community including a mobile art truck an annual festival and using multi-disciplinary art forms such as landscaping. A handout was passed out outlining the proposed Artisphere relocation work program along with new programs that will be implemented during FY16. The Cultural Affairs Division Proposed FY16 Non- Personnel Budget was distributed.
- c. 3700 Discussion – Some of the drawbacks of the space in 3700 were discussed. Among other things noise bleeding and space limitation including parking were discussed.

Using the space in 3700 during the day was also discussed. Hal Crawford has a tentative schedule prepared for April however he is waiting on a response from the schools.

5. Committee Reports

- a. Facilities and Capacity Building Committee – Wanda Baez, Tina Worden
 - Currently a work in progress. More to come soon.
- b. Public Art Committee – Courtney Murphy (New Chair)
Reviewing guidelines for Public Art Committee regarding bids and design.
 - i. Wendy’s site – J.Hensley - \$75K was allocated for site using standard method. The county board will back up the P.A.C. to clear up how the money is to be spent.

6. Update on Local Projects

- a. **Realize Rosslyn – Jon Hensley**
Work in progress. There will be a site plan review.
- b. **Long Bridge Park – Lola Lombard**
A survey is to be taken April 15, 2015. Meetings with focus groups are arranged. The playground has been approved.
- c. **Courthouse Square – Leo Sarli**
Absent. Nothing to report.
- d. **Penn Place – Jon Hensley**
Penn Place is to be removed from local projects.

7. Old Business - none

8. New Business - none

9. Adjournment - *The meeting was adjourned at 9:10 p.m.*

Next Arts Commission Meeting: Wednesday, April 22, 2015, 7:00p.m., at AED.