

**Process for FY 2018 Arts Grant Program\***

#	Activity	Responsibility	Date	Notes
1	Approval of FY 2018 Arts Grants Guidelines for Project, Space & Services and Individual Artists	Arts Commission	11/16/2016	
2	Notice of workshop schedules	CAD	12/6/2016	
3	Guidelines and application forms	CAD	12/6/2016	
4	Establishment of Grants Committee	Arts Commission	12/14/2016	Carol Patch, Chair
5	Grants Committee Membership	Committee Chair	12/22/2016	Annie Sweeney, Carlos Velasquez, Betsy Johnson, Tina Worden
6	Preparation Workshops for Organizations	CAD	1/9, 1/14, 1/18, 1/25/2017	
7	Preparation Workshops for Individuals	CAD	1/11, 1/14, 1/26/2017	
8	Intent to Apply process opened	CAD	12/19/2016	
9	First Meeting of Grants Committee	Grants Committee	1/10/2017	Action: Develop recommendation for Grants Review Process
10	Approval of Grants Review Process	Arts Commission	1/25/2017	Summary of passed Motions: 1) Services of the expert panel retained, panel reviews all applications and has equivalent voting rights. 2) Applications reviewed and evaluated by a panel of 5 experts and 5 Commissioners that makes scoring recommendations to the Commission as a whole. 3) Written scoresheets used when evaluating and voting.
11	Second Meeting of Grants Committee	Grants Committee	2/6/2017	
11	Intent to Apply process closed	CAD	2/6/2017	
12	Eligibility Confirmation	CAD	2/10/2017	
13	Grant Applications sent to eligible applicants	CAD	2/10/2017	
14	Intent to Apply Appeal process open	CAD	2/13/2017	
15	Intent to Apply Appeal process closed	CAD	2/15/2017	
16	Intent to Apply final decision on appeals	Arts Commission	2/22/2017	
17	Liaison report format and process provided	Arts Commission	2/22/2017	
18	Grant Applications sent to eligible applicants if successful appeal	CAD	2/23/2017	
19	Third Meeting of Grants Committee	Grants Committee	3/6/2017	Action: Scoring tool, Liaison role and practice
20	Grant Applications due to CAD	CAD	3/20/2017	
21	Liaison reports due	Grants Committee Chair	3/23/2017	
22	Review Period for Advisory Panelists and Grants Committee	Grants Committee	3/23-4/22/2017	
23	Fourth Meeting of Grants Committee	Grants Committee	4/5/2017	
24	Grants Day	Grants Committee	4/22/2017	
25	Approval of Grants Committee Recommendations	Arts Commission	4/26/2017	Award recommendations are preliminary until appeals process is completed
26	Notification Letter Sent to applicants	CAD	4/28/2017	
27	Meeting with Organizations receiving Space & Services to announce calendar	CAD	5/8/2017	
28	Award Appeals process open	CAD	5/8/2017	
29	Award Appeals process closed	CAD	5/19/2017	
30	Appeals Considered	Grants Committee	5/23/2017	
31	Final Approval of Grant Award Recommendations	Arts Commission	5/24/2017	Awards are only recommended until approved by CB in July
32	Appeals Decisions sent	CAD	5/25/2017	
33	Letter to County Board about process and award recommendations	Arts Commission Chair	6/1/2017	A formality
34	Development and Submittal of Board Report	AED	6/1/2017	Strict format and process must be followed
35	Agenda Review	AED	TBD	
32	Deadline for Complete Agreement Packets to be Received by the Grants Office via Email.	CAD	6/15/2017	
33	Deadline for Complete Agreement Packets to be Received by the Grants Office via Postal Mail.	CAD	7/1/2017	
36	County Board Consideration	ACG	7/15/2017	
37	Agreement Package sent to Grantees -- Includes memo from Commission Chair	Arts Commission Chair and CAD	7/18/2017	

**Grants Day Meeting Minutes**

April 22, 2017  
 8:30 am, AED

Commission Members	Advisory Panelists	Staff Present	Guests Present
C. Patch, Chair	C. Anselford	A. O'Dell	J. Afran
E. Johnson	A. Gillyard	C. Richmond	B. Campeau
A, Sweeney	R. Littleton		T.Eisman
C. Velázquez	W. MacAdam		A. Wengrovitz
T. Worden	T. Townsend		

**1. WELCOME AND CALL TO ORDER**

The Grants Day meeting of the Arlington Commission for the Arts was called to order by Committee Chair Commissioner Patch at 8:45 AM. Introductions were made of the 10 Review Panelists, comprised of 5 Commissioners (Patch, Johnson, Sweeney, Velazquez and Worden) and 5 Advisory Panelists (Anselford, Gillyard, Littleton, MacAdam, and Townsend). The review process for the meeting was reviewed by the Chair.

**2. RECUSALS**

The following recusals from the Review Panel were noted during discussions of scores.

- Commissioner Patch – Bowen McCauley Dance, BalletNova Center for Dance, Company Danzante Contemporary Dance, Laura Ortiz
- Commissioner Johnson – Arlington Arts Center, Festival Argentino, Jane Franklin Dance
- Commissioner Sweeney –Dance Asia, Educational Theatre Company, Encore Stage & Studio
- Commissioner Velazquez – Dominion Stage, Opera NOVA
- Commissioner Worden – Cambodian American Heritage Inc., Indian Dance Educators Association, The National Chamber Ensemble
- Panelist Anselford – Encore Stage and Studio
- Panelist Littleton – The Arlington Players

**3. INDIVIDUAL ARTISTS AWARDS**

- Seven artists submitted complete applications to be considered for Individual Artist Grant Awards. Per the Guidelines, a maximum of 3 \$5,000 awards may be granted. Applications were review in alphabetical order.

*Motion to recommend to the Arts Commission the Review Panel's desire to award Individual Artist Grants of \$5,00 each to Laura Ortiz and Tom Dickenson was made by Advisory Panelist MacAdam and seconded by Advisory Panelist Anselford. Motion failed with 1 vote for and 9 votes against.*

*Motion to recommend to the Arts Commission the Review Panel's desire to award Individual Artist Grants of \$5,00 each to Laura Ortiz, Tom Dickenson and Barbara Januszkiewicz as shown on Attachment 1 was made by Commissioner Worden and seconded by Commissioner Johnson. Motion carried unanimously.*

#### **4. REVIEW OF PROJECT GRANT AND SPACE & SERVICES GRANT APPLICATIONS**

- Twenty-one organizations submitted a complete application to be considered for a Project Grant and twenty-six organizations submitted a complete application for a Space & Services Grant. Applications were reviewed in alphabetical order. If an organization submitted applications for both a Project and a Space & Services Grant, Project Grants were considered first. For each application, the following review process was followed: 1) the Commission Liaison report was read (if available); and 2) in turn, the Review Panel summarized their evaluation of the application and provided their scores. All scores were averaged. Each scoring worksheet was handed to staff after the application review.

*Motion to recommend to the Arts Commission the Review Panel's desire to award Project and Space & Services Grants as shown on Attachment 1 was made by Commissioner Velazquez and seconded by Commissioner Sweeney. Motion carried unanimously.*

*The meeting was adjourned at 5:15 p.m.*

## Recommended FY 2018 Arts Grants Awards

Artist	Average Score	Project Description	Recommended Award
Ortiz, Laura	75	Coro Ketzal (Mexican choir)	\$5,000
Dickinson, Tom	67	Vanishing Arlington - A Photographic Documentation of Disappearance	\$5,000
Januskiewicz, Barbara	66	Metro Micro Gallery and Creative Vision	\$5,000
Chandler, Chester	60	African American Blues Music Cultural Exchange Experience	\$0
Gerard, Jay Young	59	Pillars of our Community (virtual reality)	\$0
Dietz-Chavez, Andres	58	Passenger, a literary magazine	\$0
Lyons, Daniel	53	The Apology of Socrates (one man play)	\$0
<b>Total</b>			<b>\$15,000</b>

Organization	Average Score	Project Description	Recommended Award	Average Score	S&S Request	Recommended Award
Encore Stage & Studio	87.0	2017/2018 Puppetry Initiative for 50th anniversary season	\$23,292	89.0	8 performances (1 -2 weeks each), 4-9 rehearsals for each performance, 42 classes	Award
UrbanArias, Inc.	86.8	2018 Opera at Signature Theatre: HY IS EARTHA KITT TRYING TO KILL ME: A LOVE STORY	\$23,238	83.8	59 rehearsals	Award
Bowen McCauley Dance	85.7	MOVE ME Arlington Program (residence in 3 schools plus Move Me Festival)	\$16,382	NA	NA	NA
Arlington Philharmonic Association	85.4	Engaging Millennials alternative cultural experience for young residents who may be interested in classical music performances, but are intimidated or put off by the formal concert setting.	\$15,678	79.2	Performance space Crescendo Youth Chamber Music Program.	Award
Dominion Stage	82.1	ASL Expansion--Include sign language interpretation for performances	\$1,570	80.7	4 productions (4-5 weeks each), 8 rehearsals for each production	Award
WSC Avant Bard	82.0	William Shakespeare's The Tempest: joint project with the Jamestown-Yorktown Foundation	\$21,953	81.3	4 performances (1 - 8 weeks), (10 - 30 rehearsals each)	Award
Arlington Arts Center	81.9	Interdisciplinary (art and another discipline, e.g. history) & "Glowtown" (art, architecture, sustainability, and community-building)	\$21,923	NA	NA	NA
Arlington Artists Alliance	81.8	Art Mentorship for Young Artists with Disabilities	\$2,023	72.6	Professional development workshops for local and regional artists	Award
BalletNova Center for Dance	80.2	MOVE (M – motivation; O – opportunity; V – vitality; and E – empowerment) Program in Title 1 schools	\$17,355	81.0	Performance space for Nutcracker and Spring Show productions	Award
Arlington Players, The	78.6	Production of Pippin	\$6,610	76.2	Performance space 3 productions	Award
Jane Franklin Dance	77.3	Bordered - project to explore the consequences of man-made barriers.	\$14,788	76.4	5 performances (2-3 weeks each) (4-10 rehearsals each) and 72 classes	Award
Educational Theatre Company	74.8	Shakespeare in the Schools--continuation of 2016 program at 6 schools	\$6,635	77.1	12 meetings, 2 productions (2 weeks each), 20 rehearsals	Award
Washington Balalaika Society	71.4	Balalaika and Domra Music Academy held at the Rock Spring Church in Arlington.	\$3,687	NA	NA	NA
National Chamber Ensemble, Inc., The	71.2	Strings Fever - Brahms and Mendelssohn	\$3,470	70.3	5 single performances with 2 rehearsals each	Award
Festival Argentino	70.8	Festival Argentino: 12-22 artists from the different regions of Argentina and US	\$1,353	78.0	1 performance	Award
Opera NOVA	69.3	Project Uniform: expand our audiences to two groups: military personnel and veterans and their children and girl scouts.	\$1,167	68.2	2 performances (1 week each) (2-5 rehearsals each), 6 classes	Award
Synetic Theater	69.0	Mainstage 2017-18 Season: The Reawakening	\$18,473	NA	NA	NA
Company Danzante Contemporary Dance	63.4	Danzante Guest Artist Residency and Performance Project 2018	\$1,213	NA	Performance and rehearsal space 1 production	NA
Halau O'Aulani	57.3	Ho'olaule'a 2018 Hawaiian cultural festival	\$0	62.5	45 classes, 2 workshops, 1 performance	Award
Sentimiento Peruano USA Dance School	55.9	Dia Nacional de Marinera - Peruvian dance and music	\$0	64.5	1 performance, 3 rehearsals, 80 classes	Award
Indian Dance Educators Association	47.2	Professional Development Conference for dance instructors	\$0	55.2	Conference (2 days), 52 classes	No Award
Arlingtones Barbershop Chorus, The	NA	NA	NA	60.8	Weekly meetings and workshops--75 instances	Award
Cambodian American Heritage, Inc.	NA	NA	NA	69.9	Performance in observance of Cambodian New Year 2018	Award
Dance Asia	NA	NA	NA	67.0	Classroom (110 instances), workshop (2) performance (1) and rehearsal (110)	Award
Edu-Futuro	NA	NA	NA	65.1	Latin American July National Day Celebrations	Award
First Draft at the Rose Theatre Co.	NA	NA	NA	71.1	1 performance (4 Wednesdays), 1 workshop	Award
Old Dominion Cloggers	NA	NA	NA	61.1	48 rehearsals	Award
Peters Alley Theatre Productions	NA	NA	NA	70.3	4 performances (1 day to 6 weeks), (6 - 18 rehearsals each)	Award
Potomac Harmony Chorus	NA	NA	NA	67.6	2 performances (1 day -1 week each), (1 - 6 rehearsals each)	Award
Prio Bangla, Inc.	NA	NA	NA	62.5	3 performances with 10 rehearsals for each	Award
Requiebros Spanish Dance Group	NA	NA	NA	68.9	1 performance, 10 rehearsals, 120 classes	Award
<b>Total</b>			<b>\$200,810</b>			
<b>GRAND TOTAL</b>			<b>\$215,810</b>			

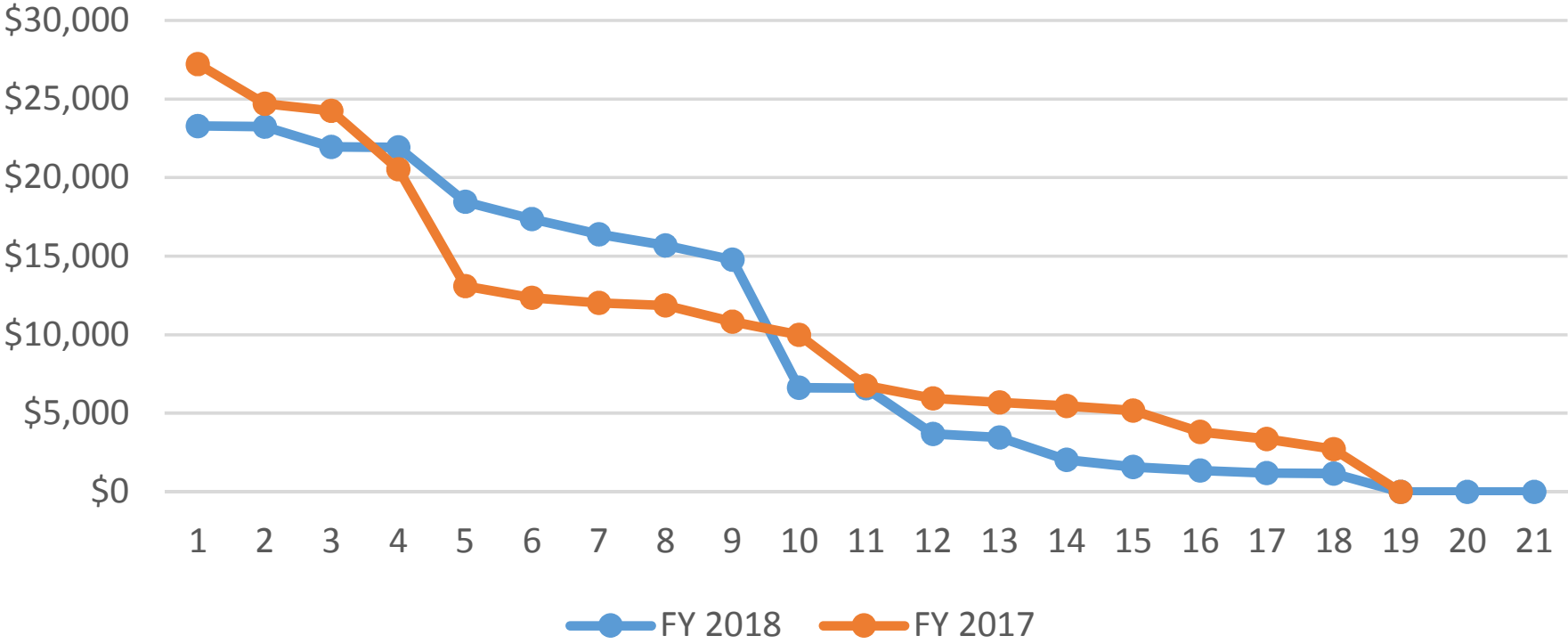
## Comparison of FY 2018 and FY 2017 Arts Grants Awards

Organization	FY 2018		FY 2017		Difference between FY 2018 and FY 2017	
	Average Score	Recommended Award	Average Score	Award	Average Score	Recommended Award
Arlington Artists Alliance	81.8	\$2,023	85.9	\$6,749	(4.1)	-\$4,726
Arlington Arts Center	81.9	\$21,923	86.9	\$20,547	(5.0)	\$1,376
Arlington Philharmonic Association	85.4	\$15,678	85	\$5,461	0.4	\$10,217
Arlington Players, The	78.6	\$6,610	74.4	\$11,854	4.2	-\$5,244
BalletNova Center for Dance	80.2	\$17,355	83.8	\$5,188	(3.6)	\$12,167
Bowen McCauley Dance	85.7	\$16,382	91.4	\$27,237	(5.7)	-\$10,855
Company Danzante Contemporary Dance	63.4	\$1,213	76.9	\$2,707	(13.5)	-\$1,494
Dominion Stage	82.1	\$1,570	76.5	\$3,354	5.6	-\$1,784
Educational Theatre Company	74.8	\$6,635	85.6	\$5,942	(10.8)	\$693
Encore Stage & Studio	87.0	\$23,292	88.3	\$24,715	(1.3)	-\$1,423
Festival Argentino	70.8	\$1,353	NA	NA	NA	\$1,353
Halau O'Aulani	57.3	\$0	NA	NA	NA	\$0
Indian Dance Educators Association	47.2	\$0	77.4	\$5,693	(30.2)	-\$5,693
Jane Franklin Dance	77.3	\$14,788	79.9	\$10,834	(2.6)	\$3,954
National Chamber Ensemble, Inc., The	71.2	\$3,470	75.8	\$12,041	(4.6)	-\$8,571
Opera NOVA	69.3	\$1,167	69.5	\$0	(0.2)	\$1,167
Sentimiento Peruano USA Dance School	55.9	\$0	NA	NA	NA	\$0
Synetic Theater	69.0	\$18,473	74.1	\$12,342	(5.1)	\$6,131
UrbanArias, Inc.	86.8	\$23,238	89.6	\$13,104	(2.8)	\$10,134
Washington Balalaika Society	71.4	\$3,687	75	\$3,801	(3.6)	-\$114
WSC Avant Bard	82.0	\$21,953	87.8	\$24,247	(5.8)	-\$2,294
<b>Average</b>	74.2	\$9,562.38	81.3	\$10,879		

## Highlights:

1. Average review scores for financial requests was 9% lower in FY 2018 than FY 2017
2. Average Award was 12 % lower in FY2018 than in FY 2017 because we had more IA grants awarded and more successful organizations than last year.

# Distribution of Arts Grant Awards: *Ranked from highest to lowest award*



## Recommended Award Details FY 2018 Arts Grants Applicants

Organization	FY 2018 Grant Type Requested		Project						S&S Only	
	Project	Space & Services	Average Score	[A] Eligible Amount	[B] Amount Requested	[C] Maximum Potential Award	[D] Award Amount based on Average Score	[E] Adjusted Award	Average Score	Award
Arlington Artists Alliance	Yes	Yes	81.8	\$ 35,000	\$ 3,233	\$ 3,233	\$ 2,644	\$ 2,023	72.6	Award
Arlington Arts Center	Yes	No	81.9	\$ 35,000	\$ 35,000	\$ 35,000	\$ 28,661	\$ 21,923	NA	NA
Arlington Philharmonic Association	Yes	Yes	85.4	\$ 35,000	\$ 24,000	\$ 24,000	\$ 20,496	\$ 15,678	79.2	Award
Arlington Players, The	Yes	Yes	78.6	\$ 35,000	\$ 11,000	\$ 11,000	\$ 8,641	\$ 6,610	76.2	Award
Arlingtones Barbershop Chorus, The	No	Yes	NA	NA	NA	NA	NA	NA	60.8	Award
BalletNova Center for Dance	Yes	Yes	80.2	\$ 35,000	\$ 28,283	\$ 28,283	\$ 22,689	\$ 17,355	81.0	Award
Bowen McCauley Dance	Yes	No	85.7	\$ 35,000	\$ 25,000	\$ 25,000	\$ 21,417	\$ 16,382	NA	NA
Cambodian American Heritage, Inc.	No	Yes	NA	NA	NA	NA	NA	NA	69.9	Award
Company Danzante Contemporary Dance	Yes	No	63.4	\$ 2,500	\$ 3,000	\$ 2,500	\$ 1,586	\$ 1,213	NA	NA
Dance Asia	No	Yes	NA	NA	NA	NA	NA	NA	67.0	Award
Dominion Stage	Yes	Yes	82.1	\$ 2,500	\$ 3,000	\$ 2,500	\$ 2,053	\$ 1,570	80.7	Award
Educational Theatre Company	Yes	Yes	74.8	\$ 35,000	\$ 11,600	\$ 11,600	\$ 8,674	\$ 6,635	77.1	Award
Edu-Futuro	No	Yes	NA	NA	NA	NA	NA	NA	65.1	Award
Encore Stage & Studio	Yes	Yes	87.0	\$ 35,000	\$ 35,000	\$ 35,000	\$ 30,450	\$ 23,292	89.0	Award
Festival Argentino	Yes	Yes	70.8	\$ 2,500	\$ 5,705	\$ 2,500	\$ 1,769	\$ 1,353	78.0	Award
First Draft at the Rose Theatre Co.	No	Yes	NA	NA	NA	NA	NA	NA	71.1	Award
Halau O'Aulani	Yes	Yes	57.3	\$ 16,756	\$ 5,600	\$ 5,600	\$ -	\$ -	62.5	Award
Indian Dance Educators Association	Yes	Yes	47.2	\$ 9,840	\$ 7,350	\$ 7,350	\$ -	\$ -	55.2	No Award
Jane Franklin Dance	Yes	Yes	77.3	\$ 35,000	\$ 25,000	\$ 25,000	\$ 19,333	\$ 14,788	76.4	Award
National Chamber Ensemble, Inc., The	Yes	Yes	71.2	\$ 33,086	\$ 6,370	\$ 6,370	\$ 4,537	\$ 3,470	70.3	Award
Old Dominion Cloggers	No	Yes	NA	NA	NA	NA	NA	NA	61.1	Award
Opera NOVA	Yes	Yes	69.3	\$ 32,012	\$ 2,200	\$ 2,200	\$ 1,525	\$ 1,167	68.2	Award
Peters Alley Theatre Productions	No	Yes	NA	NA	NA	NA	NA	NA	70.3	Award
Potomac Harmony Chorus	No	Yes	NA	NA	NA	NA	NA	NA	67.6	Award
Prio Bangla, Inc.	No	Yes	NA	NA	NA	NA	NA	NA	62.5	Award
Requiebros Spanish Dance Group	No	Yes	NA	NA	NA	NA	NA	NA	68.9	Award
Sentimiento Peruano USA Dance School	Yes	Yes	55.9	\$ 2,500	\$ 6,500	\$ 2,500	\$ -	\$ -	64.5	Award
Synetic Theater	Yes	No	69.0	\$ 35,000	\$ 35,000	\$ 35,000	\$ 24,150	\$ 18,473	NA	NA
UrbanArias, Inc.	Yes	Yes	86.8	\$ 35,000	\$ 30,000	\$ 35,000	\$ 30,380	\$ 23,238	83.8	Award
Washington Balalaika Society	Yes	No	71.4	\$ 35,000	\$ 6,750	\$ 6,750	\$ 4,820	\$ 3,687	NA	NA
Washington Shakespeare Company/ WSC Avant Bard	Yes	Yes	82.0	\$ 35,000	\$ 35,000	\$ 35,000	\$ 28,700	\$ 21,953	81.3	Award
<b>TOTAL</b>				<b>\$ 556,693</b>	<b>\$ 344,590</b>	<b>\$ 341,385</b>	<b>\$ 262,526</b>	<b>\$ 200,810</b>		
<b>Amount Available (after IA Awards)</b>				<b>\$ 200,810</b>						
<b>Adjustment Factor</b>				<b>76.49%</b>						

*Notes:**[A] -- Eligible Amount: based on FY 2018 Grant Guidelines, page 8.**[B] -- Amount Requested: as shown on grant application**[C] -- Maximum Potential Award based on grant application, budget section**[D] -- Award Amount Based on Average Score: [D] X Average P Score**[E] -- Adjusted Award: [E] X Adjustment Factor*